

ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: assingtonpc@btinternet.com

AGENDA FOR ANNUAL MEETING TO BE HELD ON 20th MAY 2013 AT 7.30pm

1. Election of Chairman and to receive Declaration of Acceptance of Office
2. Apologies for absence
3. Declaration of Interest
4. Consider councillor requests for dispensation
5. Election of Vice Chairman
6. Agree minutes of Parish Council meeting held on 29th April 2013
7. To appoint representative to the:
 - a. Assington Village Charity
 - b. Suffolk Association of Local Councils (SALC)
8. Appointment of councillors to review planning applications ahead of meeting for consideration
9. To consider the appointment of Mr White as Internal Auditor
10. To consider payment of annual subscriptions to SALC and Suffolk ACRE
11. County and District Councillor reports, community police report and public forum.
12. Agree any action required on the Routine Correspondence received and emails circulated to councillors since the last scheduled meeting of the council
13. Agree any action required after reviewing the Clerk's Report
14. Finance
 - a. To consider the Internal Auditor's Report for the year ended 31st March 2013
 - b. To approve APC Receipts and Payments Account for the year ending 31st March 2013
 - c. To approve Sections 1 and 2 of Annual Return for the year ending 31st March 2013
 - d. From the RFO Report authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - e. Consider an annual donation to the Churchyard Maintenance Fund.
15. Planning
 - a. Consider **Planning Application B/13/00452 Top Marques Embroidery, The Street** - Erection of 2 No. two-storey dwellings with detached cartlodge, alterations to existing vehicular access.
 - b. Consider any planning applications received since the agenda was posted
 - c. Status of planning applications previously reviewed by Parish Council
16. Review any issues raised for the Licensed Path, Footpaths and APC's Assets
17. Update on National Grid's Bramford to Twinstead power line through the Parish of Assington
18. Consider options to broaden use of Post Office Outreach Service in Assington
19. Councillor Training 2013 / 2014
20. Questions to the Chair
21. Date of next scheduled meeting 29th July 2013.