

# ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH  
Tel: 01787 375085 email: assingtonpc@btinternet.com

## AGENDA FOR THE ANNUAL MEETING TO BE HELD ON 19<sup>th</sup> MAY 2014 AT 7.30pm

1. Election of Chairman and to receive Declaration of Acceptance of Office
2. Apologies for absence
3. Declaration of Interest
4. Consider councillors' request for dispensation
5. Election of Vice Chairman
6. Agree minutes of Parish Council meeting held on 31<sup>st</sup> March 2014
7. To appoint representative to the:
  - a. Assington Village Charity
  - b. Suffolk Association of Local Councils (SALC)
8. Appointment of councillors to review planning applications ahead of meeting for consideration
9. To consider the appointment of Mr White as Internal Auditor
10. To consider payment of annual subscriptions to SALC and Community Action Suffolk
11. County and District Councillor reports, community police report and public forum.
12. Agree any action required on the Routine Correspondence received and emails circulated to councillors since the last scheduled meeting of the council
13. Agree any action required after reviewing the Clerk's Report
14. Finance
  - a. To consider the Internal Auditor's Report for the year ended 31<sup>st</sup> March 2014
  - b. To approve APC Receipts and Payments Account for the year ending 31<sup>st</sup> March 2014
  - c. To approve Sections 1 and 2 of Annual Return for the year ending 31<sup>st</sup> March 2014
  - d. From the RFO Report authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - e. Consider a donation to the Churchyard Maintenance Fund.
15. Planning
  - a. Consider **Planning Application B/14/00471 6 The Gurdons** - Erection of a two-storey side extension, single-storey front and rear extension (following demolition of existing single-storey rear extension) and new driveway with dropped kerb.
  - b. Consider any planning applications received since the agenda was posted
  - c. Status of planning applications previously reviewed by Parish Council and issue raised by member of public regarding Land West of Bush Hill Grove, Barracks Road.
16. Review any issues raised for the Licensed Path, Footpaths and APC's Assets including:
  - a. Landowners responses to a new licence for the Permissive Path
  - b. New Permissive Footpaths at Assington Mill.
17. Consider response from BDC regarding the grounds under which planning permission will need to be sought for the allotments and conservation area in Meadow Way
18. Consider ceremony for the planting of the tree to commemorate the Queen's Diamond Jubilee
19. Consider whether traffic speeds through the village needs to be brought to the attention of the SNT Priority meeting
20. Note the National Association of Local Council's views on the payment of a gratuity as specified in the Clerk's Contract of Employment
21. Questions to the Chair
22. Date of next scheduled meeting 28<sup>th</sup> July 2014.