

ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
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AGENDA FOR THE ANNUAL MEETING TO BE HELD ON 18th MAY 2015 AT 7.30pm

1. Election of Chairman and to receive Declaration of Acceptance of Office
2. Apologies for absence
3. Confirmation of **Declaration of Office from Councillors** and set deadline for those not received
4. Election of Vice Chairman
5. Receive **declarations of interests** and request for dispensation from Councillors
6. Consider adoption of the **General Power of Competence**
7. **Agree minutes** of Parish Council meeting held on 30th March 2015
8. To appoint members to the **HR** and **Standards committees**
9. To **appoint representatives** to the:
 - a. Assington Village Charity
 - b. Suffolk Association of Local Councils (SALC)
10. **Appointment of councillors** to review planning applications ahead of meeting for consideration
11. To consider the appointment of **Mr White as Internal Auditor**
12. To consider payment of **annual subscriptions** to SALC and Community Action Suffolk
13. County and District Councillor reports, community police report and public forum.
14. Understand the outline plans from a developer who is seeking support for housing development in the village
15. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
16. Agree any action required after reviewing the **Clerk's Report**
17. Finance
 - a. To consider the **Internal Auditor's Report** for the year ended 31st March 2015
 - b. To approve **Receipts and Payments Account** for the year ending 31st March 2015
 - c. To approve Sections 1 and 2 of **Annual Return** for the year ending 31st March 2015
 - d. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - e. Consider a donation to the Churchyard Maintenance Fund.
18. Planning
 - a. Consider **Planning Application B/15/00331 2 Woodfield, The Street** - Erection of front porch.
 - b. Consider **Planning Application B/15/00431 Celandine, The Street** - Erection of side and rear extensions, and insertion of rear dormer (following demolition of existing conservatory).
 - c. Consider any planning applications received since the agenda was posted
 - d. **Status of planning applications** previously reviewed by Parish Council.
19. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets**
20. Update on the creation of **allotments**
21. Consider **Data Protection registration** for APC
22. Consider Councillor's requiring SALC's **Councillor Briefing training** in June
23. Questions to the Chair
24. Next scheduled meeting will be held on **Monday 27th July 2015** starting at 7.30pm