

# ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH  
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## AGENDA FOR MEETING TO BE HELD ON 28<sup>th</sup> SEPTEMBER 2015 AT 7.30pm

1. Apologies for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. **Agree minutes** of Parish Council meeting held on 27<sup>th</sup> July 2015
4. County and District Councillor reports, community police report and public forum.
5. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
6. Agree any action required after reviewing the **Clerk's Report**
7. Finance
  - a. To accept and approve the External Auditor's Report for the year ended 31<sup>st</sup> March 2015
  - b. Review **APC's Asset Register**
  - c. Agree the **insurance cover** required by APC from Came & Co for 2015 / 16 when the Asset Register and other risks are taken into consideration
  - d. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
8. Planning
  - a. Consider **Planning Application B/15/00999 2 Woodfield** - Erection of porch.
  - b. Consider any planning applications received since the agenda was posted
  - c. **Status of planning applications** previously reviewed by Parish Council
9. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets**
10. Review the outcomes of the **meeting with parishioners which considered future development within the village** and consider any further actions
11. Consider and agree the **APC tenancy agreement with the Assington Allotment Association** (AAA) to commence from the 1<sup>st</sup> January 2016 for a period of 5 years. Also confirm acceptance of the AAA's tenancy agreement with its members and the date from which AAA can occupy the allotments
12. Consider responses to **Babergh District Council's (BDC) consultations** on:
  - a. **Licensing Act 2003** Local Policy (2016 - 2021)
  - b. **Gambling Act 2005** Local Policy (2016 - 2019)
13. Consider APC's representatives to **BDC's Town & Parish Council meeting** on 3<sup>rd</sup> November
14. Questions to the Chair
15. Next scheduled meeting will be held on **Monday 23<sup>rd</sup> November 2015** starting at 7.30pm