

ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
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AGENDA FOR MEETING TO BE HELD ON 25th JANUARY 2016 AT 7.30pm

1. Apologies for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. **Agree minutes** of Parish Council meeting held on 23rd November 2015
4. County and District Councillor reports and public forum.
5. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
6. Agree any action required after reviewing the **Clerk's Report**
7. Finance
 - a. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Review Expenditure Budget and the levels of Reserves required and set the **APC Precept** for 2016 / 2017
 - c. Consider renewal of **footpath cutting contract** with D Gotts for 2016
 - d. Consider whether GWPC should join the **Sector Led Body for audit procurement**.
8. Planning
 - a. Consider any planning applications received since the agenda was posted
 - b. **Status of planning applications** previously reviewed by Parish Council
 - c. Update on the submission of the Chilton Woods planning application and consider options for review by APC.
9. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets**
10. Review the outcomes of meeting to consider survey of residents views on **Future Development in Assington** and consider any further actions
11. Review the effectiveness of **APC's Internal Control and Internal Audit processes**
12. Review **APC's Risk Management Register**
13. Consider if any changes are required to **APC's Standing Orders and Financial Regulations**
14. Consider ballot nomination for tickets to **Buckingham Palace Garden Party**
15. Questions to the Chair
16. Next scheduled meeting will be held on **Monday 21st March 2016** starting at 7.30pm