

# ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH  
Tel: 01787 375085 email: assingtonpc@btinternet.com

## AGENDA FOR THE MEETING TO BE HELD ON 25<sup>th</sup> JULY 2016 AT 7.30pm

1. Apologies for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. **Agree minutes** of Parish Council meeting held on 23<sup>rd</sup> May 2016
4. County and District Councillor reports and **public forum**
5. Consider the detail contained in the **new Police Report**
6. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
7. Agree any action required after reviewing the **Clerk's Report**
8. Finance
  - a. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
9. Planning
  - a. Consider **Planning Application B/16/00713 7 The Gurdons** - Erection of two-storey and single-storey rear extensions, single-storey front extension and associated alterations. Construction of new vehicular access.
  - b. Consider **Planning Application B/16/00810 Maple Cottage, 59 Barracks Road** - Erection of single-storey side extension (following demolition of existing conservatory).
  - c. Consider **Planning Application B/16/00738 Land east of Centuries, The Street** - Change of use of land for the siting of 2 No. touring caravans for permanent C3 land use in support of pastoral farming business.
  - d. Consider any planning application received **since the agenda was posted**
  - e. Consider **request for meeting** with owner and agent of Chestnut Grove
  - f. **Status of planning applications** previously reviewed by Parish Council.
10. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets** including the maintenance of the allotments and conservation area and response to **footpaths consultation**
11. Update on survey seeking villagers' views on **future development in village**
12. Consider **a defibrillator** for 24 hour emergency use in the village
13. Consider proposals for changes to **APC's Financial Regulations and Standing Orders**
14. Review and agree **APC's document retention periods**
15. Consider plans to **"Walk the Parish"** to review APC assets
16. **Questions to the Chair**
17. In accordance to APC's Standing Order 3d the councillors to consider the exclusion of the public and press from the meeting due to the confidential nature of the Clerk's Contract of Employment
18. Consider the cost of living increase to the Clerk's NJC Salary Point 19 as agreed by The National Joint Council for Local Government Services
19. Next scheduled meeting will be held on **Monday 26<sup>th</sup> September 2016** starting at 7.30pm