

ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: assingtonpc@btinternet.com

AGENDA FOR THE MEETING TO BE HELD ON 26th SEPTEMBER 2016 AT 7.30pm

1. Apologies for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. **Agree minutes** of Parish Council meeting held on 13th September 2016
4. County and District Councillor reports and **public forum**
5. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
6. Agree any action required after reviewing the **Clerk's Report**
7. Finance
 - a. To accept and approve the **BBO Audit Report** for the year ended 31st March 2016
 - b. Review **APC's Asset Register** as at 1st September 2016
 - c. Agree the **insurance cover** required by APC from CAS for 2016 / 17 when the Asset Register and other risks are taken into consideration
 - d. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
8. Planning
 - a. Consider any planning application received **since the agenda was posted**
 - b. **Status of planning applications** previously reviewed by Parish Council.
9. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets**
10. Review findings of survey seeking villagers' views on **future development in village**
11. Update on **a defibrillator** for 24-hour emergency use in the village
12. Consider option of moving support of the **Assington's OneSuffolk website** from Suffolk County Council to Community Action Suffolk
13. Consider APC's representatives to **BDC's Town & Parish Council meeting** in November
14. **Questions to the Chair**
15. Next scheduled meeting will be held on **Monday 28th November 2016** starting at 7.30pm