

ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: assingtonpc@btinternet.com

AGENDA FOR THE MEETING TO BE HELD ON 28th NOVEMBER 2016 AT 7.30pm

1. Apologies for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. **Agree minutes** of Assington Parish Council (APC) meeting held on 18th October 2016
4. County and District Councillor reports and **public forum**
5. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
6. Agree any action required after reviewing the **Clerk's Report**
7. Finance
 - a. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Review **Budget Proposal** and agree Expenditure Budget for 2017 / 2018
 - c. Consider an application to SALC for a **grant towards APC's costs in complying with the Transparency Code.**
8. Planning
 - a. Consider **Planning Application B/16/01280 Jasspurr Cattery, Willow Cottage, Colchester Road** - Erection of extension to existing cattery block and re-location of 2 no. existing family units.
 - b. Consider **Planning Application B/16/01448 The Barn at Assington, The Street** - Application under S73 of the Town and Country Planning Act (1990) - Change of use to caravan and camping site including provision for static, seasonal and touring caravans, tented camping and winter storage of caravans: Variation of condition 6 of consent ref. B/15/01348 to enable varied wording of occupation restriction.
 - c. Consider **Planning Application B/16/01353 Assington Fruit Farm, The Street** - Erection of 1 no. one and a half storey detached dwelling.
 - d. Consider **Planning Application B/16/01346 The Barn at Assington, The Street** - Erection of single storey front/side/rear extension to existing cafe tea room. As amplified by Drawing Nos. 2419/0001A and 2419/0002A received 14 October 2016 to show informal parking bays, bin storage area and relocated gas tanks.
 - e. Consider any planning application received **since the agenda was posted**
 - f. **Status of planning applications** previously reviewed by Parish Council.
9. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets** including payment of Allotment rent for 2016
10. Update on **a defibrillator** for 24-hour emergency use in the village
11. Consider responses to **SALC consultation** on public services and the **Suffolk Local Policing Review**
12. Consider actions required by new **Pensions Regulator process in relation to APC staff**
13. Agree **meeting dates for 2017**
14. **Questions to the Chair**
15. In accordance to NPC's Standing Order 3d the councillors to consider the exclusion of the public and press from the meeting due to the **confidential nature of the Clerk's Contract of Employment**
16. Consider issue raised by Clerk in relation to his **Contract of Employment**
17. Next scheduled meeting will be held on **Monday 30th January 2017 (provisional)** starting at 7.30pm