

ASSINGTON PARISH COUNCIL

Clerk: Jane Hatton, 8 Prospect Hill, Great Cornard, Sudbury, Suffolk CO10 0PG
Tel: 01787 468634 email: assingtonpc@yahoo.com

To be held on **Monday 25th September 2017** at Assington Village Hall at 7.30pm

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Assington Parish Council meeting held on 29th August 2017
4. County and District Councillor reports and **public forum**
5. To review the engagement process for the **Community Led Plan/Neighbourhood Plan**
6. Agree actions on **Correspondence and emails circulated** to councillors by the Clerk
7. Agree any actions required after reviewing the **Clerk's Report**
8. Finance
 - a. To approve and accept the **External Audit report** from BDO LLP for the year ended 31 March 2017
 - b. Review **APC's Asset Register** as at 1st September 2017
 - c. Agree the **insurance cover** required by APC from CAS for 2017/2018
 - d. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
9. Planning:
 - a. Consider Proposed Development – B/15/01718 – Chilton Woods Mixed Use Development, land north of Woodhall Business Park, Sudbury
 - b. Consider Change of Use – DC/17/04450 of agricultural building to dwellinghouse at land adj to Gedding Hall, Nayland Road, Assington, Sudbury CO10 5LR
 - c. Consider Consent to carry out works to fell and remove 1 Elm Tree covered by Tree Preservation Order at Elm Lodge, The Street, Assington, Sudbury CO10 5LW
 - d. Consider any planning applications received **since the agenda was posted**
 - e. Status of **planning applications**
10. **Questions** to the Chair
11. Next scheduled **APC meeting** will be held on Monday 27th November 2017 at 7.30pm.