

ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
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AGENDA FOR THE MEETING TO BE HELD ON 30th JANUARY 2017 AT 7.30pm

1. Apologies for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. **Agree minutes** of Assington Parish Council (APC) meeting held on 19th December 2016
4. County and District Councillor reports and **public forum**
5. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
6. Agree any action required after reviewing the **Clerk's Report**
7. Finance
 - a. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Review Expenditure Budget and the levels of Reserves required and set the **APC Precept** for 2017 / 2018
 - c. Consider renewal of **footpath and the allotment / conservation area cutting contracts** with D Gotts for 2017
 - d. Consider request for a **donation from the Assington News**.
8. Planning
 - a. Consider any planning application received **since the agenda was posted**
 - b. **Status of planning applications** previously reviewed by Parish Council.
9. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets**
10. Update on installation of **the defibrillator** at the Village Hall
11. Consider response to the **Suffolk Minerals & Waste Local Plan Issues & Options** consultation
12. Review APC's **Risk Management Register as at January 2017**
13. Review the **effectiveness of APC's Internal Audit and Internal Control processes**
14. Consider response to Babergh's request for a **list of street names** for future use in parish
- 15. Questions to the Chair**
- 16.** Consider plan of action for the **recruitment of a new clerk**
17. Next scheduled meeting will be held on **Monday 27th March 2017** starting at 7.30pm