

Associated Papers APC Meeting on 27th March 2017
--

Agenda Item 2 Councillor Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 5 Routine Correspondence

No correspondence other than that listed in this pack has been received since the last meeting. If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

Agenda Item 6 Clerk's Report

Minute	Action	Complete ✓
17/003	Minutes placed on website and notes sent to magazine.	✓
17/007 a	Cheques sent to suppliers.	✓
17/007 b	Precept demand sent to Babergh.	✓
17/007 c	D Gotts notified of contract awards.	✓
17/007 d	Assington Association thanked APC for donation.	✓
17/009	New dog bin installed.	✓
17/009	Quotes to be obtained for sign.	
17/010	Defibrillator installed and now live.	✓
17/014	Proposed street names sent to Babergh.	✓
17/015	Issue re TPO resolved with Babergh.	✓
17/020	Minutes placed on website and notes sent to magazine.	✓
17/022	Planning Application response sent to BDC.	✓
	Clerk's Hours	
	As at 12th March 2017 - 262.25 hours worked / 200 hours paid	

Associated Papers APC Meeting on 27th March 2017

Agenda Item 7a Responsible Finance Officer (RFO) Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
31/01/17	Assington Association - Donation	752	LA 2001 ss 1 to 8	0.00	250.00
27/03/17	CAS - Insurance (Defibrillator)	753	LA 2001 ss 1 to 8	0.00	8.99
27/03/17	JA Griggs - Defibrillator installation	754	LA 2001 ss 1 to 8	0.00	300.00
27/03/17	BDC - Dog & Litter bin emptying	755	LA 2001 ss 1 to 8	0.00	284.80
27/03/17	SCC - Street Lighting	756	LA 2001 ss 1 to 8	0.00	413.77
27/03/17	DF Crimmin - Expenses Set to Feb	757	LA 2001 ss 1 to 8	0.00	227.96
27/03/17	DF Crimmin - Salary Jan to Mar	758	LA 2001 ss 1 to 8	0.00	555.58
27/03/17	DF Crimmin - WFHA Jan to Mar	758	LA 2001 ss 1 to 8	0.00	39.00
27/03/17	HMRC - Clerk Tax	759	LA 2001 ss 1 to 8	0.00	139.00

Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	28/02/17	£100.00				
Premium Accounts	28/02/17	£12,988.25	£11,119.15	£1,969.10	£0.00	£0.00
Cash	20/03/17	£0.00	£0.00			£0.00
		£13,088.25	£11,119.15	£1,969.10	£0.00	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£10,534.70				
Income			Expenditure			
Precept	£7,568.00	£7,568.00	Clerks Salary		£2,200.00	£2,199.50
Grants	£331.40	£1,439.10	Admin		£1,300.00	£689.26
Bank Interest	£5.00	£5.53	Donations		£600.00	£600.00
Loan	£0.00	£0.00	Street Lighting		£350.00	£344.81
Other	£300.00	£360.92	Street Lighting Upgrade		£0.00	£0.00
VAT Repayment	£0.00	£874.33	Insurance		£330.00	£324.03
			Inspection		£100.00	£100.00
			P3 Scheme		£360.00	£360.00
			Licensed Footpaths		£175.00	£80.00
			Contingency		£500.00	£2,356.52
			Maintenance		£600.00	£237.33
			Loan Repayment		£1,417.14	£1,499.73
			Loan Interest		£156.18	£73.59
			Allotments / Conservation		£655.00	£75.00
			VAT Paid		£0.00	£723.66
Total	£8,204.40	£10,247.88	Total	£0.00	£8,743.32	£9,663.43
			Assets C/Forward			£11,119.15
Total		£20,782.58	Total			£20,782.58

Un-claimed VAT = £723.66

Agenda Item 7b Donation Request

Past and Current Year Donations	
2014/2015	
Assington PCC	£350.00
CAB	£50.00
Assington Assoc	£50.00
Macmillian Cancer	£50.00
EACH	£50.00
Assington PCC	£50.00
	£600.00
2015/2016	
Assington PCC	£350.00
CAB	£50.00
Assington Association	£50.00
EACH - Donation	£50.00
Alzhemiers Society	£50.00
Macmillian Cancer	£50.00
Assington PCC	£50.00
	£650.00
2016/2017	
Assington PCC	£350.00
Assington Association	£250.00
	£600.00

SARS and Fresh Start, a charity who offer a treatment service for child sexual abuse across Suffolk, Norfolk and North Essex, have written requesting your support.

Agenda Item 7c Earmarked Reserves

	2017 / 18
	Start of year
Asset Replacement	1,250.00
Allotments / Conservation	1,000.00
Election Costs	1,450.00
Clerk Gratuity Fund	675.08
Total Earmarked Reserves	4,375.08

Agenda Item 8b Status of planning applications

BDC Ref	Application	APC Ref	APC Response	BDC Response
B/08/00316	Enforcement Reference following APC's question re vehicular access at 8 The Gurdons		Raised	
B/15/01718	Chilton Woods	16/031b	Objected	
B/16/01448	The Barn at Assington, The Street - Application under S73 of the Town and Country Planning Act (1990) - Change of use to caravan and camping site including provision for static, seasonal and touring caravans, tented camping and winter storage of caravans: Variation of condition 6 of consent ref. B/15/01348 to enable varied wording of occupation restriction.	16/122b	Objected	Approved 03/02/2017
B/16/01638	Chestnut Grove, Bures Road - Erection of 1 no. single-storey eco-house, garage and bin store plus associated works including vehicular access and landscaping; demolition of outbuildings and removal of containers; Erection of 1 no. cartlodge, change of use of existing cottage into 2 no. holiday lets, erection of porch and rear extension to cottage (following demolition of front and rear existing extensions), replacement of windows and renovation works.	16/136c	Supported	Approved 01/02/2017
B/16/01671	Tamara, Barracks Road - Erection of summerhouse (retention of).	17/022a	Objected	

Agenda Item 9 A134 Speed Restrictions

As contained in the email sent to you on the 12th March 2017.

Agenda Item 10 Open Space consultation

As contained in the email sent to you on the 12th March 2017.

Agenda Item 12 Defibrillator

The defibrillator is now live and Stephen King has found 2 residents to undertake governance on behalf of APC. APC now need to consider hosting an awareness session, undertaken by Community Heartbeat Trust, for its residents.

Agenda Item 14 Suffolk Free Press Job Vacancy advert

A 100 word (no logo) advert in SFP 7cm by 6cm will cost £320 + VAT.