

# ASSINGTON PARISH COUNCIL

## PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

To be held on **Monday 24<sup>th</sup> September 2018** at Assington Village Hall at 7.30pm

### AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Assington Parish Council meeting held on 14<sup>th</sup> August 2018
4. County and District Councillor reports and **public forum**
5. Update on the **Neighbourhood Plan**
  - a. Assington Challenge
  - b. Green Spaces
  - c. Notification of Planning Applications
6. Discuss updating the **Parish Website**
7. Agree actions on **Correspondence and emails circulated** to councillors by the Clerk
8. Agree any actions required after reviewing the **Clerk's Report**
9. Finance
  - a. Review **APC's Asset Register** as at 1<sup>st</sup> September 2018
  - b. Agree **insurance cover** required from CAS for 2018/2019
  - c. From the **RFO Report** authorise payments made/to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
10. Planning:
  - a. Consider **Outline Planning Permission – DC/18/03861** – Erection of two storey detached dwelling and garage at Land south of Barracks Road, Assington
  - b. Consider **Planning Permission – DC/18/04077** – Conversion of detached outbuilding to two dwellings at Hill Farm, The Street, Assington
  - c. Consider **Listed Building Consent – DC/18/04078** – Conversion of detached outbuilding to two dwellings at Hill Farm, The Street, Assington
  - d. Discuss **TPO's** required
  - e. Status of **planning applications**
11. **Questions** to the Chair
12. Next scheduled **APC meeting** will be held on Monday 26<sup>th</sup> November 2018 at 7.30pm.

*Jane M. Hatton*

Jane Hatton, Clerk to Assington Parish Council

Dated: 19<sup>th</sup> September 2018