

# ASSINGTON PARISH COUNCIL

Clerk: Jane Hatton, 8 Prospect Hill, Great Cornard, Sudbury, Suffolk CO10 0PG  
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## PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

To be held on **Monday 29<sup>th</sup> January 2018** at Assington Village Hall at 7pm

*Jane M. Hatton*

Jane Hatton, Clerk to Assington Parish Council

Dated: 23<sup>rd</sup> January 2018

## AGENDA

### 7pm Carroll Reeve, Chair of Lavenham Parish Council to advise regarding the process of developing a Neighbourhood Plan

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Assington Parish Council meeting held on 27<sup>th</sup> November 2017
4. To review the engagement process for the **Community Led Plan/Neighbourhood Plan**
5. County and District Councillor reports and **public forum**
6. Agree actions on **Correspondence and emails circulated** to councillors by the Clerk
7. Agree any actions required after reviewing the **Clerk's Report**
8. Finance
  - a. From the **RFO Report** authorise payments made / to be made and note income received since the September meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - b. Review Expenditure Budget, the level of Reserves required and set the **Precept** for 2018/2019
  - c. Consider the **funding** of playground equipment on the playing field
  - d. Consider request for **donation** for Sudbury Newstalk
  - e. Consider request for **donation** for AONB
9. Planning:
  - a. Consider **Planning Permission – DC/17/06170** – Erection of 10 dwellings at The Street, Assington
  - b. Consider **Planning Permission – DC/17/06091** – Erection of a detached dwelling with garage at The Street, Assington
  - c. Consider **Planning Permission – DC/17/06237** – Erection of 1 two storey dwelling with associated access at Site adjacent The Street, Assington
  - d. Consider **Outline Planning Permission – DC/18/00188** – Erection of 8 dwellings and new vehicular access at Lane to North of Assington Barn, Assington
  - e. Status of **planning applications**
10. Review the maintenance contract for the **Licensed Path, Footpaths and APC's Assets** including payment of Allotment rent for 2017 and new Welcome Sign
11. Consider a response to the SALC regarding interest in receiving the service from The DPO Centre to appoint a **Data Protection Officer**
12. Agree any actions regarding the concerned raised about the **Breakers Yard** in Barracks Road
  - a. Noise Reduction
  - b. Operating Hours
  - c. Sign erected on the junction of A134 and Marshalls Green
13. Review APC's **Risk Management Register as at January 2018**
14. Review the **effectiveness of APC's Internal Audit and Internal Control processes**
15. **Questions** to the Chair
16. In accordance to NPC's Standing Order 3d, the councillors to consider the exclusion of the public and press from the meeting due to the confidential nature of the **clerk's contract of employment.**
17. Agree increased hours for the Clerk
18. Next scheduled **APC meeting** will be held on Monday 26<sup>th</sup> March 2018 at 7.30pm.