

ASSINGTON PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

To be held on **30th July 2018** at Assington Village Hall at 7.30pm

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Assington Parish Council meeting held on 20th June 2018
4. County and District Councillor reports and **public forum**
5. Update on the **Neighbourhood Plan**
6. Response from Arthur Charvonia, John Ward and Phillip Isbell from Babergh District Council regarding the concerns raised about the **planning permissions** being granted when relevant objects had been raised by both the parish council and residents
7. Agree actions on **Correspondence and emails circulated** to councillors by the Clerk
8. Agree any actions required after reviewing the **Clerk's Report**
9. Finance
 - a. From the **RFO Report** authorise payments made/to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Confirm one salary point to be added to the clerk salary from the 1st July 2018 for success in obtaining The Certificate in Local Council Administration
10. Planning:
 - a. Consider **Planning Permission – DC/18/02836** – Erection of extension to existing production premises, associated car parking, landscaping and drainage infrastructure at Hill Farm, Stoke Road, Polstead
 - b. Consider **Planning Permission – DC/18/03080** – Erection of dwelling, detached garage and air source heat pump at land south of Maxton and Russet, The Street, Assington
 - c. Consider **Reserved Matters – DC/18/03151** – Appearance, landscaping, layout and scale for plot 7 at land north of Assington Barn, The Street, Assington
 - d. Consider **Reserved Matters – DC/18/03156** – Appearance, landscaping, layout and scale for plot 8 at land north of Assington Barn, The Street, Assington
 - e. Consider **Reserved Matters – DC/18/03157** – Appearance, landscaping, layout and scale for plot 5 at land north of Assington Barn, The Street, Assington
 - f. Consider **Reserved Matters – DC/18/03158** – Appearance, landscaping, layout and scale for plots 2,3,4 and 6 at land north of Assington Barn, The Street, Assington
 - g. Consider **Reserved Matters – DC/18/03162** – Appearance, landscaping, layout and scale for plot 1 at land north of Assington Barn, The Street, Assington
 - h. Consider **Outline Planning Permission – DC/18/02596** – Erection of up to 6 dwellings at land east of The Street, Assington
 - i. Status of **planning applications**
11. To review **key policies** and to consider any Councillor Training requirements
 - a. APC Financial Regulations and Standing Orders
 - b. APC Document Retention Policy
 - c. New APC GDPR Policy
12. Consider plans to **“Walk the Parish”** to review
 - a. Licensed Paths and Footpaths
 - b. APC assets
 - c. Purchase and installation of new Dog Bin in Wemsley Lane
13. **Questions** to the Chair
14. Next scheduled **APC meeting** will be held on Monday 24th September 2018 at 7.30pm.

Jane M. Hatton

Jane Hatton, Clerk to Assington Parish Council

Dated: 24th July 2018