

Associated Papers APC Meeting on 24th September 2018
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Agenda Item 2 Councillor Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 7 Routine Correspondence

- a. BDC Liaison Meeting on 11th October 2018
- b. Suffolk's Most Active Community Competition
- c. Email from Nick Miller on 17th September regarding planning
- d. Donation request from Citizens Advice
- e. Email from Eliana Ciufu on 17th September regarding meetings with BDC

Agenda Item 8 Clerks Report

Minute	Action	Complete ✓
	Minutes placed on website / sent to parish magazine / Jennie Jenkins.	✓
	Planning responses sent to Babergh DC	✓
18/079 b	Cllr Thorogood to further investigate the address for Mr Thompson	
18/080 c	Cllr Betts to look into CIL payments	
18/091 a	Clerk to contact Aimee Colcombe from Environment Agency to arrange for her to attend a parish council meeting	✓
18/091 b	Clerk to follow up Planning Meeting to be arranged at Endeavour House to be arranged for September	✓
18/092 c	Clerk to write to Mr Hodge regarding permission to put a dog bin on his land	✓
	Clerks Hours	
	1st April 2018 to 14th September 2018 - 120 hours paid / 129.5 hours worked	

Agenda 9b Insurance Cover

Community Action Suffolk Insurance



Policy Number: YLL 272004 1953
 Policy Type: Parish Council
 Period of Insurance: 01/10/2018 - 30/09/2019
 Insured: Assington Parish Council, CO10 0PG

Summary

Effective Date: 01/10/2018

Prepared: 02/08/2018

Ms Jane Hatton
 Assington Parish Council
 8 Prospect Hill
 Great Cornard
 Sudbury
 Suffolk
 CO10 0PG

Period of Cover	Sum Insured	Premium	To Pay
Business Interruption (Core 1)			
01/10/2018 - 30/09/2019	£500.00		
Employers Liability (Core)			
01/10/2018 - 30/09/2019	£10,000,000.00		
Public Liability (Core 1)			
01/10/2018 - 30/09/2019	£10,000,000.00		
Employee Dishonesty (Core 1)			
01/10/2018 - 30/09/2019	£25,000.00		
Libel and Slander (Core 1)			
01/10/2018 - 30/09/2019	£250,000.00		
Personal Accident (Core)			
01/10/2018 - 30/09/2019	See full policy schedule / policy booklet		
Legal Expenses (Core)			
01/10/2018 - 30/09/2019	£100,000.00		
Money (Core)			
01/10/2018 - 30/09/2019	See full policy schedule / policy booklet		
Hirers Liability (Core)			
01/10/2018 - 30/09/2019	£2,000,000.00		
All Risks Office Contents Clerks Home (Core)			
01/10/2018 - 30/09/2019	£2,500.00		
All Risks			
16 Street Lights	01/10/2018 - 30/09/2019	£15,520.00	
1 Wooden Bench	01/10/2018 - 30/09/2019	£410.00	
1 Wooden Bench	01/10/2018 - 30/09/2019	£400.00	
Noticeboard	01/10/2018 - 30/09/2019	£170.00	
Grit Bin - Barracks	01/10/2018 - 30/09/2019	£115.00	
Grit Bin - Daddys Hill	01/10/2018 - 30/09/2019	£180.00	
Allotment Fencing	01/10/2018 - 30/09/2019	£1,425.21	
Communal Shed	01/10/2018 - 30/09/2019	£650.00	
Defibrillator & Cabinet	01/10/2018 - 30/09/2019	£2,020.00	
		Premium + Administration	£334.66
		Insurance Premium Tax:	£40.16
		Total:	£374.82

3 YEAR LONG TERM UNDERTAKING PREMIUM £356.08

5 YEAR LONG TERM UNDERTAKING PREMIUM £337.34

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Agenda Item 9c RFO Report

Receipts and Payments

11/07/18	PWLB - repayment	PO8	DD		786.66	y
27/07/18	ICO - Data Protection registration	PO9	DD		35.00	y
31/08/18	BDC Precept	4		4,298.47		
24/09/18	CAS - Insurance	P10	800		374.82	
24/09/18	Glasdon - Dog Bin	P11	801		103.82	
28/09/18	J Hatton - Salary	P12	802		525.56	
28/09/18	J Hatton - WFHA	P12	802		39.00	
28/09/18	J Hatton - Expenses	P13	802		62.09	
28/09/18	HMRC - Clerk Tax	P12	803		131.40	

Bank Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	31/07/18	£100.00				
Premium Accounts	31/07/18	£17,039.61	£20,151.39	£1,286.69	£4,298.47	£0.00
Cash	19/09/18	£0.00	£0.00			£0.00
		£17,139.61	£20,151.39	£1,286.69	£4,298.47	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£15,222.90				
Income			Expenditure			
Precept	£7,800.00	£8,596.94	Clerks Salary	£2,700.00	£1,553.03	
Grants	£331.40	£0.00	Admin	£1,300.00	£716.39	
Bank Interest	£5.00	£9.30	Donations	£600.00	£550.00	
Loan	£0.00	£0.00	Street Lighting	£350.00	£0.00	
Other	£360.00	£180.00	CIL	£0.00	£0.00	
CIL	£0.00	£0.00	Insurance	£350.00	£374.82	
VAT Repayment	£0.00	£320.98	Inspection	£100.00	£0.00	
			P3 Scheme	£360.00	£0.00	
			Licensed Footpaths	£175.00	£0.00	
			Contingency	£500.00	£86.52	
			Maintenance	£630.00	£0.00	
			Loan Repayment	£1,417.14	£0.00	
			Loan Interest	£156.18	£0.00	
			Allotments / Conservation	£655.00	£59.01	
			VAT Paid	£0.00	£17.30	
Total	£8,496.40	£9,107.22	Total	£0.00	£9,293.32	£3,357.07
			Assets C/Forward			£20,151.39
Total		£24,330.12	Total			£23,508.46

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Agenda Item 10e Status of planning applications

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
27/06/17	DC/17/03117	Erection of extensions to existing production premises and new buildings to Hill Farm, Brick Kiln Hill, Polstead - provide canning line (12,611sqm) warehouse space (7,100sqm) apple processing and juice storage (2,060sqm) and apple processing (1,040sqm) associated vehicle parking, landscaping and drainage infrastructure.	17/081 a	Objected	
04/05/18	DC/18/01894	Erection of new detached dwelling at Land South of Wistons, The Street, Assington	18/054e	Supported	
12/06/18	DC/18/02160	Barn Conversion to form annexe at Moors Farm, Wormingford Road, Assington	18/069c	Supported with requested restriction for family use only	Granted
12/06/18	DC/18/02161	Building Consent Barn Conversion to form annexe at Moors Farm, Wormingford Road, Assington	18/069d	Supported	Granted
22/06/18	DC/18/02836	Erection of extension to existing production premises, associated car parking, landscaping and drainage infrastructure at Hill Farm, Stoke Road, Polstead	18/081a	Objected	
09/07/18	DC/18/03080	Erection of dwelling, detached garage and air source heat pump at land south of Maxton and Russet, The Street, Assington	18/081b	Objected	
13/07/18	DC/18/03151	Appearance, landscaping, layout and scale for plot 7 at land north of Assington Barn, The Street, Assington	18/081c	Supported	Granted
13/07/18	DC/18/03156	Appearance, landscaping, layout and scale for plot 8 at land north of Assington Barn, The Street, Assington	18/081d	Supported	Granted
13/07/18	DC/18/03157	Appearance, landscaping, layout and scale for plot 5 at land north of Assington Barn, The Street, Assington	18/081e	Objected	Granted
13/07/18	DC/18/03158	Appearance, landscaping, layout and scale for plots 2,3,4 and 6 at land north of Assington Barn, The Street, Assington	18/081f	Objected to plots 4 & 6 Supported plots 2 & 3	Granted
13/07/18	DC/18/03162	Appearance, landscaping, layout and scale for plot 1 at land north of Assington Barn, The Street, Assington	18/081g	Supported	Granted
30/07/18	DC/18/03431	Erection of up to 2 dwellings with associated highway access, foul drainage treatment package units, parking and landscaping at Land opposite Hill Farm, The Street, Assington	18/093a	Objected	
07/08/18	DC/18/03392	Erection of 2 two bedroom semi-detached single storey dwellings and alterations to existing vehicular access. Demolition of 3 storage buildings at Land north of 25 The Street, Assington	18/093b	Supported with requested restriction for adequate parking and roof height reduced	