

ASSINGTON PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

To be held on **Monday 23rd September 2019** at Assington Village Hall at 7.30pm

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillor
3. Agree **Minutes** of Assington Parish Council meeting held on 5th August 2019
4. Update from the Head Teacher and Staff from **The Ryes College**
5. **Public forum**
6. Update on the **Neighbourhood Plan**
7. Discuss the **BDC Local Plan**
8. Agree actions on **correspondence and emails circulated** to councillors by the Clerk
9. Agree any actions required after reviewing the **Clerk's Report**
10. Finance:
 - a. Review **APC's Asset Register** as at 1st September 2019
 - b. Agree **Insurance Cover** required from CAS for 2019/2020
 - c. From the **RFO Report** authorise payments made / to be made and note income received since the September meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
11. To review Key Policies and to consider Councillor Training requirements
 - a. APC Financial Regulations and Standing Orders
 - b. APC Document Retention Policy
12. Planning:

Status of **planning applications**
13. Agree **Traffic Speed Reduction Plan**
14. Agree possible **Street Names** for the new development
15. **Questions** to the Chair
16. Next scheduled **APC meeting** will be held on Monday 25th November 2019 at 7.30pm.

Signed *Jane M. Hatton*

Jane Hatton, Clerk to Assington Parish Council

Dated: 18th September 2019