

Associated Papers APC Meeting on 25th March 2019

Agenda Item 2 Councillor Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 6 Routine Correspondence

If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

- Email from Claire Fisher at Trading Standards regarding the transportation of scrap through the village.
- Email from Andrew Allberry of SCC Highways regarding the street lighting and agreement of invoice.

Agenda Item 7 Clerks Report

Minute	Action	Status	Done ✓
	Minutes placed on website / sent to parish magazine / Jennie Jenkins		✓
18/143 & 19/002	Planning responses sent to Babergh DC		✓
18/123	Speed reduction plan to be sent to James Finch	Plan to be discussed at the March meeting	
18/126	Clerk re-emailed Jennie Jenkins regarding the procedure of putting up floodlights on the village hall	Planning permission is required	✓
18/140 b	Clerk emailed Steve Merry SCC regarding the response from the owners of St Edmunds Cottage to the request that the kerb be moved in line with the neighbouring property and reduced in height. Available dates to walk the village.	Meeting arranged for the 14th March	✓
19/004 c	Cllr Finch will look into the safety issues and procedures in place at Ryes College		
19/004 d	Cllr Finch will send Cllr Stacey details of new speed reduction on the A134		
19/005	Clerk to subscribe to Parish Online		✓
19/009 b	Clerk will send details of the precept decision to BDC		✓
19/011	Clerk will arrange for election posters for notice boards		✓
19/012 a	Cllrs King and Symonds to do a schedule for hedge cutting of permissive paths for David Gotts	Waiting to hear from David Gotts when he will be cutting paths	
19/012 b	Clerk to investigate new no cyclists signage for footpaths		✓

Associated Papers APC Meeting on 25th March 2019

19/015		Clerk to write to Ryes College to raise concerns	Ryes college responded asking for the contact of the person raising the concerns	✓
19/002	e	Clerk to contact BDC enforcement regarding large cabin erected without planning permission	Responded to the request from enforcement for more information	✓
19/023	b	Clerk to investigate speed sign prices	Price received	✓
19/024	a	Volunteer request to be put in newsletter for lorry watch		
19/024	b	DCllrs Jenkins to investigate best approach regarding lorries parking in A134 layby		
19/026		Clerk to purchase bin for Village Hall	Invoice to be paid	✓
		Clerks Hours		
		1st April 2018 to 28th February - 240 hours paid / 274.5 worked		

Agenda Item 8a Finance

25/03/19	GeoXphere Ltd - Parish Online	P26	819	LA 2011 ss 1 to 8	60.00
25/03/19	Anglian Water - Allotments Dec to	P27	820	LA 2011 ss 1 to 8	22.26
25/03/19	John Robertson - Rubbish Bin	P28	821	LA 2011 ss 1 to 8	186.00
25/03/19	BDC - Litter & dog bin emptying	P29	822	LA 2011 ss 1 to 8	334.34
31/03/19	J Hatton - Salary	P30	823	LA 2011 ss 1 to 8	727.64
31/03/19	J Hatton - WFHA	P30	823	LA 2011 ss 1 to 8	39.00
31/03/19	J Hatton - Expenses	P31	823	LA 2011 ss 1 to 8	108.61
31/03/19	HMRC - Clerk Tax	P30	824	LA 2011 ss 1 to 8	182.00

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	28/02/19	£100.00				
Premium Accounts	28/02/19	£20,730.75	£19,170.90	£1,659.85	£0.00	£0.00
Cash	20/03/19	£0.00	£0.00			£0.00
		£20,830.75	£19,170.90	£1,659.85	£0.00	

Associated Papers APC Meeting on 25th March 2019

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£15,222.90				
<u>Income</u>			<u>Expenditure</u>			
Precept	£8,596.94	£8,596.94	Clerks Salary	£2,700.00	£3,226.73	
Grants	£331.40	£331.20	Admin	£1,300.00	£1,122.66	
Bank Interest	£5.00	£29.93	Donations	£600.00	£550.00	
Loan	£0.00	£0.00	Street Lighting	£350.00	£0.00	
Other	£360.00	£330.00	CIL	£0.00	£3,221.78	
CIL	£0.00	£6,224.51	Insurance	£350.00	£337.34	
VAT Repayment	£0.00	£320.98	Inspection	£100.00	£200.00	
			P3 Scheme	£360.00	£240.00	
			Licensed Footpaths	£175.00	£0.00	
			Contingency	£500.00	£250.68	
			Maintenance	£630.00	£317.62	
			Loan Repayment	£1,417.14	£1,552.89	
			Loan Interest	£156.18	£20.41	
			Allotments / Conservation	£655.00	£171.27	
			Neighbourhood Plan	£0.00	£425.93	
			VAT Paid	£0.00	£245.25	
Total	£9,293.34	£15,833.56	Total	£0.00	£9,293.32	£11,882.56
			Assets C/Forward			£19,170.90
Total		£31,056.46	Total			£31,053.46

Agenda Item 8b Donation requests

Donations made in April 2018:

Assington PCC	£350
Macmillan Cancer Support	£50
Suffolk Accident Rescue Service	£50
Alzheimers Society	£50
Assington Association	£50

Donations requests received in 2018/19:

Headway Suffolk
Citizens Advice Sudbury & District

Past and Current Year Donations	
2014/2015	
Assington PCC	£350.00
CAB	£50.00
Assington Assoc	£50.00
Macmillian Cancer	£50.00
EACH	£50.00
Assington PCC	£50.00
	£600.00
2015/2016	
Assington PCC	£350.00
CAB	£50.00
Assington Association	£50.00
EACH - Donation	£50.00
Alzhemiers Society	£50.00
Macmillan Cancer	£50.00
Assington PCC	£50.00
	£650.00
2016/2017	
Assington PCC	£350.00
Assington Association	£250.00
	£600.00

Associated Papers APC Meeting on 25th March 2019

Agenda Item 9c Earmarked Reserves

<u>Reserves held by APC</u>	2016 / 17		2017 / 18		2018 / 19		2019 /20	
	Start of year	End of year	Start of year	End of year	Start of year	End of year	Start of year	End of year
	Asset Replacement	850.00	1,250.00	1,250.00	1,500.00	1,500.00	1,500.00	1,500.00
Allotments / Conservation	500.00	1,000.00	1,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Election Costs	1,420.00	1,450.00	1,450.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Clerk Gratuity Fund	603.64	675.08	675.08	0.00	0.00	0.00	0.00	0.00
Total Earmarked Reserv	3,373.64	4,375.08	4,375.08	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
General Reserves *	7,161.06	6,159.62	6,159.62	10,722.90	10,722.90	14,041.35	14,041.35	?

Agenda Item 10 Status of planning applications

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
22/06/18	DC/18/02836	Erection of extension to existing production premises, associated car parking, landscaping and drainage infrastructure at Hill Farm, Stoke Road, Polstead	18/081a	Objected	
26/11/18	DC/18/05178	Erection of up to 7 dwellings with carports at land at Assington Barns, The Street, Assington	18/143a	Supported	
31/01/19	DC/19/00395	Erect of a single storey side extension at 1 Vicary Estate, Assington	19/022a	Objected	
19/02/19	APP/D3505/W/18/321709 6	Outline Planning Application for erection of 6 dwellings at land east of The Street, Assington	19/022c	Objected	
28/02/19	DC/19/00971	Siting 2 portacabins and 1 storage container on land at Assington Fruit Farm, The Street, Assington	19/022b	Supported	
07/03/2019	DC/19/01106	Application to change two rear ground floor windows to French doors at The Coach House, Assington Park, Assington	19/022d	Supported	Withdrawn