

# ASSINGTON PARISH COUNCIL

## PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

To be held on **Monday 27th January 2020** at Assington Village Hall at 7.30pm

### AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillor
3. Agree **Minutes** of Assington Parish Council meeting held on 6th January 2020
4. **Public forum**
5. Update on the **Neighbourhood Plan** and to review draft plan
6. Discuss and agree a response to Chambers regarding the **Bus Service**
7. Agree actions on **correspondence and emails circulated** to councillors by the Clerk
8. Agree any actions required after reviewing the **Clerk's Report**
9. Finance:
  - a. From the **RFO Report** authorise payments made / to be made and note income received since the September meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - b. Review Expenditure Budget, the level of Reserves required and set the **Precept** for 2020/2021
10. Planning:

Status of **planning applications**
11. Review the maintenance contract for the **Licensed Path, Footpaths and APC's Assets** and consider renewal of **footpath cutting contract** with D Gotts for 2020
12. Review APC's **Risk Management Register as at January 2020**
13. Review the **effectiveness of APC's Internal Audit and Internal Control processes**
14. Agree new tree guard and plaque for **Jubilee Oak**
15. Agree installation of **Signs for The Thicks** and repair to **Notice Board**
16. Discuss setting up a **Community Facebook Group**
17. **Questions** to the Chair
18. Next scheduled **APC meeting** will be held on Monday 23rd March 2020 at 7.30pm.

Signed *Jane M. Hatton*

Jane Hatton, Clerk to Assington Parish Council

Dated: 22nd January 2020