

ASSINGTON PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

To be held on **Monday 28th September 2020** at Assington Village Hall at 7.30pm

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Assington Parish Council meeting held on 7th September 2020
4. County and District Councillor reports and **public forum**
5. Update on the **Neighbourhood Plan**
6. Agree actions on **correspondence and emails circulated** to councillors by the Clerk
7. Agree any actions required after reviewing the **Clerk's Report**
8. Finance
 - a. Review **APC's Asset Register** as at 1st September 2020
 - b. Agree **Insurance Cover** required from CAS for 2020/2021
 - c. From the **RFO Report** authorise payments made / to be made and note income received since the September meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
9. To review **Key Policies**
 - a. APC Financial Regulations and Standing Orders
 - b. APC Document Retention Policy
10. Planning
 - a. Consider **Planning Application - DC/20/03353** - Change of use of agricultural land to domestic garden and erection of post and rail fencing at land rear of School Lodge and L'Ecole, The Street, Assington
 - b. Status of **Planning Applications**
11. Consider plans to '**Walk the Parish**' to review APC assets
12. Agree **Traffic Speed Reduction Plan**
13. Discuss modifying the **Definitive Map** for public right of way on disused road Assington Hall – Aveley Lane"
14. Agree a plan for the **recruitment** of a new Clerk
15. **Questions** to the Chair
16. Next scheduled **APC meeting** will be held on Monday 30th November 2020 at 7.30pm.

Signed *Jane M. Hatton*

Jane Hatton, Clerk to Assington Parish Council

Dated: 23rd September 2020

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE MEETING IN THE VILLAGE HALL WILL NEED TO PRE-BOOK WITH THE CLERK AS NUMBERS ATTENDING THE PUBLIC FORUM MAY HAVE TO BE RESTRICTED IN LINE WITH COVID 19 REGULATIONS