

ASSINGTON PARISH COUNCIL

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND CONFERENCE CALL DURING COVID-19

To be held on **Monday 7th September 2020** at 7.30pm

AGENDA

1. **Apologies** for absence
2. Receive **declarations of interests** and request for dispensation from Councillors
3. Agree **Minutes** of Assington Parish Council meeting held on 27th July 2019
4. County and District Councillor reports and **public forum**
5. Update on the **Neighbourhood Plan**
6. Agree actions on **correspondence and emails circulated** to councillors by the Clerk
7. Agree any actions required after reviewing the **Clerk's Report**
8. Finance
 - a. From the **RFO Report** authorise payments made / to be made and note income received since the September meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Councillors to note the **annual increase** to the Clerks hourly rate from 1st April 2020
9. Planning
 - a. Consider **Planning Application - DC/20/03362** - Erection of Nursery School with ancillary parking and construction of vehicular access to Land South of Access Road From C733 to the Church, Assington
 - b. Consider **Planning Application - DC/20/03422** - To allow provision of visitors car park space at Land East of The Street, Assington
 - c. Status of **Planning Applications**
10. **Questions** to the Chair
11. Next scheduled **APC meeting** will be held on Monday 28th September 2020 at 7.30pm.

Signed *Jane M. Hatton*

Jane Hatton, Clerk to Assington Parish Council

Dated: 2nd September 2020

This meeting will be held by a conference call.

If any member of the public would like to attend then please contact the clerk beforehand to obtain the dial-in instructions. Contact details as above.

Members of the public can only speak during the Public Forum.