

Associated Papers APC Meeting on 7th September 2020

Agenda Item 2 Councillor Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 6 Routine Correspondence

If there is an email that I have circulated which is not included on the agenda or below and you consider it should be discussed, please raise the item at this point.

- a. Email correspondence between resident and BDC planning regarding Planning Application DC/20/03362 which will be discussed until item 9.a on the agenda.
- b. Email from BDC Planning regarding national planning policy framework
- c. Letter from BDC Licensing regarding licensing policy revision
- d. Email from resident regarding the overgrown footpath FP20 which has been forwarded onto the Footpath wardens

Agenda Item 7 Clerks Report

Minute	Action	Status	Done
	Minutes placed on website / sent to parish magazine / Lee and James		<input checked="" type="checkbox"/>
	Planning Comments sent to BDC		<input checked="" type="checkbox"/>
	Cheques sent to suppliers.		<input checked="" type="checkbox"/>
20/021 b	Clerk to contact Paul Gant SCC Highways as a response had not been received following the meeting with Cllrs on the 3rd December	Awaiting response	<input checked="" type="checkbox"/>
20/071	Clerk to send letter of engagement to Simon White		<input checked="" type="checkbox"/>
20/072	BDC Parker to look into the planning permission at Assington Autos regarding the sites operating hours and the road sign		<input type="checkbox"/>
20/082	Cllr Hill to confirm with Cllr Finch that he had no concerns regarding setting up a Community Speed Watch group at this time		<input checked="" type="checkbox"/>
20/066	BDC Parker to look into if there are any restrictions on filling up garden ponds		<input type="checkbox"/>
	Clerks Hours		
	1st April 2020 to 30th June 2020: 69hrs worked/60 hrs pd		
	Calendar Reminder		
	Shoulder of Mutton AVC renewal due 19th August 2024		

Associated Papers APC Meeting on 7th September 2020

Agenda Item 8a Finance RFO Report

Receipts and Payments

ASSINGTON				Minute	Power	Receipts	Payments
Date	Details	File Ref	Ref				
07/09/20	Places4People Ltd - Planning	PO12	882		LA 2011 ss 1 to 8		205.20
07/09/20	Places4People Ltd - NP Support	PO13	883		LA 2011 ss 1 to 8		3,591.00
07/09/20	BDC - Conservation Lease	PO14	884		LA 2011 ss 1 to 8		5.00
07/09/20	J Hatton - Additional Hours	PO15	885		LA 2011 ss 1 to 8		414.90
07/09/20	HMRC	PO16	886		LA 2011 ss 1 to 8		103.60

Bank Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/7/20	£100.00				
Cash		£56,527.56	£50,209.68	£6,417.88	£0.00	£0.00
		£0.00	£0.00			£0.00
		£56,627.56	£50,209.68	£6,417.88	£0.00	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£38,996.28				
Income			Expenditure			
Precept	£10,000.00	£5,000.00	Staff Costs	£2,880.00	£1,202.45	
Grants	£331.20	£5,074.00	Admin	£1,550.00	£319.95	
Bank Interest	£5.00	£13.51	Donations	£600.00	£700.00	
Loan	£0.00	£0.00	Street Lighting	£350.00	£0.00	
Other	£360.00	£240.00	CIL	£0.00	£423.00	
CIL	£0.00	£9,139.66	Insurance	£350.00	£0.00	
VAT Repayment	£0.00	£0.00	Inspection	£350.00	£0.00	
			P3 Scheme	£360.00	£0.00	
			Licensed Footpaths	£175.00	£0.00	
			Contingency	£500.00	£171.00	
			Maintenance	£630.00	£0.00	
			Loan Repayment	£0.00	£0.00	
			Loan Interest	£0.00	£0.00	
			Allotments / Conservation	£655.00	£5.00	
			Neighbourhood Plan	£1,500.00	£6,228.48	
			VAT Paid	£0.00	£632.70	
Total	£10,696.20	£19,467.17	Total	£0.00	£9,900.00	£9,682.58
			Assets C/Forward			£50,209.68
Total		£58,463.45	Total			£59,892.26

Agenda Item 8a

Clerk salary point is between the SCP range 7 to 11 (old SCP range 18 to 22) and is currently salary point 8. An increase to salary scales from April 2020 for salary point 8 is to £10.62 per hour.

Associated Papers APC Meeting on 7th September 2020

The National Association of Local Councils (NALC) has today published a new employment briefing on the national salary pay scales for clerks and other employees employed under the terms of the model contract.

The briefing includes updated pay scales in line with the 2004 national agreement for the sector.

On 24 August, the National Joint Council for Local Government Services (NJC) **announced that an agreement was reached** between the National Employers and the NJC Trade Union Side on the new pay scales for 2020-21 to be implemented from 1 April 2020.

NALC welcomes the new agreement and notes that increases should be backdated to April 2020.

SCP	01-Apr-19		01-Apr-20	
	per annum	per hour	per annum	per hour
1	£17,364	£9.00	£17,842	£9.25
2	£17,711	£9.18	£18,198	£9.43
3	£18,065	£9.36	£18,562	£9.62
4	£18,426	£9.55	£18,933	£9.81
5	£18,795	£9.74	£19,312	£10.01
6	£19,171	£9.94	£19,698	£10.21
7	£19,554	£10.14	£20,092	£10.41
8	£19,945	£10.34	£20,493	£10.62
9	£20,344	£10.54	£20,903	£10.83
10	£20,751	£10.76	£21,322	£11.05
11	£21,166	£10.97	£21,748	£11.27
12	£21,589	£11.19	£22,183	£11.50
13	£22,021	£11.41	£22,627	£11.73
14	£22,462	£11.64	£23,080	£11.96
15	£22,911	£11.88	£23,541	£12.20
16	£23,369	£12.11	£24,012	£12.45
17	£23,836	£12.35	£24,491	£12.69
18	£24,313	£12.60	£24,982	£12.95
19	£24,799	£12.85	£25,481	£13.21
20	£25,295	£13.11	£25,991	£13.47
21	£25,801	£13.37	£26,511	£13.74
22	£26,317	£13.64	£27,041	£14.02
23	£26,999	£13.99	£27,741	£14.38
24	£27,905	£14.46	£28,672	£14.86
25	£28,785	£14.92	£29,577	£15.33
26	£29,636	£15.36	£30,451	£15.78
27	£30,507	£15.81	£31,346	£16.25
28	£31,371	£16.26	£32,234	£16.71
29	£32,029	£16.60	£32,910	£17.06
30	£32,878	£17.04	£33,782	£17.51
31	£33,799	£17.52	£34,728	£18.00
32	£34,788	£18.03	£35,745	£18.53

Agenda Item 9c Status of planning applications

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
31/03/20	DC/20/01307	Change of use and conversion of barn into 1 dwelling at Shamrock Farm, Marshalls Farm, Assington	20/033	Objected	
31/03/20	DC/20/01308	Works to facilitate conversion of barn into 1 dwelling at Shamrock Farm, Marshalls Farm, Assington	20/033	Objected	
30/06/20	APP/D3505/W/20/324986/5	Change of use of existing restaurant and outbuilding to provide 5 dwellings at The Case Restaurant, Further Street, Assington	20/065	Objected	
15/07/20	APP/D3505/W/20/32507/73	Erection of up to 19 dwellings at Land East of The Barn at Assington, The Street, Assington	20/077	Objected	