

# Assington Parish Council

## Advice of Meeting, and Summons for Councillors to attend

### Meeting to be held 7.30pm on Monday 26<sup>th</sup> July at Assington Village Hall

1. Apologies for absence
2. Receive declarations of Interest and request for dispensation from Councillors
3. Agree Minutes of Assington Parish Council meeting held on Monday 24<sup>th</sup> May 2021
4. Appoint additional Parish Councillor
5. Public Forum to include reports from Suffolk County Council and Babergh District Council
6. Agree actions on Correspondence and emails circulated to the councillors by the Clerk
7. Agree any actions required after reviewing the Clerk's Report
8. Finance
  - i. approve audited accounts
  - ii. From the RFO report authorise payments made/to be made and note income received since the May meeting. Review reconciliation of Accounts against bank Statement and the Statement of accounts vs budget.
9. Planning
  - i. Status of Planning applications
  - ii. Hedge – removal of and replanting with photinia Barracks Lane/Cootes Cottage
10. Donations
11. Review
  - i. training requirements for Councillors
  - ii. document retention periods
  - iii. Standing Orders
  - iv. Risk assessments
  - v. Financial Controls
12. Organise walk of the Parish
13. Speed watch – purchase of Speed monitoring equipment
14. Questions to the Chair
15. Next scheduled APC meeting to be held on Monday 27<sup>th</sup> September 2021

Members of the public can only speak during the Public Forum

Signed *Christine A Hargan*

Clerk to Assington Parish Council,

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