

# ASSINGTON PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH  
Tel: 01787 375085 email: assingtonpc@btinternet.com

24<sup>th</sup> May 2017

Mrs Emma Prince  
BDO Stoy Hayward  
Arcadia House  
Maritime Walk  
Ocean Village  
Southampton  
SO14 3TL

Dear Mrs Prince

Please find enclosed the Annual Return from Assington Parish Council for the year ending 31<sup>st</sup> March 2017.

The 2015 / 2016 Accounting Statement has been "RESTATED" as the car mileage allowance paid to the Clerk has now been classified as "Staff Costs" rather than "All Other Payments" in accordance to The Practitioners' Guide dated March 2017 section 2.15 - Line 4: Staff Costs.

In 2015 / 2016 the car millage paid to the Clerk was £81.90

I also attach:

- An explanation of the quantified significant variances in relation to the Annual Return
- A bank reconciliation for the year ending 31<sup>st</sup> March 2017
- Notification of the date that the inspection period commenced.

I hope that the annual return is in accordance to the criteria set but please do not hesitate to contact me should you have any questions.

Yours sincerely

**Dave Crimmin MILCM**

Clerk and RFO to Assington Parish Council

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## Explanation to the quantified significant variances for boxes 2 - 6, 9 and 10 in Section 2 of the 2016 / 17 Annual Return

### Box 3 Total Other Receipts

2016 £5,271      2017 £2,680      Difference **-£2,591**      **-49%**

Other Receipts	2016	2017	Difference
Grants	4,940	1,439	<b>-£3,501</b>
Other	182	361	£179
VAT Repayment	144	874	£730
			<b>-£2,592</b>

### Box 6 Total Other Payments

2016 £7,269      2017 £5,903      Difference **-£1,367**      **-19%**

Other Payments	2016	2017	Difference
Contingency including defibrillator & cabinet	0	2,356	£2,356
Allotments	3,806	75	<b>-£3,731</b>
			<b>-£1,375</b>

### Box 9 Total Fixed Assets

2016 £19,478      2017 £21,585      Difference **£2,107**      **11%**

During 2016 / 2017 a defibrillator & cabinet (£2,020) and dog bin (£87) were added to the Asset Register.

### Box 10 Total Borrowings

2016 - £4,579      2017 - £3,079      Difference **-£1,500**      **-33%**

Reflects the Capital Repayment of £1,500 during 2016 / 2017.