

**MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL
Held in Assington Village Hall on Monday 16th December 2013**

Present: Councillors S Thorogood (Chairman), C Heseltine, S King, B Stacey, R Symonds and K Tatum.

Attending: D Crimmin (Clerk).

13/139 Apologies for Absence

Cllr Symons (appointment) sent his apologies.

13/140 Declaration of Interest

None were declared.

13/141 Requests for Dispensation

None received.

13/142 Minutes of Meeting held on 25th November 2013

The minutes of the meeting were approved and signed by the Chairman as a correct record.

13/143 Public Forum

There were no members of the public present.

13/144 Planning

- a. The councillors reviewed **Planning Application B/13/01424 Hill Farm, The Street** - Erection of new windows and single storey extension and resolved to support the application.
- b. The councillors reviewed **Planning Application B/13/01425 Hill Farm, The Street** - Application for Listed Building Consent - Insertion of new windows. Erection of single-storey extension. Internal alterations comprising of replacement floor; Insulations to ceilings and walls in kitchen; New internal doors; Works to fireplace; New stud wall and resolved to support the application.
- c. No further planning application had been received since the agenda was posted.

13/145 Allotments and conservation area

The councillors reviewed the draft leases for the conservation and allotments areas drawn up by Babergh District Council. The Clerk was asked to raise the councillors' comments on the leases in the following areas:

- Both Leases should contain a condition that the Landlord contacts the Tenant when the lease has one year to run before expiry
- Both leases should have the option to terminate the lease with 12 months' notice on or after the 29th September in any year but there should be an initial 5 year period where this is not an option. With the set-up costs of both areas the councillors do not want to have to move in the first 5 years.
- Section 3.3 Maintenance of the conservation lease to be modified in light of planned use of the area and Section 3.6 Closing of Property to be deleted.
- Section 3.9 of the allotments lease to be worded on the basis that there will be a wire fence around the allotments to keep out rabbits etc.
- The conservation lease to start in Spring 2014 and the allotments lease to commence upon the completion of the affordable housing scheme.

13/146 Question to the Chair

The Assington Village Charity to agree location of the Queen's Diamond Jubilee commemorative tree on the playing field. The issue of damage to a resident's wall by the reversing school bus at Vicary Estate to be

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raised with James Finch.

13/147 Dates of next meeting

The next scheduled meeting of APC will take place on the 27th January 2014 starting at 7.30pm.

The meeting closed at 8.15pm

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DATED _____