

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL

Held in Assington Village Hall on Monday 25th March 2013

Present: Councillors S Thorogood (Chairman), C Heseltine, S King, R Symonds, J Symons and K Tatum.

Attending: Jennie Jenkins (Babergh District Councillor), James Finch (Suffolk County Councillor), PCSO Partington and D Crimmin (Clerk).

13/027 Apologies for Absence

Cllr Stacey sent her apologies as well as PCSO Hemmett.

13/028 Declaration of Interest

Cllr Heseltine declared a pecuniary interest in item 13/034a as he is the supplier of one payment and he left the meeting while this item was discussed.

13/029 Requests for Dispensation

None received.

13/030 Minutes of Meeting held on 18th February 2013

The minutes of the meeting were approved and signed by the Chairman as a correct record.

13/031 Public Forum

The issues raised in the public forum are contained in Appendix A

13/032 Routine Correspondence (Appendices B)

After reviewing the Routine Correspondence and the emails circulated by the Clerk since the last scheduled meeting the councillors did not require any further action.

13/033 Clerk's Report (Appendix C)

After reviewing the Clerk's Report the councillors resolved to accept the increase of printing costs from 3p to 4p per page of black A4 printing by the Clerk as well as the charge of £5 for using his presentation equipment at a meeting.

13/034 Finance

- a. All cheques signed and due for signing, as itemised in Appendix D, were authorised by the councillors. The councillors also noted the income received since the last meeting, the reconciliation of bank accounts against the bank statements, and the Statement of Accounts against the Budget.
- b. The councillors reviewed the requests received for donations and resolved to give £50 to each of the following organisations, Suffolk Accident Rescue Service, Citizens Advice Bureau and Suffolk Age UK. *LGA 1972 s 142 (2A) and LGA 1972 s 137*
- c. The councillors resolved to carry forward the following earmarked reserves to 2013 / 2014, Asset Replacement £600, Election Costs £1,100, Clerk Gratuity £388.64 and Village Hall Hire £150.

13/035 Planning

- a. The councillors reviewed Planning Application **B/13/00243 10 Woodfield, The Street** - Erection of first floor side & rear extension, alterations to existing porch and alterations to existing vehicular access and resolved to support the application.
- b. No further planning application had been received since the agenda was posted.
- c. The status of planning applications previously reviewed by APC are as follows:

SIGNED _____ *DATED* _____

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL
Held in Assington Village Hall on Monday 25th March 2013

BDC Ref	Application	APC Ref	Date of Response	APC Response	BDC Response
B/08/00316	Enforcement Reference following APC's question re vehicular access at 8 The Gurdons			Raised	
B/12/00803	Land East of Meadow Way - erection of 4 No. residential dwellings, comprising 2 No. two-bedroom houses and 2 No two-bedroom bungalows including associated access, parking and landscaping.	12/070b	31/07/12	Support	
B/12/01255	Hill Farm, The Street - Proposed conversion of old bake house to self-contained residential annexe.	12/108b	27/11/12	Support	
B/12/01256	Hill Farm, The Street - Application for Listed Building Consent - Proposed conversion of old bake house to self-contained residential annexe.	12/108c	27/11/12	Support	
B/12/00803	Land East of Meadow Way - Amendments to application for erection of 4 No. residential dwellings, comprising 2 No. two-bedroom houses and 2 No two-bedroom bungalows including associated access, parking and landscaping. Revised plans show area of proposed highway adoption and area of highway to be stopped up, public footpath, retained cherry tree and proposed hedging.	12/108d	27/11/12	Noted	
	Heritage enquiry re Bambridge Hall	12/115			
B/12/01413	Hill Farm, The Street - Application for Listed Building Consent - Conversion of barn to form 1 No. dwelling and annexe.	13/006a	08/01/13	Support	
B/12/01465	Dows Hall Cottages, Bures Road - Erection of two-storey side extension.	13/006b	08/01/13	Support	Approved 30/01/2013
B/12/01347	Hill Farm, The Street - Conversion of barns to 1 No. dwelling.	13/009a	30/01/13	Support	

13/036 Licensed Path, Footpaths and Assets

The Footpath Warden is to raise the drainage issue on FP20 with SCC Rights of Way. The councillors wish to review the cutting of the footpaths at the November 2013 meeting.

13/037 Allotments and Conservation areas at Meadow Way

BDC have offered the proposed allotment land at Meadow Way at a rent of £200 per annum and the proposed conservation land at a peppercorn rent. The councillors resolved to accept the allotment rent subject to the agreement starting after the affordable housing scheme has been developed and a peppercorn rent of £5 for the conservation area. The councillors feel that with the reduction in BDC's maintenance costs for these two areas, the rents agreed are fair to both parties.

13/038 National Grid Power Line

The councillors resolved to send the content of its last response to National Grid on the 31st July 2012 in responding to the Planning Inspectorate's consultation on the Scoping Report for the Bramford to Twinstead power line. The response to cover the following:

APC does not accept that the Study Area F should be a pylon section between the two underground sections in the Study Area E - Dedham Vale AONB and the Study Area G - Stour Valley. Study Area F is on the

SIGNED _____

DATED _____

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL

Held in Assington Village Hall on Monday 25th March 2013

edge of the AONB and is part of the same landscape and therefore should be considered as no different. In APC's opinion the visual impact that the 2 sealing end compounds will have in Study Areas E, F and G necessitates the undergrounding to continue through Study Area F.

If National Grid proceeds to erect pylons in Study Area F then there are 2 issues that require a different pylon routing than the one proposed through Assington:

- a. The route proposed to the South of 'Hill View' leaves this property sandwiched between the two lines which is not acceptable.
- b. The line of poplars north of Mill Farm look as if they will need to be felled to allow for the pylons. An alignment that does not necessitate felling must be considered as the existing poplars perform a valuable barrier.

Both problems above will be resolved if the underground option is applied to Study Area F.

APC fully supports the argument of Suffolk County Council, Babergh District Council as well as all other District Councils affected by the proposed power line that the whole new power line should be placed underground.

13/039 Road resurfacing of Upper Road, Little Cornard

The councillors resolved to support the resurfacing of the Upper Road through to the boundary with Assington.

13/040 Question to the Chair

The Assington Village Charity have now finalised discussions with the Ryes School and there is no longer any requirement for their staff to park at the Village Hall.

13/041 Dates of next meeting

The next scheduled meeting of APC will take place on the 20th May 2013 starting at 7.30pm.

The meeting closed at 8.55pm

Appendix A Public Forum

James Finch (Suffolk County Councillor) updated councillors on the Stoke by Nayland School and the Bramford to Twinstead Power line.

Jennie Jenkins updated councillors on the new operational teams at BDC / MSDC being in place by the summer; a constitutional review by BDC; Welfare reforms from 1st April; dropped curbs in Vicary Estate.

Appendix B Routine Correspondence

Cores Log Ref	Date Received	Raised by	Regarding	Agenda	Routine	Clerk Notes
CA13003	01/03/13	Suffolk ACRE	Transition into Community Action Together		√	
CA13004		Newsletters	Clerks & Councils Direct / Suffolk View			

SIGNED _____

DATED _____

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL
Held in Assington Village Hall on Monday 25th March 2013

Appendix C Clerk's Report

Minute	Action	Complete ✓
13/004	Notes sent to Assington Magazine.	✓
13/005 a	Suppliers paid and budgets adjusted.	✓
13/009	Planning Application responses sent to BDC.	✓
13/005 b	Precept Upon Charging Authority sent to BDC.	✓
13/005 c	Cheque sent to PCC	✓
13/015	Clerk Digital Vault details passed to Chairman.	✓
13/017	Interest registered with Suffolk Wildlife Trust re Barn Owl boxes although Assington will be scheduled for the Autumn 2013.	✓
13/024	BDC advised that APC chose Option 2 for its Precept demand.	✓
Date	Other Issues	
	Clerk hours to 17th March 2013 - 193.25 worked / 204 paid.	
	I will need to charge £5 for each occasion that my presentation equipment is used for a meeting.	
	After maintaining print costs at 3p / page since 2009, I will need to increase charge to 4p from the 1st April 2013 due to increasing cost of consumables.	

Appendix D RFO Report**Receipts & Payments**

Date	Details	Ref	Power	Receipts	Payments
29/01/13	Assington PCC - Donation	100639	LGA 1972 s 144 (2)	0.00	100.00
25/03/13	BDC - Litter & Dog Bin emptying	100640	Litter Act 1983 ss 5, 6	0.00	192.34
25/03/13	CR Heseltine - Permitted path maintenance 2011	100641	Highways Act 1980 ss 43, 50	0.00	113.75
25/03/13	SCC - Street Lighting upgrade (final Part)	100642	Parish Council Act 1957 s 3	0.00	5,428.68
25/03/13	DF Crimmin - Salary Jan to March	100643	LGA 1972 s 112	0.00	492.03
25/03/13	DF Crimmin - WFHA Jan to March	100643	LGA 1972 s 112	0.00	26.00
25/03/13	HMRC - Clerk Tax	100644	LGA 1972 s 112	0.00	123.20
25/03/13	DF Crimmin Expenses 1 Sept to 28 March	100645	LGA 1972 s 112	0.00	82.98

Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	28/02/13	£100.00				
Premium Accounts	28/02/13	£10,975.75	£4,616.77	£6,458.98	£0.00	£0.00
Cash	28/02/13	£0.00	£0.00			£0.00
		£11,075.75	£4,616.77	£6,458.98	£0.00	

SIGNED _____

DATED _____

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL

Held in Assington Village Hall on Monday 25th March 2013

Statement of Accounts vs Budget

	Budget	Actual	Reserves	Budget	Actual
Assets B/Forward		£19,860.87			
<u>Income</u>			<u>Expenditure</u>		
Precept	£7,000.00	£7,000.00	Clerks Salary	£1,957.00	£1,948.22
Grants	£1,000.00	£322.30	Admin	£120.00	£1,000.00
Bank Interest	£5.00	£5.97	Donations	£600.00	£450.00
Loan	£0.00	£0.00	Street Lighting	£570.00	£478.94
Other	£0.00	£30.00	Street Lighting Upgrade	£10,323.00	£15,323.37
VAT Repayment	£0.00	£387.31	Insurance	£346.97	£346.97
			Inspection	£135.00	£135.00
			P3 Scheme	£250.00	£225.00
			Licensed Footpaths	£150.00	£343.40
			Contingency	£408.03	£0.00
			Maintenance	£160.00	£160.28
			Loan Repayment	£1,600.00	£1,398.76
			Loan Interest		£174.56
			VAT Paid	£0.00	£1,146.62
Total	£8,005.00	£7,745.58	Total	£10,443.00	£12,177.00
			Assets C/Forward		£4,616.77
Total		£27,606.45	Total		£27,606.45

Unclaimed VAT = £1,146.62

End of Appendices

SIGNED _____

DATED _____