

**MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL**  
**Held in Assington Village Hall on Monday 31<sup>st</sup> July 2017**

**Present:** Councillors Simon Thorogood (Chairman), Stephen King, Bronwen Stacey, Rose Symonds, John Symons and Helen Wallace.

**Attending:** Jennie Jenkins (Babergh District Councillor), James Finch (Suffolk County Councillor), Jane Hatton (Clerk) and 11 members of the public.

**17/073 Apologies for Absence**

Cllr Steve Betts

**17/074 Declaration of Interest and Requests for Dispensation**

No declaration of interest or request for dispensation had been received.

**17/075 Minutes of Meeting held on 22<sup>nd</sup> May 2017**

The minutes of the meeting were approved and signed by the Chairman as a correct record.

**17/076 Public Forum**

- a. County Councillor James Finch gave his report appendix A.
- b. District Councillor Jennie Jenkins reported that Babergh DC had introduced pre-planning application charges, these will be cost neutral as they are currently making a loss. The move to Endeavour House is planned for the end of November and they are keen that the building in Hadleigh is not left empty and some of the facilities at the building may still be used.
- c. Residents living close to the Koning site which was previously Copella informed the council of their concerns at proposals to triple the size of the site which they felt was not in keeping with the development within the AONB, increase in HGV traffic which is unable to pass at certain points in the road and more suitable sites are available

**17/077 Boundary Review**

District Councillor Jennie Jenkins informed the council that two proposals to realign the wards are being considered, to include a. Bures St Mary, Assington, Newton and Boxford (2666 residents) or b. Little Cornard, Assington, Leavenheath and Newton (2157 residents). In 2019 district councillors will be reduced from 43 to 31 and the Boundary Commission will have the final decision. It was agreed that the councillors felt they were more aligned with option (a), so that the ward would include Bures St Mary, Assington, Newton and Boxford. The clerk will respond on behalf of the council.

**17/078 Routine Correspondence**

After reviewing the Routine Correspondence and the emails circulated by the Clerk there were no further actions requested of the Clerk.

**17/079 Clerk's Report**

After reviewing the Clerk's Report there were no further actions requested of the Clerk.

**17/080 Finance**

Cheque signed, as itemized in Appendix B and was authorized by the councillors. Cllrs noted the reconciliation of bank accounts against the bank statements, and the Statement of Accounts against the Budget.

**17/081 Planning**

- a. Planning Application - DC/17/03117 – **Extensions to existing production premises and new buildings at Hill Farm, Brick Kiln Hill, Polstead, Sudbury Suffolk CO10 5NY. The councillors agreed to object to the application on the grounds that:**

*SIGNED* \_\_\_\_\_

*DATED* \_\_\_\_\_

Assington Parish Council adopted the General Power of Competence on the 18<sup>th</sup> May 2015

**MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL**  
**Held in Assington Village Hall on Monday 31<sup>st</sup> July 2017**

- **The additional HGV traffic would disturb the tranquillity in the Dedham Vale AONB and is not suitable for the B1068 which is a rural road and does not have the width in places for HGV's to pass**
  - **The B1068 is not suitable for the increase in traffic as there is already additional traffic using this road which has increased significantly over the years going to Stoke By Nayland Hotel, Golf and Spa**
  - **The size of the development and the increase height of the buildings is not appropriate within the AONB**
- b. **Planning Application - DC/17/02705 – Erection of extension following demolition of existing extension at Bramwell House, Colchester Road, Assington, Sudbury Suffolk CO10 5LX was reviewed and supported**
- c. **Planning Application DC/17/03021 – Change of use of existing agricultural building to dwelling and associated building operations at Land at Gedding Hall, Nayland Road, Assington, Sudbury, Suffolk CO10 5LR was reviewed and supported**
- d. **Planning Application DC/17/03535 – Prior Approval Application for conversion to 3 dwellings at Hill Farm, The Street, Assington, Sudbury, Suffolk CO10 5LR. The councillors agreed to object to the application on the grounds that:**
- It is not a barn conversion as it is a recently built grain store and there is a need for agricultural storage in the village
  - There will be additional traffic and poor access
  - The style of the building is not in keeping with the requirements of the village as specified in the village survey which was to fill properties in along the street.
  - Unsuitable within a conservation area
- e. **No further planning applications had been received since the agenda was posted**

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
31/07/08	B/08/00316	Enforcement Reference following APC's question re vehicular access at 8 The Gurdons		Raised	
	B/15/01718	Chilton Woods	16/031b	Objected	
07/04/17	B/16/01569	The Old Workhouse, Further Street - Application for Listed Building Consent- Removal of cement render and installation of replacement wool wood fibreboards with lime render and wash finish together with associated timber frame repairs.	17/045c	Supported	
07/04/17	B/16/01586	The Old Workhouse, Further Street - Application for Listed Building Consent- Replacement of 2 no. wooden window frames.	17/045d	Supported	Approved 20/07/2107
03/04/17	B/17/00465	The Coach House, Assington Park - Application for Listed Building Consent - Conversion and alterations to outbuilding to form self contained annexe.	17/045h	Supported	
03/04/17	B/17/00464	The Coach House, Assington Park - Conversion and alterations to outbuilding to form self contained annexe.	17/045i	Supported	
	B/17/00947	Adjoining Parish Little Ropers Farm, Assington Road, Bures St Mary - Change use of land to a campsite(retention of).	17/065b		
18/04/17	APP/D3505/W /17/3168591	Appeal by The Hill Farm Assington Partnership B/16/01167 Site Address: Land north of The Hollies, The Street, Assington, SUDBURY, CO10 5LH	17/065a		
	B/17/01119	Cotton Wood, Barracks Road - Erection of decontamination building (retention of).	17/065c	Supported	

*SIGNED* \_\_\_\_\_

*DATED* \_\_\_\_\_

Assington Parish Council adopted the General Power of Competence on the 18<sup>th</sup> May 2015

**MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL**  
**Held in Assington Village Hall on Monday 31<sup>st</sup> July 2017**

13/05/17	B/15/01718	Amendments to Chilton Woods Mixed Use Development, Land North of, Woodhall Business Park, Sudbury - Outline application (with all matters reserved except for access) - Erection of up to 1,150 dwellings (Use Class C3); 15ha of employment development (to include B1, B2 and B8 uses, a hotel (C1), a household waste recycling centre (sui generis) and a district heating network); village centre (comprising up to 1,000m2 Gross Floor Area (GFA) of retail floor space (A1, A2, A3, A4 and A5), village hall (D2), workspace (B1a), residential dwellings (C3), primary school (D1), pre-school (D1) and car parking); creation of new vehicular access points and associated works; sustainable transport links; community woodland; open space (including children's play areas); sustainable drainage (SuDS); sports pavilion (D2) and playing fields; allotments; and associated ancillary works.	17/065d	
----------	------------	---	---------	--

- f. The councillors requested the Clerk to raise the issue that they had no response to B/08/00316. Clerk to email District Councillor Jennie Jenkins.
- g. It was agreed that the new BDC system of electronic consultation made it difficult to view and District Councillor Jennie Jenkins said that if she was contacted, she would provide hard copies of the documents. It was also raised that finding the applications was not always easy and that BDC should provide a direct link for each planning application. The clerk will forward the comments onto BDC.

**17/082 Community Led Plan/Neighbourhood Plan**

It was agreed the councillors would wait until the outcome of the Boundary Commission Ward Review to find out who they would be linked with but that the clerk would approach Newton Parish Council to find out what plans they have, so that they may work together.

**17/083 CIL and S106 money for recreational amenities in the parish**

The Village Hall Charity would like to offer a section of the field for a playground as it was recognised this was required. Councillor Jennie Jenkins would forward the details of the person in Babergh DC who deals with playground equipment. Cllr Stephen King would obtain a quote to repair the bench in the Village Hall field.

**17/084 Review key policies and to consider any Councillor Training requirements**

It was agreed to accept the changes to the Financial Regulations, Standing Orders and Document Retention Policy. The Clerk confirmed that she was intending to attend the CiLCA course in October and November.

**17/085 Review of Assets**

Cllr Stephen King will obtain a quote to repair the bench in the Village Hall field. The councillors agreed to review all the other assets in the parish and to raise any issues at the September meeting.

**17/086 Question to the Chair**

- a. Cllr Stephen King raised that Cllr Betts was concerned about the drainage on footpath 20 down at the brook and he would look into whether the footpath could be diverted.
- b. Cllr Helen Wallace asked who was responsible for cutting back the hedge in Barracks Road as it was overgrown.
- c. Cllr Helen Wallace was concerned that there is an exposed black cable on the corner of Barracks Road and The Street. The Clerk will inform BT.
- d. Cllr Helen Wallace asked if the hedge in front of the new buildings at The Barn was planted

*SIGNED* \_\_\_\_\_ *DATED* \_\_\_\_\_  
 Assington Parish Council adopted the General Power of Competence on the 18<sup>th</sup> May 2015

**MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL**  
**Held in Assington Village Hall on Monday 31<sup>st</sup> July 2017**

with a grant and if so are there any condition to impose if it is removed. Cllr Stephen King will check the minutes to see if any new entrance was agreed and Cllr Simon Thorogood would contact Chris Hestletine to confirm if a grant was used.

- e. Cllr Bronwen Stacey had attended the Town and Parish Liaison Meeting and had the new contact details for SCC.
- f. Cllr Rose Symonds informed that the committee that the Jubilee Tree will be planted at the far end of the Village Hall field.

**17/087 Next Meeting**

The next scheduled meeting date is the 25<sup>th</sup> September starting at 7.30pm.

**The meeting closed at 9.10pm**

**Appendix A - County Councillor James Finch Report**

➤ **The Ipswich Park & Ride Launch 2017**

The new Park & Ride commercial service run by First Eastern Counties launch took place on Monday 3 July. The new service will run every 15 minutes from 7am to 7pm, Monday to Saturday. First's proposal has enabled SCC to achieve its proposed saving of £0.5m each year. It is important that we take every opportunity to promote First's Park & Ride service and use it ourselves.

➤ **Highways Transformation**

A new Highways Senior Leadership Team was established with effect from 6 March 2017, with appointments made to all Head of Service roles under Phase 1 of the organisational change process.

Heads of Service have assisted in the finalisation of the new organisational structure for Suffolk Highways, The finalisation of appointments will be made during week commencing 3 July 2017.

The following outlines our current status with carriageway maintenance treatments:

<b>Area of Surface Dressing &amp; Machine Surfacing (including Micro Asphalt) 2017</b>				
Treatment	Carriageway area completed at 21/06/17 (m2)	Remaining area scheduled for completion by 31/08/17 (m2)	Total (m2)	Approximate total length treated (km)
Surface Dressing	1,528,501	471,499	2,000,000	308
Machine Surfacing	203,171	43,603	246,774	38

Total carriageway length in Suffolk (km) 6,588

Total carriageway treated 2017/18 (%) 5.25%

➤ **Roadworks.org initiative**

You can now find current and planned roadworks or road and street closures and how this affects you and information about road improvements projects in Suffolk. Roadworks.org is the most comprehensive source of up-to-date information about roadworks, road closures and diversions, traffic incidents and other disruptions affecting the UK road network. The interactive map can be found at [www.suffolk.roadworks.org](http://www.suffolk.roadworks.org)

➤ **2017 Tour of Britain**

Stage 6 of the 2017 Tour of Britain will take place in Suffolk on Friday 8 September. The stage is 183km long and will start in Newmarket and finish in Aldeburgh. The last time the Tour was here (2015) it generated an economic impact for Suffolk of £2.2million, even though only half the stage was in the county – the whole stage, which was shared with Norfolk, generated £4.5million. The event also provides the opportunity to engage communities along the route to use the event to showcase their locality to a national and international audience, bring communities together and inspire people to be more active.

➤ **Raising the Bar Awards 2017**

The Raising the Bar Awards Ceremony at Trinity Park on 26 June 2017 celebrated and recognised those going the extra mile - Suffolk children, young people, schools, staff, Governors, volunteers and businesses. More information about the Raising the Bar Awards and its winners is available at [www.rtbawards.com](http://www.rtbawards.com).

➤ **First Suffolk Research School Announced**

Samuel Ward Academy has been designated as Suffolk's first Research School, funded through the strategic partnership

*SIGNED* \_\_\_\_\_ *DATED* \_\_\_\_\_  
 Assington Parish Council adopted the General Power of Competence on the 18<sup>th</sup> May 2015

**MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL**  
**Held in Assington Village Hall on Monday 31<sup>st</sup> July 2017**

of the Education Endowment Foundation (EEF) and Raising the Bar. The Research School will be part of a prestigious national network, coordinated through the EEF and the Institute for Effective Education (IEE), and will be the first one in the Eastern Region. Suffolk's Research School will be a key strategic development to bring educational best practice to Suffolk and develop our own evidence based programmes. It will be building on the important work of the School to School Support Partnership of sharing best practice. Samuel Ward Academy's Research School will be launched in September 2017. For further information, please contact: Maria Hough, Email: [maria.hough@suffolk.gov.uk](mailto:maria.hough@suffolk.gov.uk) Tel: 01473 263952.

**Appendix B**

**Receipts & Payments**

Date	Details	Ref	Power	Receipts	Payments
13/06/17	DF Crimmin - Expenses 28 Feb to 6th June 2017	P05 766	LA 2011 ss 1 to 8	0.00	84.81
30/06/17	DF Crimmin - Salary April to June	P06 767	LA 2011 ss 1 to 8	0.00	959.65
30/06/17	DF Crimmin - WFHA April to June	P06 767	LA 2011 ss 1 to 8	0.00	39.00
30/06/17	HMRC - DFC Clerk Tax	P07 768	LA 2011 ss 1 to 8	0.00	239.80
30/06/17	HMRC - Tax owed 2013 / 2014	P07 768		0.00	0.15
30/06/17	HMRC - JH Clerk Tax	P07 768	LA 2011 ss 1 to 8	0.00	32.40
30/06/17	J Hatton - Salary June	P08 769	LA 2011 ss 1 to 8	0.00	130.39
30/06/17	J Hatton - WFHA June	P08 769	LA 2011 ss 1 to 8	0.00	13.00
22/06/17	Assington Allotments Association rent			180.00	0.00
22/06/17	DF Crimmin repaid tax for 2013 / 2014			0.15	0.00
31/07/17	Anglian Water - allotments April to May	P09 770	LA 2011 ss 1 to 8	0.00	31.23
				0.00	0.00

**Reconciliation**

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	30.6.17	£100.00				
Premium Accounts	30.6.17	£18,295.08	£16,864.65	£1,530.43	£0.00	£0.00
Cash	24.6.17	£0.00	£0.00			£0.00
		£18,395.08	£16,864.65	£1,530.43	£0.00	

**End of Appendices**

*SIGNED* \_\_\_\_\_ *DATED* \_\_\_\_\_  
 Assington Parish Council adopted the General Power of Competence on the 18<sup>th</sup> May 2015