

**MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL**  
**Held in Assington Village Hall on Monday 17<sup>th</sup> December 2018**

**Present:** Councillors Simon Thorogood (Chairman), Stephen King, Rose Symonds, Bronwen Stacey,

**Attending:** Jane Hatton (Clerk) and 2 members of the public

**18/135 Apologies for Absence**

Councillors Steve Betts, John Symons, Helen Wallace, County Councillor James Finch and Babergh District Councillor Jennie Jenkins

**18/136 Declaration of Interest and Requests for Dispensation**

No interests were declared and no request for dispensation had been received.

**18/137 Minutes of Meeting held on 26<sup>th</sup> November 2018**

The minutes of the meeting were approved and signed by the Chairman as a correct record with the change of wording in 18/124 “and contribute to the funding in the future” to “and to consider contribution to further funding in the future”. 18/130 “The footpath across” to “The footbridge across”.

**18/138 Public Forum**

County Councillor James Finch had circulated his written report to councillors ahead of the meeting.

**18/139 Neighbourhood Plan**

Cllr King reported that in general the feedback received from residents have been positive to the survey to date. The council wished to thank Nick Miller and Mike Townrow for the tree survey they had carried out.

**18/140 Routine Correspondence**

- a. It was noted that it would be interesting to see what increase there would be with voters from neighbouring parishes all using the polling station in Assington at the next election.
- b. The email received from David Keeble regarding the kerb did not address the fact that the kerb is encroaching onto the highway and it was agreed that the clerk would email Steve Merry at SCC Highways to ask what the next course of action is and also for dates of when he was available in the new year to walk the village. Cllr Stacey requested that James Finch be copied into the email to Steve Merry.

**18/141 Clerk’s Report (Appendix A)**

Cllr King informed that following Cllr Symons advising Assington Barns that their signs on the A134 had to be removed off the highway verge. Assington Barns had gained permission from the landowner to put the signs on the edge of the field.

**18/142 Finance**

All cheques signed and due for signing as itemised in appendix B, were authorised by the councillors. The councillors noted the income received since the last meeting and reconciliation of bank accounts against the bank statements, and the Statement of Accounts against the Budget.

**18/143 Planning**

- a. Considered **Outline Planning Permission – DC/18/05178** – Erection of up to 7 dwellings with carports at land at Assington Barns, The Street, Assington and resolved to support the application as this will join up the other housing already granted and will be behind Assington Barns and therefore not spoiling the street scene. However, councillors wished to stress that when full planning permission is received, the properties need to be kept as bungalows and 2 or 3 bedroom properties whereas in past application these properties have become 4

*SIGNED* \_\_\_\_\_

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bedroom properties when built. The councillors also wish that it be noted that as the applications are received piecemeal and not as one single application, the developer is avoiding providing affordable housing.

- b. Considered **Planning Permission – DC/18/05132** – Conversion of outbuilding/garage to annex/studio at 81 Dyers Lane, Assington and resolved to support the application.
- c. Considered **Planning Permission – DC/18/05348** – Erection of extension at Lantern House, The Street, Assington and resolved to support the application.
- d. Status of **planning applications**

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
04/05/18	DC/18/01894	Erection of new detached dwelling at Land South of Wistons, The Street, Assington	18/054e	Supported	Granted
22/06/18	DC/18/02836	Erection of extension to existing production premises, associated car parking, landscaping and drainage infrastructure at Hill Farm, Stoke Road, Polstead	18/081a	Objected	
09/07/18	DC/18/03080	Erection of dwelling, detached garage and air source heat pump at land south of Maxton and Russet, The Street, Assington	18/081b	Objected	
30/07/18	DC/18/03431	Erection of up to 2 dwellings with associated highway access, foul drainage treatment package units, parking and landscaping at Land opposite Hill Farm, The Street, Assington	18/093a	Objected	Refused
11/08/18	DC/18/04077	Conversion of detached outbuilding to two dwellings at Hill Farm, The Street, Assington	18/105b	Objected	
11/08/18	DC/18/04078	Listed Building Consent - Conversion of detached outbuilding to two dwellings at Hill Farm, The Street, Assington	18/105c	Objected	
25/09/18	DC/18/04270	Erection of dwelling, detached garage and air source heat pump at land south of Maxton and Russet, The Street, Assington	18/116a	Supported	
22/10/18	DC/18/04657	Erection of a single storey rear extension at Skimbles, The Street, Assington	18/128a	Supported	Granted
23/10/18	DC/18/01894	Erection of new detached dwelling at Land South of Wistons, The Street, Assington ( <b>re-consultation</b> )	18/128b	Supported	
31/10/18	DC/18/04684	Change of use of land for the stationing of 180 solar panels at Woodthorpes Farm, Nayland Road, Assington	18/128c	Supported	
19/11/18	DC/18/04077	Conversion of detached outbuilding to two dwellings at Hill Farm, The Street, Assington ( <b>re-consultation</b> )	18/128d	Objected	

**18/144 Kiosk**

It was agreed that Cllr Symonds would write an article for the February Assington Newsletter to ask residents for suggestions for the use of the kiosk once it has been adopted by the council. Cllr King suggested an art gallery with the kiosk locked but art being visible in the windows.

**18/145 Question to the Chair**

Investigation into designated green spaces had been suggested by a resident and it was agreed that the clerk would contact SALC to find out if they had any further information on how these were achieved.

**18/146 Next Meeting**

The next scheduled meeting date is the 28<sup>th</sup> January 2019 starting at 7.30pm.

**The meeting closed at 8.50pm**

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**Appendix A Clerks Report**

Minute	Action	Status	Done ✓
	Minutes placed on website / sent to parish magazine / Jennie Jenkins		✓
18/128	Planning responses sent to Babergh DC		✓
18/123	Speed reduction plan to be sent to James Finch		
18/125 c	Clerk to contact Suffolk Better Broadband to enquire about a new box	Article for newsletter	✓
18/125 e	Clerk emailed SCC to inform them to keep street lighting the same over the Christmas period		✓
18/126	Clerk re-emailed Jennie Jenkins regarding the procedure of putting up floodlights on the village hall	Awaiting response from District Cllr	✓
18/127 e	Clerk to return Barclays Bank information		✓
18/127 d	Clerk to contact BDC Infrastructure regarding S106/CIL money expenditure	Awaiting response from District Cllr	✓
18/128 c	Clerk emailed BDC to clarify the issued of the speed survey at Wistons	Awaiting response from BDC	✓
18/129	Clerk sent letter to the owners of St Edmunds Cottage requesting the kerb be moved in line with the neighbouring property and reduced in height	Response received	✓
18/133	Cllr Symons to advise Assington Barns that their signs on the A134 will need to be removed		
18/133	Clerk investigated the options of compulsory purchase of land	Details sent to councillors	✓
	<b>Clerks Hours</b>		
	1st April 2018 to 30th November 2018 - 175 hours paid / 212 worked		

**Appendix B RFO Report**

**Receipts and Payments**

29/11/18	Assington Allotment Ass	7		LA 2011 ss 1 to 8	150.00	y	
17/12/18	Mrs H Wallace - NP expenses	P20	814	LA 2011 ss 1 to 8			348.83

**Bank Reconciliation**

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	30/11/18	£250.00				
Premium Accounts	30/11/18	£26,593.56	£22,109.24	£4,734.32	£0.00	£0.00
Cash	12/12/18	£0.00	£0.00			£0.00
		£26,843.56	£22,109.24	£4,734.32	£0.00	

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**Statement of Accounts vs Budget**

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£15,222.90				
<b><u>Income</u></b>			<b><u>Expenditure</u></b>			
Precept	£8,596.94	£8,596.94	Clerks Salary	£2,700.00		£2,244.19
Grants	£331.40	£331.20	Admin	£1,300.00		£1,022.95
Bank Interest	£5.00	£18.28	Donations	£600.00		£550.00
Loan	£0.00	£0.00	Street Lighting	£350.00		£0.00
Other	£360.00	£330.00	CIL	£0.00		£3,221.78
CIL	£0.00	£6,224.51	Insurance	£350.00		£337.34
VAT Repayment	£0.00	£320.98	Inspection	£100.00		£200.00
			P3 Scheme	£360.00		£0.00
			Licensed Footpaths	£175.00		£0.00
			Contingency	£500.00		£95.68
			Maintenance	£630.00		£0.00
			Loan Repayment	£1,417.14		£773.07
			Loan Interest	£156.18		£13.59
			Allotments / Conservation	£655.00		£59.01
			Neighbourhood Plan	£0.00		£348.83
			VAT Paid	£0.00		£69.13
			<b>Total</b>	<b>£0.00</b>	<b>£9,293.32</b>	<b>£8,935.57</b>
	<b>Total</b>	<b>£15,821.91</b>				
			Assets C/Forward			£22,109.24
<b>Total</b>		<b>£31,044.81</b>	<b>Total</b>			<b>£31,044.81</b>

**End of Appendices**

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