

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL
Held in Assington Village Hall on Wednesday 20th June 2018

Present: Councillors Simon Thorogood (Chairman), Stephen King, Steve Betts, Rose Symonds, John Symons and Helen Wallace

Attending: Jane Hatton (Clerk) and 10 members of the public

18/062 Apologies for Absence

Councillor Bronwen Stacey, District Councillor Jennie Jenkins and County Councillor James Finch sent their apologies

18/063 Declaration of Interest and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

18/064 Minutes of Meeting held on 21st May 2018

The minutes of the meeting were approved.

18/065 Public Forum

A member of the public raised the issue of the 7 new proposed dwellings on Land East of The Street and the original objects of landscaping, land water and holding water and that the site will be liable to flood. Properties 9 & 10 of the neighbouring site which had got planning permission on appeal according to Suffolk CC Flooding were still liable to flood and any land lower including this new site and existing neighbours. The planning inspectorate had passed the responsibility of the control of foul water to the District Council and a neighbour to the site was concerned about foul water going into his pond. An additional concern raised was the additional traffic on a rural road without a pavement.

The public meeting was closed.

18/066 Routine Correspondence

- a. An email had been received from BDC informing the council that Charlotte Bayes from the Planning Enforcement team would investigate the double garage and alinement of the kerb at St Edmunds Cottage and the clerk had contacted her for an update but not had a reply and the Clerk was asked to follow up. Cllr King advised that there was an application on the 4th June for a new driveway which had not been sent to the clerk from BDC and the clerk confirmed that it was not listed in the consultee tray on the website. Councillors reviewed **Planning Application – DC/18/02520** – relocation of access drive serving new dwelling at St Edmunds Cottage, The Street, Assington. Councillors resolved to object to this application on the grounds that:
 - The original location of the drive is adequate for the single garage as agreed in the planning permission granted.
 - This planning permission is being investigated by Planning Enforcement reference number 18/00167/NFP as a double garage is being erected without planning permission and the kerb is out of alinement.
 - The erection of a double garage without planning permission is an over development of the site.
- b. An email had been received from BDC regarding a Liaison meeting on the 10th July. Councillors requested the clerk to find out what will be discussed before deciding if they need to attend.
- c. An email had been received from BDC confirming that Christine McSloy will respond regarding placing a dog bin in Wemsley Lane but the Clerk had not received a response

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and confirmed this would be followed up. Cllr Thorogood suggested that the landowner be asked if they had any objections.

- d. Since the issue of the agenda an invite had been received from BDC regarding a meeting on Rural Housing on the 4th July and Cllrs Wallace and Symonds confirmed that they would attend. The Clerk will confirm on their behalf.

18/067 Clerk's Report (Appendix A)

After reviewing the Clerk's Report there were no further actions requested of the Clerk.

18/068 Finance

All cheques signed and due for signing as itemised in **Appendix B**, were authorised by the councillors. The councillors noted the income received since the last meeting and reconciliation of bank accounts against the bank statements, and the Statement of Accounts against the Budget.

18/069 Planning

- a. Councillors reviewed **Outline Planning Permission – DC/18/02596** – Erection of 7 dwellings at Land East of The Street, Assington and resolved to **object** to this application on the following grounds:
- Permission for planning had been refused by BDC initially and overturned regarding the neighbouring site on appeal and reasons for the refusal still apply
 - Overdevelopment of the site and no requirements for an additional 7 dwellings in addition to the 10 dwellings with planning permission failing to meet CS11 which requires development to be well designed and appropriate in size/scale and character to its setting and village.
 - No capacity of physical infrastructure with the additional risk of flooding including foul water
 - Highway issues with additional traffic generation and highway safety with no footpath connecting the proposed site with the amenities of the village
 - The impact on the development in a designated special landscape NPPF para 109.
 - The drive through the St Edmunds Close had been agreed for access for agricultural use only
- b. Councillors reviewed **Planning Permission – DC/18/02584** – Erection of a single storey rear extension to 27 The Street, Assington and resolved to **object** to this application on the following grounds but would look to support an application for an extension to the rear of the property which could not be seen from the road.
- Layout and density of the building design, visual appearance will spoil the proportion of the existing properties and the unusual design
 - Out of keeping with the street scene
- c. Councillors reviewed **Planning Permission – DC/18/02160** – Barn Conversion to form annexe at Moors Farm, Wormingford Road, Assington and resolved to **support** the application but would request an added restriction that the annex is for family use only.
- d. Councillors reviewed **Building Consent – DC/18/02161** – Barn Conversion to form annexe at Moors Farm, Wormingford Road, Assington and resolved to **support** the application
- e. Cllr Thorogood requested that the clerk contact Babergh Planning Department to request a meeting and suggested dates to discuss the amount of planning being granted in the village and especially DC/18/01759 which was granted this week without the requested site visit and to copy in the District Councillor.

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e. The Status of **planning applications** previously reviewed are as follows:

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
27/06/17	DC/17/03117	Erection of extensions to existing production premises and new buildings to Hill Farm, Brick Kiln Hill, Polstead - provide canning line (12,611sqm) warehouse space (7,100sqm) apple processing and juice storage (2,060sqm) and apple processing (1,040sqm) associated vehicle parking, landscaping and drainage infrastructure.	17/081 a	Objected	
12/02/18	DC/18/00687	Erection of 8 dwellings with garages and new vehicle access on land at The Barn Assington, The Street, Assington	18/035a	Objected	
06/04/18	DC/18/01471	Change of use from existing holiday let accommodation to permanent occupancy for short or long term let at Oak House, The Street, Assington	18/054a	Objected	Granted
11/04/18	DC/18/01533	Erection of two storey detached dwelling and garage at Land to the West of Brookfields, Barracks Road, Assington	18/054b	Supported	Granted
23/04/18	DC/18/01759	– Erection of single storey detached dwelling and access at Lane to the North of Brookfields, Barracks Road, Assington	18/054c	Objected	
12/04/18	DC/18/01550	Removal of isolated wooden struts on ground floor and repair of ceiling joists at The Old Workhouse, Further Street, Assington	18/054d	Supported	Granted
04/05/18	DC/18/01894	Erection of new detached dwelling at Land South of Wistons, The Street, Assington	18/054e	Supported	
10/05/18	DC/18/02073	Two storey rear/single storey rear extension and internal alterations to existing house and garage for additional accommodation at Dale Cottage, The Street, Assington	18/054f	Supported	

18/070 Questions to the Chair

- a. Cllr Wallace informed that a meeting had been held on Monday with those interested in the Neighbourhood Plan and that they were ready to proceed. Councillors agreed to formally approve to proceed with the Neighbourhood Plan proposed by Cllr Wallace, second Cllr King.
- b. Cllr Symonds asked if a letter can be sent to Chris Heseltine's solicitor registering the interest of the council in purchasing the reservoir. Cllr Betts will provide the clerk with the contact details.
- c. Cllr Thorogood suggested that a letter be sent to Mr Thompson the owner of Assington Thicks to thank him for not only keeping the footpath cut but cutting other paths for the use of residents.

18/071 Next Meeting

The next scheduled will be held on Monday 30th July 2018 at 7.30pm.

Meeting closed at 8.30pm

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Appendix A Clerk's Report

Minute	Action	Complete
		✓
	Minutes placed on website and sent to parish magazine and Jennie Jenkins.	✓
	Planning responses sent to Babergh DC	✓
18/046	Clerk sent Mr White a letter of engagement to be Internal Auditor for 2018/19	✓
18/050	Clerk emailed Jennie Jenkins the emails between her and Helen Wallace relating to the Breakers Yard	✓
18/053	Clerk emailed Annual Return to auditors	✓
18/053 e	Clerk sent signed cheques	✓
18/054 h	Clerk emailed Jennie Jenkins details of the outstanding planning applications and concerns relating to St Edmunds Cottage	✓
18/055	Clerk emailed BDC with a request for an additional dog bin	✓
Clerks Hours		
1st April 2018 to 1st June 2018 - 45 hours paid / 61 hours worked		

Appendix B RFO Report

Receipts and Payments

ASSINGTON				Receipts	Payments
Date	Details	File Ref	Ref		
30/05/18	Assington Allotment Ass	3		180.00	
20/06/18	Assington PCC - Donation	PO4	792		350.00
20/06/18	Macmillian Cancer Support -	PO4	793		50.00
20/06/18	Alzheimers Society - Donation	PO4	794		50.00
20/06/18	SARS - Donation	PO4	795		50.00
20/06/18	Assington Association - Donation	PO4	796		50.00
20/06/18	Anglian Water - Allotments March	PO5	799		54.01
30/06/18	J Hatton - Salary	PO6	797		652.97
30/06/18	J Hatton - WFHA	PO6	797		39.00
30/06/18	J Hatton - Expenses	PO7	797		225.53
30/06/18	HMRC - Clerk Tax	PO6	798		163.00

Bank Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/05/18	£280.00				
	31/05/18	£19,561.48	£17,901.97	£1,939.51	£0.00	£0.00
Cash	12/05/18	£0.00	£0.00			£0.00
		£19,841.48	£17,901.97	£1,939.51	£0.00	

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Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£15,222.90				
<u>Income</u>			<u>Expenditure</u>			
Precept	£7,800.00	£4,298.47	Clerks Salary	£2,700.00		£866.37
Grants	£331.40	£0.00	Admin	£1,300.00		£645.00
Bank Interest	£5.00	£0.00	Donations	£600.00		£550.00
Loan	£0.00	£0.00	Street Lighting	£350.00		£0.00
Other	£360.00	£180.00	CIL	£0.00		£0.00
CIL	£0.00	£0.00	Insurance	£350.00		£0.00
VAT Repayment	£0.00	£320.98	Inspection	£100.00		£0.00
			P3 Scheme	£360.00		£0.00
			Licensed Footpaths	£175.00		£0.00
			Contingency	£500.00		£0.00
			Maintenance	£630.00		£0.00
			Loan Repayment	£1,417.14		£0.00
			Loan Interest	£156.18		£0.00
			Allotments / Conservation	£655.00		£59.01
			VAT Paid	£0.00		£0.00
Total	£8,496.40	£4,799.45	Total	£0.00	£9,293.32	£2,120.38
			Assets C/Forward			£17,901.97
Total		£20,022.35	Total			£20,022.35

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