

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL
Held in Assington Village Hall on Monday 23rd September 2019

Present: Councillors Simon Thorogood (Chairman), Rose Symonds, John Symons, Helen Wallace, Ian Jordan and Andrew Hill

Attending: County Councillor James Finch, Babergh District Councillor Lee Parker, Jane Hatton (Clerk), Stephanie Jones the head of The Ryes College and four members of staff

19/109 Apologies for Absence

Councillor Bronwen Stacey sent her apologies which were accepted.

19/110 Declaration of Interest and Requests for Dispensation

No declaration of Interest or requests for dispensation had been received.

19/111 Minutes of Meeting held on 5th August 2019

The minutes of the meeting were approved and signed by the Chairman as a correct record.

19/112 Update from The Ryes College

Stephanie Jones the head of Ryes College in Pump Lane, Assington and four members of staff attended the meeting to discuss any issues which had been raised. Following a useful discussion including that Cllr Finch will look into the request of the college for a school sign and will bring the SCC Road Safety Manager to the site to talk to the college to see what they need. The college provided contact details so that anyone with any concerns can contact them: 01787 228344, outside school hours: 01787 228345 and email stephanie.jones@theryescollege.org.uk.

Stephanie Jones and four members of staff left at this time.

19/113 Public Forum

County Councillor James Finch advised that schools in Suffolk are seeing improvements in results across a range of subjects at GCSE level, winners of Suffolk's Creating the Greenest County awards announced, Sudbury care home the Red House have been crowned Suffolk Care Home Olympics champions, two new Lorry Watch schemes have been launched, Cllr Finch has now walked six legs of the sponsored walk of the Stour Valley Path with another three stages to be walked and more fostering and adoption sessions have been organised.

Cllr James Finch left at this time.

District Councillor Lee Parker advised that the final consultation date for the Local Plan is the 30th September but this will be discussed later on the agenda. CIL is working well and the infrastructure requirements will only get bigger and there is only so much in the pot. BDC are looking to rename Babergh to possibly South Suffolk and that it was to be discussed next week. The main concern of councillors was the cost and therefore what was the point and that the money could be better spent. Cllr Parker asked if there has been any concerns about the changes to the bin collections and no concerns had been raised. Cllr Parker had looked at the transparency of appeal decisions and that there is not a system of any review. BDC have started to plot the appeal decisions of what they have won and lost and keeping a record with some evidence base. Cllr Jordan suggest some review process needs to be put in place. Cllr Hill said that his concern is that the parish council does not get any feedback on the comments of the parish council to planning applications, as it would be helpful for their learning and feedback and be reassuring that the comments are actually taken into account. Cllr Parker will follow up the communication Cllr Hill had with Jo Hobbs and that the officers report should include a response to the parish council comments. Cllr Parker advised that the Neighbourhood Plan will give the parish a much better

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case to object to planning applications and any developer has to consult the Neighbourhood Plan first and he confirmed that there is a 5 year land supply.

The public meeting was closed.

19/114 Neighbourhood Plan

Cllr Wallace reported that the next public consultation for Saturday 5th October between 10am and 2pm in the Village Hall and this had been published in the newsletter. This will be looking at the Acon report which are the sites which have been put forward for development in the future, the village design and character. They are also showing the progress and they are 2/3rd of the way through the process.

19/115 BDC Joint Local Plan

Cllr Wallace and Cllr Hill asked about green space, infrastructure and transport and whether they were included in the Local Oplan. After discussion it was agreed that, as these matters were covered by the Neighbourhood Plan, the Local Plan should simply mention that there was a hierarchy of plans and that these matters would be covered in full in the Neighbourhood Plan when published.

District Councillor Lee Parker left at this time.

19/116 Routine Correspondence

- a. The email confirming that the CIL bid round was to open on the 1st October. Cllr Symonds confirmed that she had spoken to the previous Parish Councillor who had overseen the CIL. It was agreed that Cllr Symonds will have a look at the relevant website and it was agreed to defer this until the next full meeting.
- b. The email from Andrew Alberry SCC regarding the cost of the street lighting, it was agreed that the current value should be sufficient cover.
- c. The emails regarding training were discussed and it was confirmed that there was money in the budget for training if any councillors would like to attend any training in the future.

19/117 Clerk's Report (Appendix A)

Noted and it was agreed that an additional section would be added to the clerk's report as a reminder of future dates such as the AVC renewal is due for the Shoulder of Mutton.

19/118 Finance

- a. Councillors reviewed the Asset Register and resolved that it accurately reflected the council's assets at this time. Cllr Symonds mentioned that the Village Hall notice board needed to be repaired. Cllr Symonds will contact a carpenter for a quote.
- b. All cheques signed and due for signing as itemized in appendix B, were authorized by the Councillors. The Councillors noted the income received since the last meeting and reconciliation of bank accounts against the bank statements, and Statement of Accounts against the Budget. There was one additional payment required since the issue of the agenda for Anglian Water for the cost of water to the allotments for the last quarter of £47.47.

19/119 Review of Key Policies

- a. Councillors agreed that no changes were required to the Financial regulations and Standing Orders.
- b. Councillors agreed that no changes were required to the Document Retention Policy.
- c. Councillors agreed that they would attend any relevant Councillor Training.

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19/120 Planning

Status of planning applications previous reviewed by APC are as follows with the addition of DC/19/03504 had been granted and a meeting was agreed for the 7th October 2019 to discuss planning application DC/19/04391 which had both been received since the agenda was issued:

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
03/07/19	DC/19/02675	Retention of Vehicular Access at Church Hill Barn, The Street, Assington	19/079b	Supported	Granted
26/07/19	DC/19/03504	Erection of dwelling and garage on land south of Maxton & Russets, The Street Assington	19/106a	Supported	
26/07/19	DC/19/03504	Details under outline planning for access, appearance, landscaping, layout and scale for erection of up to 6 dwellings on land east of The Street, Assington	19/106b	Objected	

19/121 Traffic Speed Reduction Plan

To be deferred to the next full meeting agenda

19/122 Street Name

Cllr Symonds advised that the developer had asked if the parish council would like to put forward a street name for the new development behind St Edmund's Close. Two suggestions were put forward and It was agreed to defer the final decision until the next meeting.

19/123 Question to the Chair

Cllr Symonds reported that the finger post and dog bin at the entrance to The Thicks had been knocked down by one of the timber lorries, the dog bin had been put up in a temporary position and she will report it to SCC once the felling work has been completed. A resident had asked who is responsible for cutting the hedge outside 1 to 4 Woodfields and also if David Gotts will be cutting the conservation area path again this year and the clerk will contact David Gotts to find out. Cllr Thorogood mentioned that he had received complaints from residents about contract dog walkers who are using The Thicks with 5 or more dogs which are not under control and suggested that a sign be erected to say that dogs needs to be under control at all times. Cllr Symonds mentioned that a replacement sign was also needed to make it clear that only the central path through the Thicks is a public footpath and that all the other rides and paths are permissive paths for residents of Assington only. Cllr Symonds will email the clerk a copy of the sign located at the rear entrance of The Thicks,, so that the clerk can investigate a new sign.

19/124 Next Meeting

The next scheduled meeting date is Monday 7th October 2019 starting at 7.30pm.

The meeting closed at 9.50pm

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Appendix A Clerk's Report

Minute	Action	Status	Done
	Minutes placed on website / sent to parish magazine / Lee and James		☑
	Planning Comments sent to BDC		☑
19/079 c	DCllr Parker will investigate how transparent the review of decisions at BDC planning and if it can be shared		
19/098	Cllr Hill to investigate if the kiosk could be reconnected and remain the property of BT		
19/062	Cllr Hill to write to BDC for an explanation as to their approach to planning applications and why the PC suggestions and objects are often ignored		
	Clerks Hours		
	1st April to 31st August 2019 : 110 paid /132hrs worked		

Appendix B RFO Report

Receipts and Payments

29/07/19	ICO - Data Protection Registration	PO16	DD		LA 2011 ss 1 to 8		35.00	y
08/08/19	SCC P3 Scheme	6			LA 2011 ss 1 to 8	165.60		
09/08/19	SCC P3 Scheme	7			LA 2011 ss 1 to 8	165.60		
06/09/19	BDC Precept	8			LA 2011 ss 1 to 8	4,750.00		
23/09/19	CAS Insurance	PO16	834		LA 2011 ss 1 to 8		329.28	
30/09/19	J Hatton Salary	PO17	835		LA 2011 ss 1 to 8		539.25	
30/09/19	J Hatton WFHA	PO17	835		LA 2011 ss 1 to 8		39.00	
30/09/19	HMRC	PO18	836		LA 2011 ss 1 to 8		134.80	
					LA 2011 ss 1 to 8			

Bank Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community Premium Accounts	31/07/19	£100.00				
		£36,584.11	£38,401.05	£3,364.26	£5,081.20	£0.00
Cash		£0.00	£0.00			£0.00
		£36,684.11	£38,401.05	£3,364.26	£0.00	

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Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£19,181.80				
<u>Income</u>			<u>Expenditure</u>			
Precept	£9,500.00	£9,500.00	Staff Costs		£2,880.00	£1,713.90
Grants	£331.20	£331.20	Admin		£1,550.00	£428.68
Bank Interest	£5.00	£12.52	Donations		£600.00	£875.00
Loan	£0.00	£0.00	Street Lighting		£350.00	£373.75
Other	£360.00	£180.00	CIL		£0.00	£1,778.22
CIL	£0.00	£14,334.33	Insurance		£350.00	£329.28
VAT Repayment	£0.00	£298.01	Inspection		£350.00	£0.00
			P3 Scheme		£360.00	£0.00
			Licensed Footpaths		£175.00	£0.00
			Contingency		£500.00	£105.78
			Maintenance		£630.00	£0.00
			Loan Repayment		£0.00	£0.00
			Loan Interest		£0.00	£0.00
			Allotments / Conservation		£655.00	£32.45
			Neighbourhood Plan		£1,500.00	£0.00
			VAT Paid		£0.00	£74.75
Total	£10,196.20	£24,656.06	Total	£0.00	£9,900.00	£5,711.81
			Assets C/Forward			£38,401.05
Total		£43,837.86	Total			£44,112.86

End of Appendices

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