

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL
Held in Assington Village Hall on Monday 29th July 2019

Present: Councillors Simon Thorogood (Chairman), Rose Symonds, Helen Wallace, John Symons, Ian Jordan and Andrew Hill

Attending: County Councillor James Finch, Jane Hatton (Clerk) and 3 members of the public

19/083 Apologies for Absence

Councillor Bronwen Stacey and Babergh District Council Lee Parker sent their apologies which were accepted.

19/084 Election of Vice Chair

It was resolved that Rose Symonds be appointed as Vice Chairman of Assington Parish Council, who signed the Declaration of Acceptance accordingly.

19/085 Declaration of Office

The Clerk confirmed that all Declaration of Interests had been received from Councillors

19/086 Declaration of Interest and Requests for Dispensation

No interests were declared and no request for dispensation had been received.

19/087 Minutes of Meeting held on 8th July 2019

The minutes of the meeting were approved and signed by the Chairman as a correct record.

19/088 Standards Committee

It was resolved that Cllrs Wallace, Symonds and Jordan be appointed as members of the Standards Committee.

19/089 Representative to the Assington Village Charity

It was resolved that Cllr Symons would be the representative to the Assington Village Charity.

19/090 Appointment of Councillors to review Planning Applications

It was resolved that in addition to Cllr Symonds who was appointed at the meeting on the 20th May 2019, Cllr Hill will also investigate all planning applications for subsequent reporting to the Parish Council meetings reviewing the applications.

19/091 Public Forum

County Councillor James Finch advised that 100 fast new electric vehicle charging points would be installed throughout Suffolk in business parks, hotels and car parks. SCC have met with bus operators as bus funding is under review, if a resident do not have transport then community transport will pick them up and take them to the nearest bus. Cllr Jordan was concerned that people in rural areas are more isolated and older people need the bus and probably rely on the bus service more than those in urban areas. CCllr Finch advised that money has been moved to community transport which is more cost effective and he will provide information for the parish newsletter. Management of Museums are being put under one roof and will include a trainee programme over the five museums across Essex and Suffolk. Suffolk's Health and Wellbeing Board are working with Public Health England to promote good mental health especially for the young and those who work alone such as farmers. CCllr Finch mentioned that as Chairman of the County Council his charity is Suffolk Mind. He had visited Ryes College and was impressed by the headmistress and they have difficult students but if they do not behave then they have to go. They have 16 pupils in total, 4 of which live in. The problem is to encourage schools to hold onto these students but ofsted do not recognised the special needs children which is a disincentive for the schools to keep them. Cllr Thorogood mentioned that his concern is that the children are not

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supervised and when he has raised concerns the staff, they advise him to call the police, he feels it should be a secure unit for the students own safety and the council have written to the college on several occasions. CCllr Finch will write to the head, copy in head office in Sudbury and the parish council with the concern about safety. Another local issue is Royal Mail refusing to deliver post to a resident but highways cannot do anything but the resident is looking at what he can do to make the delivery safer. Cllr Symonds asked about the sign for Bures Road which is to be located near the stables and repairs to the road in Dorkings Tye and he will chase it. A resident mentioned that Ryes College had raised £1,032 towards the playground and they do try to integrate into the village.

CCllr Finch left the meeting at this time.

A member of the Assington Village Charity wanted to agree who owns the playing field and it was agreed that it was owned by the Assington Village Charity. The council was informed that the Assington Village Charity had nearly reached the funding for the playground equipment with monies from the S106 monies, BDC Capital Funding and monies donated by the parish council and are short of about £2,000. Cllr Hill mentioned that 94% of those who had contributed to the NP questionnaire had wanted safe areas for children to play and it was agreed that the parish council would pay the shortfall and Assington Village Charity will arrange an invoice for this amount. The resident is also a member of the Assington Allotment Association who have requested establishing a shallow pond in the allotments, he confirmed that it would only be 12 inches deep but it would be within the fence which is locked, to be discussed later on the agenda.

The public meeting was closed and 2 members of the public left at this time.

19/092 Neighbourhood Plan

Cllr Wallace reported that the NP team continue to meet and work over the summer months to try and keep to the project plan, although they have had to review the timescale and put things back by 2 months due in part to Babergh's delay in publishing the Local Plan. A workshop on the 16th July guided by the notes from the consultant Ian Poole to give time to look at some key areas in more depth. In addition AECOM have recently sent them the first draft of their reports on sites and design guidelines which are now being scrutinised. The aim is to share these when they have the final documents and are planning the next consultation event for September possibly 28th.

19/093 Routine Correspondence

- a. The email from the Environment Agency with the assessment regarding Assington Auto and that there are two actions required but in another section they mention there is no evidence of non compliance and it was agreed that this should be clarified and the two sections contradict each other.
- b. The letter from BDC confirmed receipt of the nomination under the Community Right to Bid was noted and confirmed that if the Shoulder of Mutton is put up for sale they have to give the community six months to explore purchasing the pub if BDC agree the application
- c. The consultations dates from BDC to attend briefings on the Local Plan had been received. Cllrs Wallace and Hill will attend the briefing on Wednesday 31st July and Cllr Stacey had already confirmed that she would attend the briefing on Wednesday 14th August.

19/094 Clerk's Report (Appendix A)

Noted

19/095 Finance

- a. Councillors had already agreed that the playing field and therefore the playground was

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owned by the Assington Village Charity.

- b. All cheques signed and due for signing as itemized in appendix B, were authorized by the Councillors. The Councillors noted the income received since the last meeting and reconciliation of bank accounts against the bank statements, and Statement of Accounts against the Budget.

19/096 Planning

Status of planning applications previous reviewed by APC are as follows:

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
07/05/19	DC/19/02169	Replacement and conversion of garage at The Thatched Cottage, Dorking Tye, Assington	19/059c	Supported	
07/05/19	DC/19/02170	Replacement and conversion of garage and internal works at The Thatched Cottage, Dorking Tye, Assington	19/059d	Supported	
14/06/19	DC/19/02753	Change of use of Agricultural Building to Dwellinghouse at Hill Farm, The Street, Assington	19/072a	Objected	Granted
03/06/19	DC/19/02586	Application under Section 73 at Willow Farm, Further Street, Assington	19/079a	More details of the application required	
03/07/19	DC/19/02675	Retention of Vehicular Access at Church Hill Barn, The Street, Assington	19/079b	Supported	

In addition, permission had been granted since the issue of the agenda for DC/19/02586, DC/19/02169 and DC/19/02170. Three new planning applications had been received since the issue of the agenda and it was agreed to discuss these at an additional meeting to be on Monday 5th August at 7pm.

19/097 Allotment Association Shallow Pond

All Councillors agreed that the Allotment Association can put in a shallow pond.

19/098 Kiosk

Cllr Hill asked if the council wanted to reconsider the ownership of the asset and the maintenance and that BT cannot remove it as it is listed and they should reconnect it as BT are legally required to maintain the box if it is 400m away from another box. The resolution was that Cllr Hill would represent the council to investigate if the kiosk can be reconnected and remain the property of BT. Vote: 4 in favour, 1 abstained and 1 against.

19/099 Traffic Speed Reduction Plan

Cllr Symonds advised that she had been informed that the ongoing costs of the signs is expensive to replace the batteries. It was agreed to wait to hear what Newton Parish Council decide to do.

19/100 Question to the Chair

Cllr Symonds advised as the footpath warden that the stile at Sheeps Walk has been repaired and that the no right to cycle signs at the entrance to The Thicks had been smashed off. There had also been a complaint by a resident regarding the amount of dog mess along the main track, she had put up signs which dog walkers seem to be taking notice of. The finger post at Wemsey's Lane had been reversed into and is broken off at the base, this has been reported to BDC. She had also received information that a naked young man had been seen walking around Arger Fen.

Cllr Hill was concerned that DC/19/02753 and DC/19/0286 had been granted and BDC had not considered any of the very reasonable suggestions proposed by the parish council. A lot of parish

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councils are not commenting on planning applications because they are being ignored and it was frustrating as a lot of time was put into discussing this applications. It was agreed that Cllr Hill would write on behalf of the parish council for an explanation as to their approach and especially why this application had been granted.

Cllr Symonds asked who will be keeping up to date with the CIL monies which should be coming to the village as this was something Steve Betts did as a councillor. It was agreed that this would be discussed on the next agenda.

19/101 Next Meeting

The next meeting date is Monday 5th August 2019 starting at 7.00pm.

The meeting closed at 9.05pm

Appendix A Clerk's Report

Minute	Action	Status	Done
	Minutes placed on website / sent to parish magazine / Lee and James		☑
	Planning Comments sent to BDC		☑
19/054 a	DCLlr Parker to follow up the issue of the resident who is not having their post delivered	Asked for a review but unlikely to be able to change the decision made by Royal Mail not to deliver as it is an issue of employee safety	☑
19/054 c	DCLlr Parker will seek clarification regarding the temporary house erected off The Street	BDC are content that the property is temporary	☑
19/056 b	Clerk to respond to contact the clerk at Newton to what progress he has made regarding speed detectors for the village	Confirmed that he is currently looking into what is required and will email me with more details when he has them	☑
19/056 d	Clerk contacted James Finch to follow up on the litter bin and parking on the layby on the A134	No response as yet	☑
19/035	Clerk to email CCLlr Finch for an update regarding safety issues at Ryes College	Cllr Finch to report back at the next APC meeting	☑
19/070	Clerk to investigage the cost of replacement street lighting	Emailed SCC on 25th June	☑
19/071	Clerk to email CCLlr Finch and DCLlr Parker for an update on the outstanding issues	Response received from CCLlr Finch	☑
19/079 c	DCLlr Parker will investigate how transparent the review of decisions at BDC planning and if it can be shared		
19/080	Cllr Hill to complete the documentation online to make the Shoulder of Mutton an asset of community value	Confirmation received from BDC	☑
	Clerks Hours		
	1st April 19 to 30th June 19 : 65 paid /87hrs worked		

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Appendix B RFO Report

Receipts and Payments

29/07/19	BT Payphones - Purchase of Kiosk	PO10	834		LA 2011 ss 1 to 8		1.00
29/07/19	Wave Water Bill - Allotments	PO11	835		LA 2011 ss 1 to 8		27.45
29/07/19	CIL monies - Playground	PO12	836		LA 2011 ss 1 to 8		1,778.22
29/07/19	BDC - Parish Election	PO13	837		LA 2011 ss 1 to 8		104.78
29/07/19	J Hatton - Salary add hrs 2018/19	PO14	838		LA 2011 ss 1 to 8		226.40
29/07/19	HMRC	PO14	839		LA 2011 ss 1 to 8		56.60
29/07/19	J Hatton - Expenses	PO15	838		LA 2011 ss 1 to 8		127.48

Bank Reconciliation

	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Community	28/06/19	£100.00				
Premium Accounts	28/06/19	£37,422.20	£34,397.18	£3,125.02	£0.00	£0.00
Cash	24/07/19	£0.00	£0.00			£0.00
		£37,522.20	£34,397.18	£3,125.02	£0.00	

Statement of Accounts vs Budget

	Budget	Actual		Reserves	Budget	Actual
Assets B/Forward		£19,181.80				
Income			Expenditure			
Precept	£9,500.00	£4,750.00	Staff Costs		£2,880.00	£1,039.85
Grants	£331.20	£0.00	Admin		£1,550.00	£354.68
Bank Interest	£5.00	£0.00	Donations		£600.00	£875.00
Loan	£0.00	£0.00	Street Lighting		£350.00	£373.75
Other	£360.00	£180.00	CIL		£0.00	£1,778.22
CIL	£0.00	£5,352.33	Insurance		£350.00	£0.00
VAT Repayment	£0.00	£298.01	Inspection		£350.00	£0.00
			P3 Scheme		£360.00	£0.00
			Licensed Footpaths		£175.00	£0.00
			Contingency		£500.00	£105.78
			Maintenance		£630.00	£0.00
			Loan Repayment		£0.00	£0.00
			Loan Interest		£0.00	£0.00
			Allotments / Conservation		£655.00	£32.45
			Neighbourhood Plan		£1,500.00	£0.00
			VAT Paid		£0.00	£74.75
Total	£10,196.20	£10,580.34	Total	£0.00	£9,900.00	£4,634.48
			Assets C/Forward			£34,397.18
Total		£29,762.14	Total			£39,031.66

End of Appendices

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