

MINUTES OF MEETING OF ASSINGTON PARISH COUNCIL
Held via Conference Call on Monday 18th May 2020

Present: Councillors Simon Thorogood (Chairman), Rose Symonds, Helen Wallace, John Symons, Andrew Hill, Bronwen Stacey and Babergh District Councillor Lee Parker

Attending: Jane Hatton (Clerk)

20/055 Apologies for Absence

Cllr Ian Jordan and County Councillor James Finch

20/056 Declaration of Interest and Requests for Dispensation

Cllr Stacey declared a non-pecuniary interest on item 20/064a and Cllr Wallace declared a non-pecuniary interest on item 20/062a. No requests for dispensation had been received.

20/057 Minutes of Meeting held on 18th May 2020

The minutes of the meeting were approved and will be signed by the Chairman as a correct record.

20/058 HR and Standards Committees

- a. It was resolved that Cllr Symons would be appointed as the second member of the HR Committee.
- b. Cllr Wallace was appointed as the member of the Standards Committees and Cllr Jordan would be asked if he would be the second member.

20/059 Assington Village Charity

Cllr Symons was appointed as the representative to the Assington Village Charity.

20/060 Public Forum

No public in attendance.

The public meeting was closed.

20/061 Neighbourhood Plan

The Neighbourhood Team had distributed the Neighbourhood Plan for comment which had taken into account comments received by residents. Once the plan has been agreed by the Parish Council it will be submitted to BDC who will conduct a further six week consultation, and examination and then, if approved, put it to a referendum. Councillors discussed the plan and it was agreed with some minor amendments. Councillors also agreed to delegate authority to make any further minor amendments to Cllr Wallace before it is submitted. Councillors wanted to express their thanks for all the time and effort that the Neighbourhood Plan Team had put into getting the plan to this stage.

20/062 Routine Correspondence

- a. Councillors discussed the email from Sarah Frost from the Environmental Agency regarding the noise and working hours at Assington Autos. The agency does notify Assington Autos of any noise reported and ask them to ensure that reasonable steps are taken to reduce noise from their site. Reports of the site operating outside permitted hours is not within their remit and should be within the site's planning permission. BDC Parker said that he would look into this.
- b. Cllr Hill confirmed that he would complete the survey from BDC seeking views of the Parish Council on their experience of working with the planning service.
- c. Councillors were grateful to the resident who emailed to express concern about a possible new development but the Parish Council are limited in what action they can take until they receive

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details.

d. Councillors discussed the concerns raised by a resident regarding a Commercial Dog Walker who is parking and using the footpaths in the village but the Parish Council have no jurisdiction over parking on public roads or who uses the footpaths.

e. Councillors would like to thank Paul and Cynthia Hollingsworth for agreeing to become the new footpath wardens for Assington.

20/063 Clerk's Report (Appendix A)

It was agreed that nothing was outstanding from the Clerk's Report.

20/064 Standing Orders and Financial Regulations

Councillors discussed the recommended changes to the Standing Orders and Financial Regulations and agreed that these should be adopted.

Cllr Stacey left the meeting at this time.

20/065 Planning

a. Councillors considered the **Planning Appeal APP/D3505/W/20/3249865** Change of use, external works and conversion of existing restaurant/ancillary residential unit and outbuilding at The Case Restaurant, Further Street, Assington and expressed their disappointment that the developers had completely ignored all of the comments made by the Parish Council on the planning application. Given that the developers have ignored all of the requested modifications which the council clearly stated were needed in order to secure their support for the application. Councillors now agreed to clearly **object** to the appeal in its current form and in principal the councillors **object** to the conversion of a commercial property to residential and the loss of an amenity for the village.

b. Status of planning applications previous reviewed by APC are as follows:

Date Received	BDC Ref	Application	APC Ref	APC Response	BDC Response
16/03/20	DC/20/01139	Erection of grain store, concrete pad and alterations to existing field access at site fronting south west of A134 formerly part of Braes Farm, Newton Green		Supported	Granted (no notification received from BDC)
31/03/20	DC/20/01307	Change of use and conversion of barn into 1 dwelling at Shamrock Farm, Marshalls Farm, Assington	20/033	Objected	
31/03/20	DC/20/01308	Works to facilitate conversion of barn into 1 dwelling at Shamrock Farm, Marshalls Farm, Assington	20/033	Objected	
14/04/20	DC/20/01440	Erection of single storey front/side extension at Zareba, The Street, Assington	20/051a	Supported	

20/066 Questions to the Chair

- a. Cllr Stacey had raised the concern before she left the meeting about the filling in of garden ponds and the effect and possible problems this could cause. BDC Parker confirmed that he was following this up.
- b. Cllr Hill raised the issue of road safety and of speeding traffic through the village, which has been highlighted again by residents. Councillors voiced their disappointment that no response to repeated chasing has been received from Suffolk County Council on the topic, following their visit in December 2019. Councillors agreed to discuss the topic fully at the next meeting and Cllr Hill agreed to again follow up with the County Councillor Finch in the meantime.

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20/067 Next Meeting

The next scheduled meeting date is Monday 27th July 2020 at 7.30pm.

The meeting closed at 8.55pm

Appendix A Clerk's Report

Minute	Action	Status	Done
	Minutes placed on website / sent to parish magazine / Lee and James		<input checked="" type="checkbox"/>
	Planning Comments sent to BDC		<input checked="" type="checkbox"/>
	Cheques sent to suppliers.		<input checked="" type="checkbox"/>
20/021 b	Clerk to contact Paul Gant SCC Highways as a response had not been received following the meeting with Cllrs on the 3rd December	Awaiting response	<input checked="" type="checkbox"/>
20/048 c	Clerk to response to the Environmental Agency to find out the situation regarding the Noise Management Plan	Response received	<input checked="" type="checkbox"/>
20/050 b	Clerk to arrange cheques for donations	Awaiting the return of audit and cheque book from Mr White	<input type="checkbox"/>
20/050 c	Cllr Jordan to draft letter to CCllr James Finch regarding no response from Suffolk Highways		<input type="checkbox"/>
20/050 c	Clerk to find out in what period of time does the CIL monies have to be spent	Response received	<input checked="" type="checkbox"/>
20/052 b	Clerk to confirm with David Gotts that the new quote for the additional work to cut the hedge outside 3 and 4 Woodlands was agreed		<input checked="" type="checkbox"/>
	Clerks Hours		
	1st April 2019 to 31st March 2020 : 335 hrs worked /260 hrs pd		
	1st April 2020 to 30th June 2020: 69hrs worked/60 hrs pd		
	Calendar Reminder		
	Shoulder of Mutton AVC renewal due 19th August 2024		

End of Appendices

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