**Minutes of Neighbourhood Plan Meeting**

**Monday 17 December 2019**

**Present:** Helen Wallace (chair), Ian Jordan (Vice chair), Andrew Hill. Nigel Finch, Catherine Harrison.

**Apologies**: Stephen Lustig, Nick Miller.

1. **Minute of 2 Dec meeting**

Minutes agreed. Any action plan points to be discussed under appropriate agenda items.

1. **Progress on Draft NP**

Looked at progress to date. Still some major areas requiring further work and so joint decision made to change timeline for consultation in view of pending christmas holiday period and information re Babergh from Ian Poole in his last e mail.

Still require input from Ian P re questions in the draft plan.

Policy map – (see p44 Drinkstone NP). Following discussion we will provide Ian P with all the information and ask him to produce this.

Walking the village with SCC rep – AH and IJ informed that road safety ideas were received positively by rep so potential for 20mph conservation zone – pub to church; 20 Plenty outside Rhys school and installation of pinch points in road at Centuries.

Clarified that when we send draft to Babergh it is not for approval at this stage but for their feedback to ensure we are on the right lines and there are no glaring issues.

Following discussion issues needing further development in draft NP were listed;

* Policy Map
* Extending footpaths – map needed
* Community spaces and areas which parish may like to acquire – add to plan but with general rather than specific sites – working on suggestion of a local resident.
* Travel and Transport – include road safety
* Settlement Gaps – is there a definition of a settlement? Do we need a policy – Ask Ian P

**Action:**

* **HW to inform PC secretary to cancel NP item from agenda on 6 Jan and ask for longer slot for NP at 27 Jan PC meeting for formal sign off. To send draft plan to PC w/b 20 Jan**
* **AH to send draft to Ian P and inform him of issues needing further development.**

1. **Preparation for Consultation**

Planned consultation for 18 January is too early and so Saturday 15 Feb proposed. **Action: HW to cancel village hall booking for 18 Jan and rebook for 15 Feb.**

1. **Dates of next meeting**

**Monday 20 January 2020 – 7.30pm.**