**Draft Minutes of Neighbourhood Plan Meeting**

**Wednesday, 2 October 2019**

**Present:**,  Helen Wallace (chair), Catherine Harrison, Andrew Hill. Nigel Finch, Nick Miller, Stephen Lustig.

 **Note:** the following minutes refer to IP (Ian Poole our consultant) who was not present, in a number of sections.

**Apologies**:, Ian Jordan (Vice Chair),

**Agenda items**:

**1** This meeting was convened solely to check, approve and amend the display boards for the consultation event and the feedback form.

 **Action: AH to incorporate the agreed amendments in the display board text and transmit the amended boards to NF for printing.**

 **Action: SL to amend his draft feedback form and circulate it for approval.**

**2 AOB**

 **This item remains for action.** It was thought desirable that the final Neighbourhood Plan should include some detail on affordable and/or social housing which is a subject that residents had noted in the questionnaire responses. It was agreed that this would not be covered in any detail at the consultation event. **Action: HW to contact Hasto Housing for advice on how to develop this subject in the Neighbourhood Plan possibly including a rep from Hasto speaking at a future meeting. This is ongoing.**

It was thought generally that once the results and feedback from the Consultation Event were processed, IP should be invited to take the main part of composing policies and writing the Draft Neighbourhood Plan. **Action: HW to invite IP to the next meeting and change the date if necessary to ensure his attendance.**

Meeting finished @ 21.40.

 **Dates of next meeting: Monday 14 October 2019 in Village Hall**