**Draft Minutes of Neighbourhood Plan Meeting**

**Monday 20 January 2020**

**Present:** Helen Wallace (chair), Andrew Hill. Nigel Finch, Catherine Harrison, Stephen Lustig, Nick Miller

**Apologies**: Ian Poole (Consultant), Ian Jordan (Vice chair),

1. **Minutes of meeting 17 December 2019**

The minutes of the meeting on 17 December were agreed and adopted with minor amendments.

**Action: NM to contact IP regarding settlement gaps and whether we need a policy on this subject.**

1. **Progress on Draft Neighbourhood Plan**

Group referred to Ian P’s e mail indicating issues requiring further discussion tonight to progress the draft. (Ian P unable to attend tonight’s meeting due to family emergency). He will continue to work on draft plan this week following our input.

* Green spaces map needs to show the 12 plots identified. **Action Nick M to amend map.**
* Need to approach Babergh to inform that we would like to submit draft document soon and after approval of PC at meeting on 27 Jan. **Action – Ian Poole to guide**
* Decision made to arrange a meeting with Ian P to clarify further issues before we spend time going through document line by line for final edit. **Action, HW to confirm attendance of IP at meeting on 24 Jan.**
* Do we need a section on Local Business. Information from local businesses could be obtained during the 6 week Consultation Period.
* Section on infrastructure needs developing as missing at present.
1. **Preparation for Consultation**

To continue working towards consultation on Saturday 15 February. For further discussion with Ian P when we meet with him.

**Action: HW to book the village hall for 15 February.**

1. **Funding for next financial year.**

Our funding will expire on 31 March and there is not sufficient time to receive all the likely charges that may be incurred.

* **Action: AH to apply for new funding from 1 April. HW to raise with PC to see if funding pot is still available from PC.**
1. **Propose idea of “Village Life” Events**

It was suggested by HW and CH to arrange Village night events at the Shoulder of Mutton. These nights could be once a quarter and advertised in the Assington News. They could be for residents to meet up and be a way for new residents to get to know people. They would also help support the pub. **Action: AH and NF to confirm arrangements with the pub landlord. Then inform CH and a release for Assington News prepared.**

Meeting finished @ 21.00

**Dates of next meetings: Friday 24 January at Andrews House Time tbc**

 **Monday 3 February in Village Hall**