**Minutes of Neighbourhood Plan Meeting**

**Monday 8 April 2019**

**Present:**, Ian Jordan (Vice Chair), Nigel Finch, Stephen Lustig, Catherine Harrison, Andrew Hill, Nick Miller, Katerina Hronova

**Apologies**:, ,. Helen Wallace (chair)

**Agenda items**:

**1 Draft Minutes of meeting 11 March 2019**

 The draft Minutes of the meeting on 11 March 2019 were agreed and adopted.

**2 Actions from previous meeting.**

 **Action Plan:** NPG action plan has been circulated to all NPG (Neighbourhood Plan Group) members.

 **Landowners:** The majority of parish landowners have been contacted by a number of NPG members and their feedback will be incorporated in the Consultation Event displays.

 **Green Spaces:**  Ian Poole has provided some information on designating “Green Spaces”. NM has included this information in a display for the Consultation Event.

 **Support & Funding:** To be updated in next meeting.

 **Communications Strategy:** SL has prepared a revised Communications Strategy to be discussed at next meeting.

**3 Consultation Event Saturday 13 April.**

AH and NF have prepared display boards showing the questionnaire results. These were set up and discussed by the NPG and generally approved.

 A map showing potential sites for development and landowner information was discussed and modified with the feedback from contacts with landowners. This will be included in the display.

A map showing recent, current and future developments was shown by AH and this will be incorporated in our displays.

 NM has prepared a map showing potential “Green Spaces”. This was discussed and modified partly in light of advice from Ian Poole and also incorporating NPG local knowledge. The amended map will be shown to allow attendees at the Consultation Event to indicate their preferences.

 CH presented the invitation slip to the event for approval which was given. This will be given to businesses so that they can contribute to the event.

 Timing and preparation of the event was discussed and contributions agreed.

 Meeting finished @ 21:10.

 **Dates of next meetings: Tuesday 7 May 2019**

 **Monday 3 June 2019**