

Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –
Telephone: 01449674727 Email: assingtonpc@yahoo.com

Associated Papers for the meeting on 25th March 2024

Agenda item 1 Apologies for absence

Agenda item 2 Declarations of interest

Councillors If you have a pecuniary interest in any item on the agenda will you please notify the Clerk in advance of the meeting or declare it at this point.

Agenda item 4 County and District Councillor reports

Current news from both BDC and SCC can be found via the following links:

[News » Babergh Mid Suffolk](#), [Council news - Suffolk County Council](#)

Agenda item 5 Planning

There are no planning applications

c Status of Planning applications

The status of the planning applications remains unchanged from the last meeting

Date Received	BDC Ref	Application	APC Response	BDC Response
10/10/23	DC/23/04725	The Nook The Street Assington CO10 5LW Planning	Support	Refused
20/10/23	DC/23/04936	Pump Farm School Bures Road Assington Sudbury Suffolk	Support	Granted
23/11/23	DC/23/05459	Land North Of Assington Barns The Street Assington Sudbury	Support	Refused
30/11/23	DC/23/05548	Dillacks Farm Colchester Road Assington Sudbury Suffolk	no comment	Granted
30/11/23	DC/23/05547	Dillacks Farm Colchester Road Assington Sudbury Suffolk	no comment	Granted
04/12/23	DC/23/05625	Woodside Barracks Road Assington CO10 5LP	object	Refused
22/12/23	DC/23/04891	4 The Gurdons Assington Sudbury Suffolk CO10 5LW	no comment	Granted
30/01/24	DC/24/00455	Garden Cottage Vicarage Lane Assington Sudbury Suffolk	n/a	Refused
30/01/24	DC/24/00479	Shamrock Farm Marshalls Lane Assington	Object	Awaiting decision
01/02/24	DC/24/00438	Aisling House The Street Assington Sudbury Suffolk CO10 5LW	no comment	Granted

Agenda item 6 Routine Correspondence.

If you wish to discuss an email forwarded that does not appear on the agenda please raise at this point.

There have been a variety of correspondence including:

News letters re

- Public Sector executive
- What's New in Public Sector Today
- Village Halls and community buildings
- Dedham Vale and Stour Valley news
- AONB/National Landscapes
- Suffolk Waste Partnership
- Easter school holiday activities
- SALC local councillor magazine

SALC various updates including training, vacancies

National Grid update on Bramford to Twinstead Tee

Application for funding from Kernos centre, Sudbury apparently there was one referral for an Assington resident last year

PKF Littlejohn information prior to the year end audit

Request for funding from the Kernos Centre apparently one Assington Resident used their services during the last year.

The Circuit/Webnos defib at the pub was accessed during February

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Agenda Item 7. Clerk's Report

Actions from previous meeting

Minute	Action	Who	Complete
23/104	Contact Police speeding team requesting monitoring of 40mph speed limit	JF	✓ Awaiting feedback
23/104	Contact SCC Highways (John Taylor) to identify digital speeding device for use in Further Street	JF	✓ Awaiting feedback
231105	Planning comments to BDC	Clerk/AH	✓
23/108	Open current and instant access deposit account with Unity Trust Bank	Clerk/TH	✓
23/516	Transfer funds to Unity Trust Bank. Test transfer made	Clerk/TH	✓
23716	Transfer £5k to UT Bank for November payments if successful		✓
231108	Transfer balance		✓
	Assist Cllr Stacey with setting up banking application	Clerk/TH	✓
24108	Send letter to Barclays transferring interest to UT	Clerk	
23/308	Pay suppliers	Clerk/Cllrs	✓
23513	Review planning applications prior to meetings	AH/IJ	✓
23/709	Review projected projects for CIL expenditure	TH/Clerk	ongoing
23/911			
231104	Communicate with SCC to gain refund due following the 20mph Speed limit	JF	✓
231106	Communicate with Gardens Arb regarding the current schedule of cuts, forward information to contractors to enable quotations to be made	Clerk	Tried and failed
24106	Gain info from parishioners regarding how much permissory path and additional hedging is normally cut as part of the SCC footpaths budget and provide to Clerk so that quotations can be sought	Clerk/BS	
24106	Scrap metal Policy for BDC Clerk to respond nothing to add	Clerk	✓
24106	DDay 80 th Anniversary Clerk to contact Cllr Wiles	Clerk	✓
24106	Communicate approval of grant funding to Cllr Wiles	Clerk	✓
24113	Compose letter to previous auditor and email to Chair	Clerk	✓

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Agenda Item 8 Finance Report

Bank Reconciliation to Date				
	2022-23		2023-24	
	Budget	To year end	Budget	YTD
Income				
Balance Brought Forward from year end accounts		84,391.56		84,249.89
Grants P3 grass cutting	331.40	1,021.40	331.40	385.28
Grants other	0.00	0.00	0.00	0.00
Bank Interest	10.00	181.19	30.00	897.78
Other = Donations, rebanked cheques Jubilee and Allot	360.00	575.00	360.00	360.00
CIL	0.00	20,694.71	0.00	8,901.31
Precept	10,000.00	10,000.00	10,000.00	10,000.00
VAT Repayment	500.00	537.86	0.00	1,460.11
Total Income	£11,201.40	£117,401.72	10,721.40	£106,254.37
Expenditure	Figures exclude VAT where paid as it is reclaimed, and is shown as VAT paid			
Staff Costs, salaries, HMRC, Payroll, expenses	3,575.00	4,349.71	4,500.00	3,513.08
Admin	300.00	476.36	300.00	274.51
Subscriptions		252.90	240.00	216.16
Donations	1,000.00	1,500.00	1,100.00	1,100.00
Street Lighting	500.00	636.89	800.00	0.00
CIL	0.00	22,786.73	0.00	6,892.18
Insurance	450.00	264.00	300.00	264.00
Audit	350.00	200.00	460.00	430.00
Grass Cutting (P3 Scheme)	330.00	360.00	360.00	360.00
Licensed Footpaths	150.00	135.00	150.00	135.00
Cut Allotments and Wildlife Area		135.00	750.00	189.72
Contingency	500.00	0.00	500.00	0.00
Maintenance	630.00	1,069.48	750.00	599.91
Jubilee/coronation Celebrations	0.00	395.74	0.00	658.47
Water and associated costs Allotments / Conservation	655.00	93.14	400.00	218.30
Neighbourhood Plan	0.00	0.00	0.00	0.00
Bank charges				17.22
VAT Paid	500.00	496.88		1,267.62
Total Expenditure	£9,595.00	£33,151.83	10,610.00	£16,136.17
Totals Income - Expenditure			£21,220.00	£90,118.20
Barclays Community Account at	31 March 2023	£100.00	23 January 2024	£0.00
Barclays Business Premium at	31 March 2023	£84,149.89	23 January 2024	£0.00
Unity Trust Current Account			20 March 2024	£4,940.97
Unity Trust Deposit Account			20 March 2024	£85,177.23
			Total held in bank	£90,118.20

Assington Parish Council

90,118.20 GBP

20485977 • [Current T1](#)

4,940.97 GBP

Available: 4,940.97 GBP

20485980 • [Instant Access](#)

85,177.23 GBP

Available: 85,177.23 GBP

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Payments to be made

£ 677.39 Clerk Salary

£ 217.15 Clerk Expenses WFH allowance, mileage, postage and stationery

£38.70 WAVE/ Anglian Water business

£606.31 SCC Street Lighting statement received invoice awaited

Payments paid since the last meeting

Those agreed at the previous meeting

Income Received since previous meeting

£1460.11 VAT reclaim

3p transfer from Barclays

Agenda Item 9 Licenced paths, footpaths and assets

Agree areas to cut so that contractors can be contacted to cut footpaths

Agenda Item 11 projects to consider for CIL expenditure

Air source heat pump and solar panels for the Village Hall

EV charging points

Additional footpaths within the village from old school house to the church

Reduce the size of aggregate on footpaths to improve accessibility

Village sign – already approved

Village beacon

Improve accessibility on Public Footpaths

Replacement for bus service – transport for people

Road narrows sign at Centuries where road narrows and St Edmunds close,

Replace multiple stiles at Sheepwalk Farm with gates to make them accessible the

farmer Mr Rice, handy at the stables, will be able to provide a contact, Simon to

contact,, and also the footpaths, foot path through centre of village need to have cost analysis

PCC to ask for funding to bring water into the church for a toilet

Agenda Item 12 Annual Review of Policies and Regulations

Standing Orders and Financial Regulations will be amended shortly due to a change in the financial regulations for contracts so propose to leave them unaltered.

[Policies Procedures and standing orders](#)

End of Associated Papers