

Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –
Telephone: 01449674727 Email: assingtonpc@yahoo.com

Associated Papers for the meeting on 22nd May 2023

Agenda item 1 and 4 Declaration of Acceptance of office

Forms will be available to sign at the meeting

Agenda item 5 Councillor Declaration of interests.

If there is an item for which you have an interest you will be unable to take part in discussion or vote in a resolution. If you wish to have your request for dispensation considered please write to the Clerk ahead of the meeting stating the reasons why you should be given dispensation.

Agenda item 7 Representatives to HR and Standards Committees

Currently HR Cllr Stacey Finance Cllr Howcroft, Standards Cllr Jordon

Agenda item 8 Representatives AVC and SALC

Currently Cllr Wallace and Cllr Stacey

Agenda item 9 Review planning applications prior to meetings currently

Cllr Hill

Agenda item 12 County and District Councillor reports

BDC no longer provide monthly updates but news can be found via the following links [News » Babergh Mid Suffolk](#), [Council news - Suffolk County Council](#)

Agenda item 13 Planning

c Status of Planning applications

Date Received	BDC Ref	Application	APC Response	BDC Response
08/02/23	DC/22/0627	White Webbs 23 The Street Assington Sudbury Suffolk CO10	no comment	Withdrawn
08/02/23	DC/22/0628	White Webbs 23 The Street Assington Sudbury Suffolk CO10	No comment	withdrawn
13/02/23	DC/23/00694	Land South Of Aisling House The Street Assington Suffolk	No comment	Granted
15/02/23	DC/23/00748	Meadowlea The Street Assington Sudbury Suffolk CO10 5LW	No comment	Granted
03/04/23	DC/23/01613	White Webbs 23 The Street Assington Sudbury Suffolk CO10	No comment	Awaiting decision
03/04/23	DC/23/01613	White Webbs 23 The Street Assington Sudbury Suffolk CO10	No comment	Awaiting decision

Agenda item 14 Routine Correspondence.

If you wish to discuss an email forwarded that does not appear on the agenda please raise at this point.

There have been a variety of correspondence including:

News letters re

- Public Sector executive
- What's New in Public Sector Today
- Village Halls and community buildings
- Dedham Vale and Stour Valley news
- AONB

SALC various updates including training, vacancies

Assington Village Charity requesting volunteer for their committee prior to their AGM, Cllr

Wiles volunteered, any additional volunteers welcome

Coronation report from Cllr Wiles

Request from parishioner to add 2 x notice boards to the list of CIL projects

BMSDC notification of local plan amendments

Requests from parishioners regarding Village Hall hire forwarded to booking secretary

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Agenda Item 15. Clerk's Report

Actions from previous meeting

Minute	Action	Who	Complete
			✓
23/104	Contact Police speeding team requesting monitoring of 40mph speed limit	JF	✓ Awaiting feedback
23/104	Contact SCC Highways (John Taylor) to identify digital speeding device for use in Further Street	JF	✓ Awaiting feedback
23/305	Planning comments to BDC none to send	Clerk/IJ	✓
23/305	Letter to Environment Agency re Assington Autos	AH	
23/108	Enquire re higher interest bank account with any bank and feed back to Cllrs	Clerk	Ongoing
23/308	Clerk to make enquiries regarding a higher interest account from both Allica Bank and Gatehouse Bank neither bank is able to help a not for profit group, they only operate the accounts with companies registered at Companies House.	Clerk	✓
23/308	Clerk to record payment of bench part against grant and part against CIL	Clerk	✓
23/308	Pay suppliers	Clerk/TH	✓
23/309	Liaise with SCC Highways regarding final bill for Speed Reduction and to request refund of overpaid monies	AH	
23/309	Amend budget figure to reflect anticipated increase in street lighting	Clerk	✓
23/310	Log highways report re fallen Quiet Lanes sign	Clerk	✓
23/311	Projects for CIL expenditure distribute to Councillors and to Assington News		✓
23/311	Tarmac hard standing and permanent bus stop on A134 investigate further. Agreement for where the bus stops with the bus company.	Clerk	ongoing
23/312	Amend date of standard documents and ensure displayed on Website	Clerk	✓
23/114 23/314	Bench Clerk to notify Barn Workshop that fitting notification will be delayed	Clerk	✓
23/115	Email to DCllr Parker for update on Light Pollution. Awaiting response	Clerk	ongoing
23/309	Permissive footpaths enquire whether upon completion land is sold with permissive path in place	HW	
23/309	Ask Sudbury Wardens to supply posts and fit new dog bins. Date to fit was scheduled but unable to gain agreement for placement of bins from councillors. To enable fitting the Parish Council needs to agree locations and to get the bins to Sudbury Wardens.	Clerk	ongoing

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Agenda Item 16 Finance Report

Internal auditor's report and parts 1 and 2 of the Annual Return attached to covering email

End of year finance report 2023-23









Bank Reconciliation to Date				
	2021/22		2022-23	
	Budget	To year end	Budget	YTD
Income				
Balance Brought Forward from year end accounts		68,540.49		84,391.56
Grants P3 grass cutting	331.40	321.40	331.40	1,021.40
Grants other		917.00	0.00	0.00
Bank Interest	10.00	8.44	10.00	181.19
Other = Donations, rebanked cheques Jubilee and Allot	360.00	4,095.21	360.00	575.00
CIL	0.00	27,719.33	0.00	20,694.71
Precept	10,000.00	10,000.00	10,000.00	10,000.00
VAT Repayment	0.00	3,685.33	500.00	537.86
Total Income	£10,701.40	£115,287.20	£11,201.40	£117,401.72
Expenditure	Figures exclude VAT where paid as it is reclaimed, and is shown as VAT paid			
Staff Costs, salaries, HMRC, Payroll, expenses	2,900.00	4,739.32	3,575.00	4,349.71
Admin	1,550.00	1,207.61	300.00	476.36
Subscriptions		193.29		252.90
Donations	600.00	950.00	1,000.00	1,500.00
Street Lighting	375.00	844.83	500.00	636.89
CIL	0.00	10,864.70	0.00	22,786.73
Insurance	350.00	426.24	450.00	264.00
Audit	0.00	440.00	350.00	200.00
Grass Cutting (P3 Scheme)	360.00	360.00	330.00	360.00
Licensed Footpaths	175.00	135.00	150.00	135.00
Cut Allotments and Wildlife Area				135.00
Contingency	500.00	0.00	500.00	0.00
Maintenance	630.00	435.20	630.00	1,069.48
Jubilee Celebrations			0.00	395.74
Judicial Review		5,950.00		
Allotments / Conservation	655.00	236.63	655.00	93.14
Neighbourhood Plan	1,500.00	1,355.00	0.00	0.00
Unbanked cheques from previous year				
VAT Paid	0.00	2,757.82	500.00	496.88
Total Expenditure	£9,595.00	£30,895.64	£8,940.00	£33,151.83
Totals Income - Expenditure		£15,851.07		£84,249.89
Barclays Community Account at	31 March 2022	£100.00	31 March 2023	£100.00
Barclays Business Premium at	31 March 2022	£84,391.56	31 March 2023	£84,149.89

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Statement of accounts and bank reconciliation at 16 May 2023

Bank Reconciliation to Date				
	2022-23		2023-24	
	Budget	To year end	Budget	YTD
Income				
Balance Brought Forward from year end accounts		84,391.56		84,249.89
Grants P3 grass cutting	331.40	1,021.40	331.40	0.00
Grants other	0.00	0.00	0.00	0.00
Bank Interest	10.00	181.19	30.00	0.00
Other = Donations, rebanked cheques Jubilee and Allot	360.00	575.00	360.00	0.00
CIL	0.00	20,694.71	0.00	6,877.84
Precept	10,000.00	10,000.00	10,000.00	5,000.00
VAT Repayment	500.00	537.86	0.00	0.00
Total Income	£11,201.40	£117,401.72	10,721.40	£96,127.73
Expenditure	Figures exclude VAT where paid as it is reclaimed, and is shown as VAT paid			
Staff Costs, salaries, HMRC, Payroll, expenses	3,575.00	4,349.71	4,500.00	0.00
Admin	300.00	476.36	300.00	0.00
Subscriptions		252.90	240.00	0.00
Donations	1,000.00	1,500.00	1,100.00	0.00
Street Lighting	500.00	636.89	800.00	0.00
CIL	0.00	22,786.73	0.00	0.00
Insurance	450.00	264.00	300.00	0.00
Audit	350.00	200.00	460.00	0.00
Grass Cutting (P3 Scheme)	330.00	360.00	360.00	0.00
Licensed Footpaths	150.00	135.00	150.00	0.00
Cut Allotments and Wildlife Area		135.00	750.00	0.00
Contingency	500.00	0.00	500.00	0.00
Maintenance	630.00	1,069.48	750.00	0.00
Jubilee/coronation Celebrations	0.00	395.74	0.00	658.47
Judicial Review				
Water and associated costs Allotments / Conservation	655.00	93.14	400.00	0.00
Neighbourhood Plan	0.00	0.00	0.00	0.00
VAT Paid	500.00	496.88		19.56
Total Expenditure	£9,595.00			£678.03
Totals Income - Expenditure			£10,610.00	£95,449.70
Barclays Community Account at	31 March 2023	£100.00	16 May 2023	£100.00
Barclays Business Premium at	31 March 2023	£84,149.89	16 May 2023	£95,349.70

ASSINGTON PARISH COUNCIL  COMMUNITY > 20-83-50 10123706 Show recent transactions		£100.00 Available balance Last night's balance £100.00	 Single payment	 Transfer	 More
ASSINGTON PARISH COUNCIL  Business Premium ME > 20-83-50 50123749 Show recent transactions		£95,349.70 Available balance Last night's balance £95,349.70	 Single payment	 Transfer	 More

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Payments to be made

£645.24 Clerk Salary
£90 WAVE water bill. Wave had estimated all bills until we gave them a reading in March
£5.00 lease of conservation area
£845.55 BDC Dog and litter bin emptying
£220.00 Heelis and Lodge Internal Audit services

Payments already made agreed in principle in March 2023

£129.22 Councillor Expenses for Coronation
£200.00 Band hire – Happy Sounds music
£206.87 Councillor Expenses for Coronation
£141.94 Councillor Expenses for Coronation

Income Received since previous meeting

£6877.84 CIL
£5000 Precept

High interest accounts discussed at the previous meeting are only available to businesses registered with Companies House

Of the accounts that are above high street rates

Unity trust gives 2.3% gross on the instant access deposit account. Deposit account is maintained free of charge, if we had a current account with them we would be able to switch moneys between the accounts as we currently do with Barclays and get higher interest on all but a small amount of working capital. The only minor downside is that the current account bank charges are £8 a month. [Ethical Business Savings Account | Unity Business Banking UK](#)

Starling bank 0% they do not pay any interest on deposits over £50,000

[Business Savings Accounts from Virgin Money | Business | Virgin Money UK](#) 1.71% charity deposit account

Barclays 0.9%, or if we had £100,000 to lock up for a year we would be able to get 2.06%

Lloyds bank deposit account 0.7%

Agenda Item 19 projects to consider for CIL expenditure

- Air source heat pump and solar panels for the Village Hall
- EV charging points
- Additional footpaths within the village from old school house to the church
- Reduce the size of aggregate on footpaths to improve accessibility
- Children sign (flashing) during school hours
- Village sign – already approved
- Village beacon
- Flag pole
- Improve accessibility on Public Footpaths
- Second defibrillator in the village
- Replacement for bus service – transport for people
- Bus stop to put a tarmac path on the A134
- Road narrows sign at Centuries where road narrows and St Edmunds close,
- Replace multiple stiles at Sheepwalk Farm with gates to make them accessible
- Replacement Notice boards.

End of Associated Papers