

Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –
Telephone: 01449674727 Email: assingtonpc@yahoo.com

Associated Papers for the meeting on 29th July 2024

Agenda item 1 Apologies for absence

Agenda item 2 Declarations of interest

Councillors If you have a pecuniary interest in any item on the agenda will you please notify the Clerk in advance of the meeting or declare it at this point.

Agenda item 4 County and District Councillor reports

Current news from both BDC and SCC can be found via the following links:

[News » Babergh Mid Suffolk](#), [Council news - Suffolk County Council](#)

Agenda item 5 Planning

There are no planning applications

c Status of Planning applications

The status of the planning applications remains unchanged from the last meeting

Date Received	BDC Ref	Application	APC Response	BDC Response
13/03/24	DC/24/001272	35 Hicks Lane garage	No comment	Granted
13/02/24	DC/24/00647	Garden Cottage Vicarage Lane Assington Sudbury Suffolk	No comment	granted
16/04/24	DC/24/01802	Land At Shamrock Farm Marshalls Green Assington Sudbury	Object	refused

Agenda item 6 Routine Correspondence.

If you wish to discuss an email forwarded that does not appear on the agenda please raise at this point.

There have been a variety of correspondence including:

News letters re

- Public Sector executive
- What's New in Public Sector Today
- Village Halls and community buildings
- Dedham Vale and Stour Valley news
- AONB/National Landscapes
- Suffolk Waste Partnership
- Summer school holiday activities
- SALC local councillor magazine

SALC various updates including training, vacancies

National Grid update on Bramford to Twinstead Tee

Application for funding from Citizen's Advice

Community Speedwatch being suspended until September

Notification of BDC Planning Committee meeting on 24 July

Bramford to Twinstead update

Question from Developer regarding land purchase and access in Meadow Lane

SCC Feedback request on quiet lanes

Enquiry relating to family tree research – enquirer wanted the parish clerk to undertake his research.

Safety of Lithium batteries – response sent

Thanks from the vicar regarding CIL funding

Agenda Item 7. Clerk's Report

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Actions from previous meeting

Minute	Action	Who	Complete
23/104	Contact Police speeding team requesting monitoring of 40mph speed limit	JF	✓ Awaiting feedback
23/104	Contact SCC Highways (John Taylor) to identify digital speeding device for use in Further Street	JF	✓ Awaiting feedback
24/604	Remind Cllr Finch	Clerk	
231105	Planning comments to BDC	Clerk/AH	✓
24/308	Pay suppliers	Clerk/Cllrs	✓
24313	Review planning applications prior to meetings	AH/IJ	✓
23/709 23/911	Review projected projects for CIL expenditure	TH/Clerk	ongoing
231104	Communicate with SCC to gain refund due following the 20mph Speed limit	JF	✓
231106	Communicate with Gardens Arb regarding the current schedule of cuts, forward information to contractors to enable quotations to be made	Clerk	Tried and failed
24106	Gain info from parishioners regarding how much permissory path and additional hedging is normally cut as part of the SCC footpaths budget and provide to Clerk so that quotations can be sought	Clerk/BS	
24306	Contact landscapers and arrange for FP wardens to show round the paths	Clerk/PH	
24/304	Email DCllr Parker information on Caravan Park	Clerk	✓
24306	Complete statement for Planning Committee re DC/21/02579 Communicate as to who should speak to Committee	AH all	
24/313	Report pothole via highways reporting tool, some of the potholes in Bures Road have been resolved, Chair to monitor and forward to Clerk if further action is necessary	Clerk	✓
245		ST	
24/312	Update review date of Policies Procedures etc on website.	Clerk	✓
24/309	Organise quotations for footpath cutting with contractors and Footpath Wardens	Clerk	✓
24612	Potholes in Bures road Chair to identify location of unrepaired holes Clerk to chase. Water leak on Three Ways Cllr Wallace reported that residents have received a road closure notice from Anglia Water and will advise if the leak is not repaired.	ST/Clerk HW/Clerk	✓ ✓
24607	Confirm with Cllr Howcroft willingness to assist with Standards committee.	Clerk	✓
24614	Scan print and laminate AGAR and send to Cllr Hill to display on noticeboards Send AGAR and associated documents to external auditor Display on Website	Clerk	✓ ✓
24614	Contact Hartley's Landscapes re the agreed contract and revise date of 2 nd cut. Request further cutting of vegetation and quote for triangles in three ways and Rose Greenin village to be agreed by landscaper Cllr Wiles	Clerk DW	✓ ✓
24617a	Clerk to notify Rev Whiffin of decision on funding	Clerk	✓
24617b	Notify contractors to make out invoices to APC	DW	✓

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Agenda Item 8 Finance Report

Payments to be made

£ 677.39 Clerk Salary

£ 993.60 BDC dog and litter bins

£60.04 WAVE/ Anglian Water business

£5.00 BDC lease of wildlife area

£35 ICO Data Protection fee to be set up as direct debit to reduce the fee from £40

Payments paid since the last meeting

£1350 Wadupp Windows – Village hall doors

£2219.00 Domestic Appliances Sudbury – Village hall white goods

£16.00 bank charges

Income Received since previous meeting

£180.00 allotment rental

£625.19 bank interest

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Bank Reconciliation to Date				
	2023 - 24		2024 - 25	
	Budget	To year end	Budget	YTD
Income				
Balance Brought Forward from year end accounts		84,391.56		£88,874.16
Grants P3 grass cutting	331.40	1,021.40	331.40	0.00
Grants other	0.00	0.00	0.00	0.00
Bank Interest	10.00	181.19	30.00	625.24
Other = Donations, rebanked cheques Jubilee and Allot	360.00	575.00	360.00	180.00
CIL	0.00	20,694.71	0.00	1,599.50
Precept	10,000.00	10,000.00	10,000.00	5,000.00
VAT Repayment	500.00	537.86	0.00	0.00
Total Income	£11,201.40	£117,401.72	10,721.40	£7,404.74
Expenditure				
Figures exclude VAT where paid as it is reclaimed, and is shown as VAT paid				
Staff Costs, salaries, HMRC, Payroll, expenses	3,575.00	4,349.71	4,500.00	677.39
Admin	300.00	476.36	300.00	22.50
Subscriptions		252.90	240.00	247.69
Donations	1,000.00	1,500.00	1,100.00	0.00
Street Lighting	500.00	636.89	800.00	0.00
CIL	0.00	22,786.73	0.00	3,314.17
Insurance	450.00	264.00	300.00	0.00
Audit	350.00	200.00	460.00	170.00
Grass Cutting (P3 Scheme)	330.00	360.00	360.00	0.00
Licensed Footpaths	150.00	135.00	150.00	350.00
Cut Allotments and Wildlife Area		135.00	750.00	0.00
Contingency	500.00	0.00	500.00	0.00
Maintenance	630.00	1,069.48	750.00	0.00
Jubilee/coronation Celebrations	0.00	395.74	0.00	0.00
Water and associated costs Allotments / Conservation	655.00	93.14	400.00	0.00
Neighbourhood Plan	0.00	0.00	0.00	0.00
Bank charges				18.00
VAT Paid	500.00	496.88		397.33
Total Expenditure	£9,595.00	£33,151.83	10,610.00	£5,197.08
Totals BF+ Income - Expenditure			£21,220.00	£91,081.82
Unity Trust Current Account	31 March 2024	£4,922.97	23 July 2024	£1,725.08
Unity Trust Deposit Account	31 March 2024	£85,732.05	23 July 2024	£89,356.74
			Total held in bank	£91,081.82

£

Assington Parish Council		£ 91,081.82
20485977 - <u>Current T1</u>		£ 1,725.08 Available: £ 1,725.08
20485980 - <u>Instant Access</u>		£ 89,356.74 Available: £ 89,356.74

Agenda Item 9 Licenced paths, footpaths and assets

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Agenda item 10 Assington Speedwatch

Link to information on ANPR scheme run by Suffolk County Council
[Suffolkroadsafe.com ANPR-scheme](https://www.suffolkroadsafe.com/ANPR-scheme)

Agenda Item 11 Donations a request has been received from Citizens Advice in Sudbury

“Helping make lives easier”

Sudbury and South Suffolk Citizens Advice works across the district providing advice, expertise and support to people with problems. In the last financial year to the end of March 2024 we put more than £1m back into the local economy in the form of securing benefit entitlements, managing debt and helping with financial recoveries.

The value that we return in terms of wellbeing is very much greater. One client told us “You are a lifeline; I could not have done it without you”. We get so many comments like that – they are what motivates us, especially as we help people during the continuing cost-of-living crisis.

Our full impact report for the year 2023/2024 will be published in the autumn. It will be available on our website and Facebook page and will tell the story of how we have addressed the economic and social challenges of people in our area. We will be promoting it across the district, as a way of reaching more people.

We know we need to do more, as there are people who do not contact us for the help they could benefit from.

To achieve that and protect the existing service, we rely on a range of funders including our biggest supporter, Babergh District Council. The environment for funding our excellent service has tightened considerably and we are currently facing a budget deficit for the year of £50,000.

So, this is to ask two questions of your council:

1. Can you find within your budget the possibility to make a donation to support our work?
2. Can you please promote our service to your community. Please refer them to our website, through which they can access our services <https://www.sudburycab.org.uk>.

We will happily come and talk to your village meetings about our work and experience – please ask.

We very much hope you can help, and we would be pleased to work more closely with your community.

Yours sincerely

Chair of the Trustee Board

End of Associated Papers