

Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –
Telephone: 01449674727 Email: assingtonpc@yahoo.com

Associated Papers for the meeting on 30th September 2024

Agenda item 1 Apologies for absence – Cllr Howcroft

Agenda item 3 Declarations of interest

Councillors If you have a pecuniary interest in any item on the agenda will you please notify the Clerk in advance of the meeting or declare it at this point.

Agenda item 4 County and District Councillor reports

Current news from both BDC and SCC can be found via the following links:

[News » Babergh Mid Suffolk](#), [Council news - Suffolk County Council](#)

Agenda item 5 Planning

Reapplication Private Lake Willow Farm

c Status of Planning applications

The status of the planning applications remains unchanged from the last meeting

Agenda item 6 Routine Correspondence.

If you wish to discuss an email forwarded that does not appear on the agenda please raise at this point.

There have been a variety of correspondence including:

News letters re

- Public Sector executive
- What's New in Public Sector Today
- Village Halls and community buildings
- Dedham Vale and Stour Valley news
- AONB/National Landscapes
- Suffolk Waste Partnership
- SALC local councillor magazine
- National Grid, Bramford to Twinstead, passed

SALC various updates including training, vacancies

Community Police Officer will do his best to attend the November meeting

BDC Communities Team will be represented at the meeting

Town and Parish planning survey completed

Webnos to remind checks on defibrillators required

Allotment society querying addition of gate

Neighbourhood Plan Query relating to purchase of land to the east of Meadow Way

National Planning Policy Framework questionnaire

Footpath 17 requiring cutting

Agenda Item 7. Clerk's Report

Actions from previous meeting

Minute	Action	Who	Complete
	Planning comments to BDC	Clerk/AH	✓
	Pay suppliers	Clerk/Cllrs	✓
	Review planning applications prior to meetings	AH/IJ	✓
24614	Contact Hartley's Landscapes re the agreed contract and revise date of 2 nd cut.	Clerk	✓
		DW	✓

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	Request further cutting of vegetation and quote for triangles in three ways and Rose Green in village to be agreed by landscaper Cllr Wiles		
24617a	Clerk to notify Rev Whiffin of decision on funding	Clerk	✓
24708	Note donation toward church refurb in reserves	Clerk	✓
24704	Contact CCllr Finch requesting his help with Police attendance at the September or November PC meeting cc DCllr Parker and also survey of speeding in both the Street and Further Street to establish whether formal action regarding speeding is required. Both actioned, awaiting response from Police closer to the date of next meeting	Clerk	✓
24704	Email to both CCllr Finch and DCllr Parker re the layby on the A1071 to establish whether "Heaven to Betsy" has gained permission to vend at that location and if it does vend for Cllr Parker to enquire about permissions	Clerk	✓
24704	Object to parking charges, to DCllrs Ward and Saul	All	
24708	Note objection to BDC re raise in dog bin charges	Clerk	✓
24708	Raise DD to ICO	Clerk	✓
24709	Contact Hartleys Gardens re advice on planting the two triangles to bear in mind that deer may graze on the plants and that there is a sign post in the centre of the triangle in Rose Green and that vehicles park on the green close to threeways awaiting response from Hartleys	Clerk	✓
24711	Notify CAB that £100 donation will be made	Clerk	✓

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Agenda Item 8 Finance Report

Bank Reconciliation to Date				
	2023 - 24		2024 - 25	
	Budget	To year end	Budget	YTD
Income				
Balance Brought Forward from year end accounts		84,391.56		£88,874.16
Grants P3 grass cutting	331.40	1,021.40	331.40	385.68
Grants other	0.00	0.00	0.00	0.00
Bank Interest	10.00	181.19	30.00	625.24
Other = Donations, rebanked cheques Jubilee and Allot	360.00	575.00	360.00	180.00
CIL	0.00	20,694.71	0.00	1,599.50
Precept	10,000.00	10,000.00	10,000.00	10,000.00
VAT Repayment	500.00	537.86	0.00	0.00
Total Income	£11,201.40	£117,401.72	10,721.40	£12,790.42
Expenditure	Figures exclude VAT where paid as it is reclaimed, and is shown as VAT paid			
Staff Costs, salaries, HMRC, Payroll, expenses	3,575.00	4,349.71	4,500.00	1,354.78
Admin	300.00	476.36	300.00	22.50
Subscriptions		252.90	240.00	282.69
Donations	1,000.00	1,500.00	1,100.00	100.00
Street Lighting	500.00	636.89	800.00	0.00
CIL	0.00	22,786.73	20,000.00	4,214.17
Insurance	450.00	264.00	300.00	0.00
Audit	350.00	200.00	460.00	170.00
Grass Cutting (P3 Scheme)	330.00	360.00	360.00	350.00
Licensed Footpaths	150.00	135.00	150.00	575.00
Cut Allotments and Wildlife Area		135.00	750.00	65.04
Contingency	500.00	0.00	500.00	0.00
Maintenance	630.00	1,069.48	750.00	828.00
Jubilee/coronation Celebrations	0.00	395.74	0.00	0.00
Water and associated costs Allotments / Conservation	655.00	93.14	400.00	0.00
Neighbourhood Plan	0.00	0.00	0.00	0.00
Bank charges				18.00
VAT Paid	500.00	496.88		1,012.93
Total Expenditure	£9,595.00	£33,151.83	30,610.00	£8,993.11
Totals BF+ Income - Expenditure			£61,220.00	£92,671.47
Unity Trust Current Account	31 March 2024	£4,922.97	23 September 2024	£814.73
Unity Trust Deposit Account	31 March 2024	£85,732.05	23 September 2024	£91,856.74
			Total held in bank	£92,671.47

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£ 92,671.47

20485977 - Current T1

£ 814.73

Available: £ 814.73

20485980 - Instant Access

£ 91,856.74

Available: £ 91,856.74

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Payments to be made

£ 677.39 Clerk Salary

£ 182.69 Clerk expenses, 6 months WFHA, Mileage 3 meetings, Printer Cartridges

Payments paid since the last meeting

£1,350 Wadupp Windows from the CIL budget – Village hall doors

£264.00 Zurich insurance

£16.00 bank charges

£350 Hartleys Garden Services

£60.04 WAVE/ Anglian Water business

Income Received since previous meeting

£5,000 Precept

£385.68 Suffolk County Council – grant for grass cutting

A VAT reclaim of £1,012.93 was made on 12th September but at publication of Associated Papers has not been received

CIL Budget		
	2023 / 24	2024 / 25
	Start of year	YTD
Total received in year	8,901.31	£1,599.50
Total retained CIL (previous year retained plus new receipts)	71,255.86	£63,718.91
Total CIL expenditure	9,136.45	£4,664.17
Net retained CIL	£62,119.41	£59,054.74

Agenda Item 9 Licenced paths, footpaths and assets

Advice was sought from Hartley's Garden Services regarding prettifying the traffic islands/greens at Rose Green and Bures Road, 3 weighted oak half barrels to be placed at each corner of the triangle were suggested which can be planted with drought (and muntjac) resistant plants, the idea of roses at Rose Green is quite possible. Barrels are used at other parishes that he manages and are durable to last for a number of years and being weighted and oak resist traffic. Obtain quotes?

End of Associated Papers