

Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –

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PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND ASSINGTON VILLAGE HALL on Monday 25th July 2022 at 7.30pm

1. **Apologies for absence**
2. Receive **declarations of interests** and request for dispensation from Councillors
3. **Agree minutes** of Parish Council meeting held on 23rd May 2022
4. County and District Councillor reports and public forum
5. Agree any action required on **emails circulated** to Councillors since the last Parish Council meeting.
6. Agree any action required after reviewing the **Clerk's Report**
7. Finance
 - a. To consider the **Internal Auditor's Report as at 31st March 2022** and agree actions on any matters arising
 - b. To approve the **Bank Reconciliation and the Receipts and Payments Account** for the year ending 31st March 2022
 - c. To approve **Section 1 of the Annual Return** for the year ending 31st March 2022
 - d. To approve **Section 2 of the Annual Return** for the year ending 31st March 2022
 - e. To approve the explanation of the **quantified significant variances** in relation to Section 2 of the Annual Return
 - f. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - g. Consider amendments to the **donations policy**
8. Planning
 - a. Planning applications to consider
[DC/22/02977](#) Land At Assington Barns The Street Assington CO10 5LW
Application under Section 73 of the Town and Country Planning Act under DC/19/05807 for variation or removal of Conditions 2 (Approved plans and documents) and 5 (Boundary treatments) to enable the determination of DC/22/00461 for 1no single storey dwelling.
 - b. Consider any planning application received **since the agenda was posted**
 - c. **Status of planning applications** previously reviewed by Parish Council.
9. Review any issues raised for the **Licensed Path, Footpaths and APC's Assets** including the maintenance of the allotments and conservation area
 - a. Handrail on Footpath opposite St Edmunds Church
10. Highways update
11. Quiet Lanes Suffolk
12. Queen's Platinum Jubilee Celebrations
13. Consider alternative Insurance provision from 1 October 2022
14. Consider the issue of light pollution in the village
15. Consider the recruitment of an additional Parish Councillor
16. Review donations policy
17. To consider adopting the [Councillors Code of Conduct](#) 2020
18. **Questions to the Chair**
19. Next scheduled meeting will be held on **Monday 26th September 2022** starting at 7.30pm
Members of the public may speak for a maximum of three minutes during the Public Forum

Signed *Christine A Hargan*

Clerk to Assington Parish Council

Dated: 20th July 2022