

Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –
Telephone: 01449674727 Email: assingtonpc@yahoo.com

Associated Papers for the meeting on 27th March 2023

Agenda item 2 Councillor Declaration of interests.

If there is an item for which you have an interest you will be unable to take part in discussion or vote in a resolution. If you wish to have your request for dispensation considered please write to the Clerk ahead of the meeting stating the reasons why you should be given dispensation.

Agenda item 5 Planning

c Status of Planning applications

18/11/22	DC/22/05762	35 Hicks Lane Assington Sudbury Suffolk CO10 5ND Demolish garage and replace with two storey extension		Granted
09/11/22	DC/22/05581	Land North Of Assington Barn The Street Assington Suffolk discharge of conditions Condition 7 (Surface Water Discharge Prevention), Condition 8 (Refuse Bins and Collection Areas) and Condition 10 (Compensatory Bird Nest Boxes) - not consulted	not consulted	Granted
03/11/22	DC/22/04903	Woodthorpes Farm Nayland Road Assington Sudbury Suffolk CO10 5LR change of use to site shepherds huts	No comment	Withdrawn
24/12/22	DC/22/06367	Woodthorpes Farm Nayland Road Assington Sudbury Suffolk	No comment	Granted
09/12/22	DC22/06097	Tiggy's Cottage, 13 The Street, replacement of peg tiled front	No comment	Granted
23/01/23	DC/23/00226	Brownsmiths Dorking Tye Assington Suffolk CO8 5JY,	No comment	Decided
23/01/23	DC/23/00590	Householder Application - Construction of raised first floor	No comment	Awaiting decision
08/02/23	DC/22/0627	White Webbs 23 The Street Assington Sudbury Suffolk CO10	no comment	Withdrawn
08/02/23	DC/22/0628	White Webbs 23 The Street Assington Sudbury Suffolk CO10	No comment	withdrawn
13/02/23	DC/23/00694	Land South Of Aisling House The Street Assington Suffolk	No comment	awaiting decision
15/02/23	DC/23/00748	Meadowlea The Street Assington Sudbury Suffolk CO10 5LW	No comment	Awaiting decision

Agenda item 6 Routine Correspondence.

If you wish to discuss an email forwarded that does not appear on the agenda please raise at this point.

There have been a variety of correspondence including:

News letters re

- Public Sector executive
- What's New in Public Sector Today
- Village Halls and community buildings
- Dedham Vale and Stour Valley news
- AONB

SALC various updates including training, vacancies

Reports for the APM from Baby and toddler group, church, Assington Charity, Allotment association footpath wardens.

WAVE/Anglia Water have over charged for water usage bill for £130.94 is under dispute. It appears that the meter reader incorrectly entered the reading.

Agenda Item 7. Clerk's Report

Actions from previous meeting

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Minute	Action	Who	Complete
			✓
23/104	Contact noise specialist for advice on AA noise report	Clerk	✓
23/104	Contact Police speeding team requesting monitoring of 40mph speed limit	JF	✓ Awaiting feedback
23/104	Contact SCC Highways (John Taylor) to identify digital speeding device for use in Further Street	JF	✓ Awaiting feedback
23/104	Contact DCllr regarding grant of £500 from Locality Budget	Clerk	✓
23/104	Contact Footpath Wardens for update on repair of footpath finger post	Clerk	✓
23/105	Planning comments to BDC	Clerk/IJ	✓
23/105	Check Planning log re entry on DC/22/04211 for correctness and report back to Councillors and correct if necessary Incorrectly recorded, No comment was agreed and sent to BDC,	Clerk	✓
23/108	Pay suppliers	Clerk/TH	✓
23/108	Send Precept demand to BDC	Clerk	✓
23/108	Enquire re higher interest bank account with any bank and feed back to Cllrs	Clerk	
23/1109	Order 2 additional dog bins for delivery to Cllr Hill.	Clerk	✓
23/114	Order additional bench from Barn Workshop	Clerk	✓
23/113	Note date for next litter pick with Ryes School March	All	✓
23/115	Email to DCllr Parker for update on Light Pollution	Clerk	✓

Agenda Item 8 Finance Report

a Payments to be made

£711.82 Clerk Salary and WFHA

£27.18 HMRC

764.27 Suffolk County Council street lighting and maintenance bill

27.00 SALC provision of payroll services

£60.00 Parish Online software

£270.60 Clerk expenses includes 2 dog bins and travel to meetings from November - March

TBC Wave – allotment water bill under dispute

Income Received since previous meeting

£107.76 Interest from Barclays Bank

£500.00 Grant from BDC toward Coronation

£200.00 Grant from Assington Village Charity toward Coronation

£537.86 HMRC VAT refund

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Bank Balance Report

Date	VAT no	Ref:	Minute no	Details	Expenditure	Income
31/01/2023				Clerk Salary	£594.68	£0.00
31/01/2023				Spingold Designs	£50.00	£0.00
31/01/2023	890345511			David Bracey Play Safety	£120.00	£0.00
31/01/2023				Anglia Water Business	£26.71	£0.00
31/01/2023	825023265			SALC	£33.60	£0.00
31/01/2023	825023265			SALC	£66.00	£0.00
31/01/2023	440498250			PKF Littlejohn	£240.00	£0.00
03/03/2023				Barclays bank interest		£106.76
31/01/2023				Cllr Expenses	£85.98	£0.00
13/03/2023				HMRC		£537.86
13/03/2023				BDC GRANTS		£500.00
09/03/2023				Assington Village charity		£200.00
				Sub totals	£30,728.96	£117,401.72
				Less expenditure		£30,728.96
				Total		£86,672.76

Bank Reconciliation to Date				
	2021/22		2022-23	
	Budget	To year end	Budget	YTD
Income				
Balance Brought Forward from year end accounts		68,540.49		84,391.56
Grants P3 grass cutting	331.40	321.40	331.40	1,021.40
Grants other		917.00	0.00	0.00
Bank Interest	10.00	8.44	10.00	181.19
Other = Donations, rebanked cheques Jubilee and Allot	360.00	4,095.21	360.00	575.00
CIL	0.00	27,719.33	0.00	20,694.71
Precept	10,000.00	10,000.00	10,000.00	10,000.00
VAT Repayment	0.00	3,685.33	500.00	537.86
Total Income	£10,701.40	£115,287.20	£11,201.40	£117,401.72
Expenditure	Figures exclude VAT where paid as it is reclaimed, and is shown as VAT paid			
Staff Costs, salaries, HMRC, Payroll, expenses	2,900.00	4,739.32	3,575.00	3,535.11
Admin	1,550.00	1,207.61	300.00	453.86
Subscriptions		193.29		202.90
Donations	600.00	950.00	1,000.00	1,000.00
Street Lighting	375.00	844.83	500.00	0.00
CIL	0.00	10,864.70	0.00	22,563.73
Insurance	350.00	426.24	450.00	264.00
Audit	0.00	440.00	350.00	200.00
Grass Cutting (P3 Scheme)	360.00	360.00	330.00	360.00
Licensed Footpaths	175.00	135.00	150.00	135.00
Cut Allotments and Wildlife Area				135.00
Contingency	500.00	0.00	500.00	0.00
Maintenance	630.00	435.20	630.00	1,069.48
Jubilee Celebrations			0.00	395.74
Judicial Review		5,950.00		
Allotments / Conservation	655.00	236.63	655.00	93.14
Neighbourhood Plan	1,500.00	1,355.00	0.00	0.00
Unbanked cheques from previous year				
VAT Paid	0.00	2,757.82	500.00	321.00
Total Expenditure	£9,595.00	£30,895.64	£8,940.00	£30,728.96
Totals Income - Expenditure		£15,851.07		£86,672.76
Barclays Community Account at	31 March 2022	£100.00	22 March 2023	£100.00
Barclays Business Premium at	31 March 2022	£84,391.56	22 March 2023	£86,572.76

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Bank Balance at 22 March 2023

ASSINGTON PARISH COUNCIL COMMUNITY > 20-83-50 10123706 Show recent transactions	£100.00 Available balance Last night's balance £100.00
ASSINGTON PARISH COUNCIL Business Premium ME > 20-83-50 50123749 Show recent transactions	£86,572.76 Available balance Last night's balance £86,572.76

High interest accounts

[Business Savings | Expert SME Banking | Allica Bank](#) 3.5%

[Business savings: 1-year fixed term deposit - Starling Bank](#) 2.5%

[2023.03.08-Commercial-Deposit-Rates-GBP-Rates.pdf \(gatehousebank.com\)](#) 3.5%

Unity trust 2% instant access

[Open an Easy Access Business Savings Accounts - Aldermore Bank](#) 2.15%

[Business Savings Accounts from Virgin Money | Business | Virgin Money UK](#) 1.71% charity deposit account

Lloyds bank 0.7%

Agenda Item 12 Review standard documents.

Links are to the documents which are stored on the website. The Policy booklet was amended following the adoption of the Donations Policy in September. There are no further required amendments as far as the Clerk is aware. There has been a change in the level of VAT on sports facilities, which won't affect APC as you are not responsible for any. An amended set of finance regs are likely to be issued later in the year to reflect this change. Please notify the Clerk if any further amends are necessary. The only other thing is that if you wish to adopt Heelis and Lodge as internal auditor we should formally resolve this at the meeting and notify both them and also the existing auditor.

End of Associated Papers