

Assington Parish Council

Clerk Christine Hargan 4 Northfield Road, Onehouse, Stowmarket IP14 3HF –
Telephone: 01449674727 Email: assingtonpc@yahoo.com

Associated Papers for the meeting on 26th September 2022

Agenda item 2 Councillor Dispensation.

If there is an item for which you have an interest you will be unable to take part in discussion or vote in a resolution. If you wish to have your request for dispensation considered please write to the Clerk ahead of the meeting stating the reasons why you should be given dispensation.

Agenda item 5 Routine Correspondence.

If you wish to discuss an email forwarded that does not appear on the agenda please raise at this point.

There have been a variety of correspondence including:

Allotment Association asking if they can increase the allotment rental.

Email from Gt Waldingfield asking for advice regarding lowering the speed limit to 20mph

Landscape Lens Project info from the AONB – Suffolk County Council

Street lighting issues Vicary Estate – reported to SCC WEB059915

Assington Autos various correspondence including James Cartlidge MP response re

Environment Agency, revised noise survey

NSIP Large Scale energy developments, TH to lead discussions on behalf of Assington PC on Bramford to Twinstead reconsultation 8 Sept – 8 Oct

AONB news

SAAA providing option to opt out of recommended auditor when n

Community Action Suffolk newsletter

Zurich Insurance reminder regarding renewal of Policy – decided at last meeting to go with their new Parish Protect for smaller councils Policy

Prepared Media Public Sector news

SALC various newsletters

Replacement metal handrail, various councillor correspondence

Suffolk Wildlife Trust offering biodiversity audits – which could be useful for Planning objections

Suffolk Bus Passenger Interest Group

Suffolk County Council re revised dates for the speed restriction works within Assington

Leavenheath Clerk enquiring re any dates planned for fetes, garden shows etc next year

Query from individual asking for information re family heraldry as the NP says that we hold documents dating back centuries!

New footpath between Assington and Newton progress?

Agenda Item 6. Clerk's Report

Actions from previous meeting

Minute	Action	Who	Complete
22/0513	Pay suppliers	Clerk/TH	✓
22/0514	Planning comments to BDC	Clerk/AH	✓
22/0515	Walk footpaths around allotment to condition of growth and action required, update from Stephen King it was very overgrown someone has cut it.	HW	
220517	Quiet lane signs liaise with SCC re acquisition when available	ST/AH	✓

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22/0512	Clarify budget break down BDC payment and also clerk payment, salary, expenses. The admin budget appeared high.	Clerk	✓
22/0508	Clerk to verify with Cllr White his willingness to undertake preview of planning applications to assist Cllr Hill. Cllr White has resigned. Ian to do planning applications	Clerk	✓

Agenda Item 7 Finance Report

The clerk was asked to clarify the following:

BDC payment received in April 2022 consisted of Precept £5000 and CIL £5896.29

Staff costs = Clerk's salary of £11.53 per hour x 5.5 hours x 52 weeks + £3 x 52 weeks

Working from home allowance = £156

Admin budget includes clerk travel expenses of 7 journeys of 42 miles x 45 pence per mile = £132.30, over the year plus stationery costs of £167.70.

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Bank Reconciliation to Date				
	2021/22		2022-23	
	Budget	To year end	Budget	YTD
Income				
Balance Brought Forward from year end accounts		68,540.49		84,391.56
Grants	331.40	1,238.40	331.40	0.00
Bank Interest	10.00	8.44	10.00	28.36
Other = Donations, rebanked cheques Jubilee and Allot	360.00	4,095.21	360.00	395.00
CIL	0.00	27,719.33	0.00	5,896.29
Precept	10,000.00	10,000.00	10,000.00	10,000.00
VAT Repayment	0.00	3,685.33	500.00	0.00
Total Income	£10,701.40	£115,287.20	£11,201.40	£100,711.21
Expenditure	Figures exclude VAT where paid as it is reclaimed, and is shown as VAT paid			
Staff Costs, salaries, HMRC, Payroll, expenses	2,900.00	4,739.32	3,575.00	1,257.49
Admin	1,550.00	1,207.61	300.00	35.00
Subscriptions		193.29		202.90
Donations	600.00	950.00	1,000.00	1,000.00
Street Lighting	375.00	844.83	500.00	0.00
CIL	0.00	10,864.70	0.00	22,363.73
Insurance	350.00	426.24	450.00	0.00
Audit	0.00	440.00	350.00	0.00
Grass Cutting (P3 Scheme)	360.00	360.00	330.00	0.00
Licensed Footpaths	175.00	135.00	150.00	0.00
Contingency	500.00	0.00	500.00	0.00
Maintenance	630.00	435.20	630.00	422.18
Jubilee Celebrations			0.00	395.74
Judicial Review		5,950.00		
Allotments / Conservation	655.00	236.63	655.00	26.54
Neighbourhood Plan	1,500.00	1,355.00	0.00	0.00
Unbanked cheques from previous year				
VAT Paid	0.00	2,757.82	500.00	84.44
Total Expenditure	£9,595.00	£30,895.64	£8,940.00	£25,788.02
Totals Income - Expenditure		£15,851.07		£74,923.19
Barclays Community Account at	18 May 2022	£100.00	20 September 2022	£100.00
Barclays Business Premium at	18 May 2022	£84,391.56	20 September 2022	£74,823.19

Bank Balance at 20 September 2022

COMMUNITY 20 - 83 - 50 10123706 Barclays Bank UK PLC Show recent transactions		£100.00 Available balance ? (£100.00 last night's balance) ?	Single payment Transfer More
Business Premium ME 20 - 83 - 50 50123749 Barclays Bank UK PLC Show recent transactions		£74,823.19 Available balance ? (£74,823.19 last night's balance) ?	Single payment Transfer More

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Agenda item 8 Planning

[DC/22/04627](#) Erection of 1 No single storey detached dwelling and garage (Plot C) | Land North West Of 'The Nook' The Street Assington CO10 5LW

Cllr Hill recommends **supporting** the proposal

- The site had planning permission for 8 homes, and therefore has been included in the settlement boundary of the neighbourhood plan. On completion of this property, 7 homes will have been built.
- The property is a bungalow, and is intended for a local person (Wesley's mother), which is also supported by the neighbourhood plan.
- The only obvious point against the proposal is that the building is closer to listed cottage Centuries than any of the original 8 houses were expected to be. However, it is a bungalow, which should mitigate any impact.

[DC/22/04218](#) Willow Tree Farm The Street Assington Sudbury Suffolk CO10 5LW Householder Application - Erection of single storey side and rear extension (following demolition of existing conservatory) to provide garden room and glazed link to attached outbuilding/gym/games room.

Cllr Hill recommends **supporting** or being neutral on the proposal

- The extension is out of sight of neighbours and the public and the neighbourhood plan is silent on whether it would be supported.

[DC/22/04211](#) White Webbs 23 The Street Assington Sudbury Suffolk CO10 5LJ Householder Application - Conversion of and extension to garage to form two bedroomed annexed accommodation for family member

Cllr Hill recommends **supporting** or being neutral on the proposal

- The extension is an annex for a family member and there is no proposal to subdivide the plot.
- The existing garage is set well back from the street and modifying it is unlikely to have a significant impact on the street scene.
- Heritage have made a number of suggestions to improve the design and make it less obtrusive in relation to the existing Whitewebbs cottage, but while desirable, the site is set so far back from the road he doesn't feel they are essential.
- The neighbourhood plan does set out this requirement for a proposal affecting a heritage asset. While this has not been supplied, a heritage pre-application advice note is included:

Where a planning proposal affects a heritage asset, it must be accompanied by a Heritage Statement identifying, as a minimum, the significance of the asset, and an assessment of the impact of the proposal on heritage assets. The level of detail of the Heritage Statement should be proportionate to the importance of the asset, the works proposed and sufficient to understand the potential impact of the proposal on its significance and/or setting.

c Status of Planning applications

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Date Received	BDC Ref	Application	APC Response	BDC Response
	AP/22/00009 / DC/21/05299	Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning Act 1990. - Erection of 2No one and a half storey dwellings with detached garages and new vehicular access from Barracks Road. The Field House Barracks Road Assington Suffolk CO10 5LP	Object	Appeal dismissed
14/03/22		Dorking Tye House Dorking Tye Assington Sudbury Suffolk CO8 5JY Discharge of Conditions Application for DC/21/04342- Condition 3 (Wrought Iron Porch Frame), Condition 4 (Porch Eaves), Condition 7 (Fenestration), Condition 8 (Rooflights) and Condition 9 (Insulation Details in Studio/Utility Room)	Not consulted	Granted
10/06/22	DC/22/02034	Application under Section 73 of the Town and Country Planning Act under DC/19/05807 for variation or removal of Conditions 2 (Approved plans and documents) and 5 (Boundary treatments) to enable the determination of DC/22/00461 for 1no single storey dwelling. Land At Assington Barns The Street Assington CO10 5LW	Object	Awaiting decision
23/08/22	DC/22/04211	White Webbs 23 The Street Assington Sudbury Suffolk CO10 5LJ Householder Application - Conversion of and extension to garage to form two bedroomed annexed accommodation for family member.		Awaiting decision
23/08/22	DC/22/04218	White Webbs 23 The Street Assington Sudbury Suffolk CO10 5LW, Householder Application - Erection of single storey side and rear extension (following demolition of existing conservatory) to provide garden room and glazed link to attached outbuilding/gym/games room.		Awaiting decision
31/08/22	DC/22/04340	Land North Of Assington Barn The Street Assington Suffolk Discharge of Conditions Application for DC/21/02556 - Condition 3 (Materials)	Not consulted	Awaiting decision
15/09/22	DC/22/04627	Land North West Of 'The Nook' The Street Assington CO10 5LW Full Application - Erection of 1No single storey detached dwelling and garage (Plot C)		Awaiting decision

Agenda Item 9 Licensed Path, Footpaths and APC's Assets

Handrail on footpath opposite St Edmund Church

Agenda Item 10 Highways

Update from Andrew Hill

20mph. Speed limit feedback has been mixed so far, generally with walkers, cyclists and riders all very pleased but with some drivers unhappy about the extra 45 seconds added to their journey times, and others just finding it a challenge in a modern car to go at 20. Anecdotally I believe it has already achieved what was intended, with most drivers slowing from c. 35mph to c.25mph on average... However we do need to be careful to maintain community support and I really hope we can avoid the Speedwatch group catching villagers. In the few sessions done so far the team has caught an average of 25 people per session (up from about 6 per session previously), although it looks like numbers are gradually edging down.

Two people have asked if the parish council will supply new bin stickers reflecting the new 20mph limit in the Street. This sounds like a fair idea rather than leaving people to do it piecemeal themselves – they cost just over a £1 each and maybe we could get a few packs to give out? Seems you can get them customised to include the street name <https://stickerzilla.co.uk/product/custom-address-a4-wheelie-bin-vinyl-stickers-30mph-speed-notice-9-x-pack-a4-200mm-w-x-300mm-h-white-background/>

Triangles. Another suggestion has been to request volunteers to 'adopt' the new triangles at Rose Green and Threeways. Rather than let them descend back to previous states, if some local folk adopted them they might maintain wild flower areas or grass, perhaps plant a tree or even have a small bench on the Rose Green one for walkers to pause at (£480 for a locally made 1600mm oak bench)

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Agenda Item 11 Quiet Lanes

Update from Andrew Hill. With the exception of the Wormingford road the signs are up. Now it really is over to Suffolk CC to complete the education campaign if the signs are actually going to have any impact!